



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** PW/Flood  
Control/Water Agency  
**Department No.:** 054  
**For Agenda Of:** July 7, 2015  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
Board of Directors, Flood Control and Water Conservation District  
Board of Directors, Water Agency

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3436  
Director(s)  
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

**SUBJECT:** Application for Destruction of Records

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:** N/A

**Recommended Actions:**

That the Board of Supervisors/Directors:

- A. Approve the Application for Destruction of Records (4/5 vote required); and
- B. Find that the proposed action is related to organizational or administrative activities that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Guideline Section 15378(b)(5).

**Summary Text:**

In accordance with Government Codes 26202 and 60201, the Water Resources Division of the Public Works Department which includes the Flood Control District, the Water Agency, and Project Clean Water requests an order to destroy the records described in the attached schedule of files.

**Background:**

All records requested to be destroyed exceed the required retention period and are not needed for the operation of the Division.

**Fiscal and Facilities Impacts:**

Budgeted: No

Narrative:

There are no fiscal impacts associated with this action.

**Special Instructions:**

Direct the Clerk of the Board to send copies of the signed Application for Destruction of Records and minute order to the Flood Control District office, Attn: Christina Lopez

**Attachments:**

Application for Destruction of Records

**Authored by:**

Thomas D. Fayram, Deputy Public Works Director, 568-3436