



BOARD OF SUPERVISORS
AGENDA LETTER

Clerk of the Board of
Supervisors
105 E. Anapamu Street, Suite
407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

**Submitted on:
(COB Stamp)**

Department Name: Planning &
Development
Department No.: 053
For Agenda Of: February 27, 2018
Placement: Administrative
Estimated Tme: N/A
Continued Item: June 20, 2017
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Planning and Development
Director(s) Glenn Russell, Ph.D., Director, 568-2085

Contact Info: Dianne Black, Assistant Director, 568-2086

SUBJECT: Coastal Resource Enhancement Fund Grant Contract – All Districts

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve and authorize the Chair to execute the attached Coastal Resource Enhancement Fund contract with the Channel Islands Marine & Wildlife Institute, in the amount of \$16,057, towards their outreach and marine mammal educational program for the period of February 27, 2018 to February 15, 2020, All Districts (Attachment A).
- b. Approve and authorize the Director of Planning and Development, or designee, to: extend performance in accordance with Section 3 of the contract (Attachment A) for up to and not to exceed a period of one year for good cause; to terminate the contract in accordance with Section 4 and Section 15 of the contract for failure of Grantee to provide matching funds; and to approve project changes in accordance with Section 5 of the contract, including changes to project description, reduction in the overall project budget or change in a budget item of 10 percent or more.
- c. Determine that the allocation of the CREF grant is exempt from CEQA pursuant to Section 15378(b)(4) of the State Guidelines for the implementation of the California Environmental Quality Act (Attachment B).

Summary Text:

The Channel Islands Marine & Wildlife Institute (grantee) would use the \$16,057 Coastal Resource Enhancement Fund (CREF) grant to increase public awareness and educational outreach focused on marine mammals, human impacts on marine mammals, and the services provided by grantee to protect marine mammals throughout Santa Barbara County. The grantee would: (1) create six educational videos/public announcements; (2) purchase event and media equipment; (3) write, illustrate, print and distribute an educational book; (3) fabricate and distribute informational reusable bags; and (4) participate and present at various events and educational programs throughout Santa Barbara County (e.g, earth day events, life guard programs, boys and girls clubs, and educational facilities). The total project costs are \$23,827 and the grantee offers in-kind services valued at \$7,770 for writing and illustrating the book and participating in presentations.

Background:

At the June 20, 2017 Board of Supervisors hearing, the Board of Supervisors awarded 10 grants from the 2017 CREF cycle, including the \$16,057 to the grantee towards its marine mammal outreach and educational project. The contract in Attachment A executes the grant.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Grants Costs</u>
General Fund			
State			
Federal			
Fees			
Other: CREF			\$ 16,057.00
Total	\$ -	\$ -	\$ 16,057.00

There are no fiscal and facilities impacts to the County. The marine mammal outreach and educational project does not involve County ongoing costs. Funding for staff time to prepare the contract and funding for this project are budgeted on page D-286 of the FY 2017-18 budget in the Coastal Mitigation Budget Program, and is fully supported by funds and interest in CREF. CREF is funded by annual mitigation fees paid by developers of offshore oil and gas reserves.

Key Contract Risks:

A risk analysis of the proposed contract determined it to be low risk: the contract amount is less than \$100,000; the performance period is less than two years; the complexities of the contract requirements are low; and the contract is not controversial.

Special Instructions:

Clerk of the Board will forward a copy of the contract (including Exhibits A and B of the contract) to Kathy Pfeifer of the Planning and Development Department, Energy & Minerals Division, who will mail a copy of the contract to the grantee and request the Auditor Controller to pay the award.

Attachments:

- A: Contract with the Channel Islands Marine & Wildlife Institute
- B: Notice of Exemption

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Board letter
CREF Contract

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Attachment A

Contract with the Channel Islands Marine & Wildlife Institute

Attachment B

Notice of Exemption