



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: December 7, 2021
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director
Workforce Development Board, (805) 681-4540
SUBJECT: Comprehensive and Accessible Reemployment through Equitable Employment Recovery Project

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, Human Resources

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify and authorize the Department of Social Services Director, or designee, to accept the Comprehensive and Accessible Reemployment through Equitable Employment Recovery National Dislocated Worker Grant in the amount of \$2,500,000 for the period of September 24, 2021 through September 23, 2023;
- b) Approve Budget Journal Entry No. 0007963 to increase appropriations by \$1,059,375 for Fiscal Year 2021/2022, \$1,152,500 for Fiscal Year 2022/2023, and \$288,125 for Fiscal Year 2023/2024 in the Department of Social Services Fund 0058 (4/5 Vote Required);
- c) Adopt a salary resolution, which allocates one additional full-time (1.0 FTE) Department Business Specialist position to the Department of Social Services' authorized position allocations effective December 13, 2021; and
- d) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(4), the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or

administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to:

1. Approve and authorize the Department of Social Services (DSS) Director, or designee, to accept the Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER) National Dislocated Worker Grant (NDWG) in the amount of \$2,500,000 for the period of September 24, 2021 through September 23, 2023;
2. Approve Budget Journal Entry (BJE) 0007963 to increase appropriations by \$1,059,375 for Fiscal Year (FY) 2021/2022, \$1,152,500.00 for FY 2022/2023 and \$288,125 for FY 2023/2024 in DSS Fund 0058; and
3. Adopt a salary resolution, which allocates one additional full-time (1.0 FTE) Department Business Specialist position, to the Department of Social Services authorized Departmental Position Allocations effective December 13, 2021.

The Santa Barbara County Workforce Development Board (SBWDB) has been awarded \$2,500,000 in CAREER NDWG funds to help reemploy dislocated workers most affected by the economic and employment fallout of the coronavirus pandemic. Acceptance of the funds and approval of the attached budget revision and salary resolution will allow DSS to hire a fulltime employee to manage this CAREER Project without any further delay.

Background:

The Workforce Innovation and Opportunities Act (WIOA) was signed into law on July 22, 2014. The intent of the WIOA legislation is to arm workers with the skills necessary to meet business needs and to provide business with access to the talent pool necessary to compete in local, regional, and global economies. This is achieved by assisting workers, including those with barriers to employment, with access to employment, education, job driven training, and support services. The WIOA also emphasizes improving services to business, enhancing program coordination and streamlining service delivery, utilizing new technology, increasing the flexibility of governance, and increasing accountability and transparency. Additionally, the WIOA requires quality training that leads to industry recognized credentials, earn, and learn approaches that encourage the coordination of work and learning, regional planning and service coordination, and implementation of sector-based strategies and career pathways.

On June 29, 2021, the United States Department of Labor announced the funding of approximately \$43 million in grants to help reemploy dislocated workers most affected by the economic and employment fallout of the coronavirus pandemic. The United States Department of Labor Employment and Training Administration (DOLETA) is awarding funds through CAREER NDWGs. These grants will focus on workers from historically marginalized communities or groups, and those unemployed for an extended period or who have exhausted unemployment insurance or other pandemic unemployment insurance programs. CAREER NDWG applicants were able to choose one of two types of required grant activities. They can choose to focus on the delivery of comprehensive workforce services – including career, training and supportive services – to help participants gain employment or choose to use funds to purchase, build or expand virtual technology platforms, software systems, or services for job search, career guidance, training or other allowable activities.

DSS serves as the fiscal and administrative agent for the SBWDB. Through the CAREER NDWG project, job seekers affected by the COVID19 pandemic, more specifically English Language Learners

and those residing in underserved communities, will receive job and training services. In addition, Community Navigators will work throughout the County to establish “access points” where job seekers can receive career services in trusted locations that are accessible to them. In order to provide these services, DSS is requesting the addition of one legal position (1.0 FTE) Department Business Specialist I/II, which will be funded by the CAREER NDWG. DSS estimates administrative costs at \$427,313; however, this amount is subject to change and the grant allows DSS to incur up to 15% of the total grant funding amount for administrative costs to fund the new position.

SBWDB is responsible for coordinating and administrating the CAREER NDWG project, activities, and negotiating and monitoring contracts that achieve the goals and objectives established by DOLETA. The Department Business Specialist duties will include overall implementation and coordination of CAREER NDWG which includes coordinating services providers, analyzing labor market information, collecting, tracking and reporting of participant data and ensuring project goals and objectives are met.

Approval of the recommended actions will allow DSS to add the following personnel:

1. One (1) 1.0 FTE Department Business Specialist I/II position.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>FY 2023-2024</u>	<u>Total Project Cost</u>
General Fund				
State				
Federal	\$ 1,059,375.00	\$ 1,152,500.00	\$ 288,125.00	\$ 2,500,000.00
Fees				
Other:				
Total	\$ 1,059,375.00	\$ 1,152,500.00	\$ 288,125.00	\$ 2,500,000.00

Narrative:

This grant agreement will fund, in FY 2021/2022, WDB Salary and Benefit costs of \$160,242, which includes approximately nine months of salary, benefit, and indirect costs for the Department Business Specialist project manager position, as well as \$899,133 in Contractual Costs, including direct client cost of \$865,331, for a total of \$1,059,375. Costs associated with FY 2022/2023 and FY 2023/2024 will be included in DSS’ requested budgets. The SBWDB will receive federal funds in the amount of \$2,500,000.00 through DOLETA. There is no impact to General Fund.

Staffing Impacts:

Legal Positions:

Add 1 new

FTEs:

Add 1.0

Special Instructions:

Please scan, email and send a copy of the minute order and fully-executed salary resolution to:

1. DSS Contracts Unit
C/O Tricia Beebe, Contracts Coordinator
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455
T.Beebe@sbcsocialserv.org

2. Stefan Brewer, Workforce Planning Division
Human Resources
SBrewer@countyofsb.org

Attachments:

1. Attachment 1 – Notice of Award for Federal Award Id. No. DW-37009-21-60-A-6
2. Attachment 2 – BJE 0007963
3. Attachment 3 – Salary Resolution

Authored by:

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Tricia Beebe, Contracts Coordinator