

**Budget Revision Requests**  
**2/5/2019**

Revision No.: 0006137  
Departments: General County Programs, General Services  
Title: Establish transfer accounts to fund the IT Inventory Assessment  
Budget Action: Increase appropriations of \$195,000 in the General County Programs General Fund for Other Financing Uses funded by the release of Unassigned Fund Balance. Increase appropriations of \$195,000 in the General Services Information Technology Services Fund for an increase to Services and Supplies funded by an Operating transfer from the General Fund.

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# Budget Revision Requests

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 Title:    Establish transfer accounts to fund the IT Inventory Assessment  
 Budget Action:    Increase appropriations of \$195,000 in the General County Programs General Fund for Other Financing Uses funded by the release of Unassigned Fund Balance. Increase appropriations of \$195,000 in the General Services Information Technology Services Fund for an increase to Services and Supplies funded by an Operating transfer from the General Fund.

Justification:    The County of Santa Barbara Executive Information Technology Council (EITC) identified the need for an inventory assessment of the current state of Information Technology (IT) across the entire County. This assessment will focus on IT systems, personnel, and business processes. Upon completion, the County will be presented with a full report that will include the current IT landscape, needs, opportunities and recommendations for improvement. In addition, the assessment will provide a complete detailed inventory of IT systems and personnel. This review is a critical first step in our effort to revamp, strengthen and improve the County's technology infrastructure, as discussed in more detail below.  
 A Request for Proposal was conducted, and WTC Consulting was selected to complete the IT Inventory Assessment. The contract amount is \$195,000, and the assessment will take approximately 16 weeks to complete.  
 The actionable information produced in these deliverables will allow the County to proactively focus on specific areas that will mitigate risk, reduce costs and bring about greater operational efficiencies.

## Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
1915 - Information Technology Svcs	063 - General Services		40 - Other Financing Sources	195,000.00	0.00
1915 - Information Technology Svcs	063 - General Services		55 - Services and Supplies	0.00	195,000.00
		Fund: 1915 - Information Technology Svcs, Department: 063 - General Services Total:		195,000.00	195,000.00
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	195,000.00
0001 - General	990 - General County Programs		95 - Changes to Unassigned	195,000.00	0.00
		Fund: 0001 - General, Department: 990 - General County Programs Total:		195,000.00	195,000.00

## Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Brian Duggan	Fund/Department	063-General Services Funds	1/23/2019 4:27:01 PM	Y
Joseph Toney	Fund/Department	063-General Services Funds	1/23/2019 5:35:42 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	1/24/2019 7:14:11 AM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	1/24/2019 7:21:58 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	1/24/2019 12:48:24 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	1/24/2019 1:49:53 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	1/24/2019 3:04:18 PM	Y

Contingency Fund Status  
02-05-19

<b>7/1/2018</b>				
<b>Beginning Balance</b>		<b>Detail of Board Approved Changes:</b>	<b>\$ 2,005,143.52</b>	<b>Status</b>
Adopted Budget Use				
		Transfer Fund Balance for allocation in FY 2018-19 as per adopted Budget.	\$ 2,000,000.00	Completed
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<b>FY 2018-19 Board Adjustments</b>				
	8/28/2018	Community Outreach Liaison	\$ (70,000.00)	In Progress
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<b>6/30/2019 Adjusted Budget</b>				
<b>Ending Balance</b>			<b><u>\$ 3,935,143.52</u></b>	