



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 12/6/16
Placement: Departmental
Estimated Tme: 10 Min.
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Michael Allen, Chief Deputy Clerk of the Board
(805) 568-2240

SUBJECT: 2017 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2017 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct regular meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board does not meet on fourth and fifth Tuesdays except as necessary. In 2016, the Board will conduct 32 Regular Meetings, conducted Budget Workshops, Budget Hearings, and Special Meetings.

The proposed 2017 schedule of regular Board meetings continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 30 regular meetings of the Board as well as Budget Workshops and Budget Hearings. The Board can add or cancel meetings throughout the year as appropriate.

County of Santa Barbara Budget Workshops will be conducted in advance of the June Budget Hearings. The County Executive Office Budget Development Schedule calls for Fiscal Year (FY) 2017-2018 Budget Workshops to be held on Monday, Wednesday and Friday, April 17, 19 and 21, 2017 in Santa Barbara. In anticipation of 2017-2018 Budget Workshops the proposed 2017 schedule does not include a regular hearing on Tuesday, April 18, 2017.

County of Santa Barbara Budget Hearings are conducted the second week of June. In anticipation of FY 2017-2018 Budget Hearings, the proposed 2017 schedule does not include a regular hearing on Tuesday, June 13, 2017. FY 2016-2017 Budget Hearings will be scheduled by a separate Board Letter from the County Executive Office in the spring of 2017.

The proposed 2017 schedule incorporates a summer break that includes August 1, 8 and 15, 2017. This break maintains three meetings in July and two in August, 2017. Advance knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning. The proposed 2017 schedule does not include a meeting on Tuesday November 28, 2017 in anticipation of the CSAC Annual Meeting to be held from November 27 through December 1, 2017 in Sacramento. Meetings are not scheduled for Tuesday, November 21, 2017 (Thanksgiving holiday) or for December 19 and 26, 2017 (Winter Recess).

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of the adopted 2017 Board of Supervisors' schedule of meeting dates and locations.

Attachments:

Attachment A – Proposed 2017 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Michael Allen, Chief Deputy Clerk of the Board

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