



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services;  
**Department Nos.:** 057  
**For Agenda Of:** October 17, 2023  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department  
Director: George Chapjian, Community Services Director (805) 568-2467  
Contact Info: Kimberlee Albers, Programs Manager, (805) 568-6333  
**SUBJECT:** Approve and execute the First Amendment to Subrecipient Agreement with NBCC dba New Beginnings for \$21,000 using American Rescue Plan Act of 2021 (ARPA) funding for additional client services assistance

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a First Amendment to the Subrecipient Agreement between the County and NBCC dba New Beginnings, to add federal American Rescue Plan Act (ARPA) funding in the amount of \$21,000 for Safe Parking Program Street Outreach.
- b) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4) as the actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

County Community Services Department, Housing and Community Development Division (CSD/HCD) is recommending approval and authorization for the Board Chair to execute a First Amendment (Attachment A) to the Subrecipient Agreement between the County and NBCC dba New Beginnings (Attachment B), adding \$21,000 for Safe Parking Program Street Outreach Client Services. These funds

will support the Health and Human Services COVID-19 Recovery and Resilience Plan Housing and Homelessness strategy. New Beginnings’ Safe Parking program is part of the County’s outreach and engagement strategy moving unsheltered persons into interim and permanent housing. The agreement provides funding for labor, client services and direct assistance, and program implementation for the period July 1, 2023 – June 30, 2025.

**Background:**

On August 31, 2021, the Board of Supervisors approved an Encampment Resolution Strategy, including an Encampment Response Protocol using ARPA funds to close gaps in housing shelter and services. To date, implementation of the strategy and protocol has included vehicular encampments. ARPA is funding countywide street outreach through Behavioral Wellness and Good Samaritan Shelter, and countywide street outreach and sheltering needs of persons experiencing vehicular homelessness through New Beginnings. In addition to ARPA, the County is using State of California Encampment Resolution Funding to support outreach and engagement along the transit corridor by City Net, and in waterways by Good Samaritan Shelter.

On June 27, 2023, the Board of Supervisors approved a Subrecipient Agreement for COVID 19 Housing and Homelessness Recovery Plan Using American Rescue Plan Act of 2021 (ARPA) Funds with New Beginnings for \$437,500 to Safe Parking Program Street Outreach. The agreement before the Board today will expand street outreach and sheltering need of persons experiencing vehicular homelessness. This request adds \$21,000 for Safe Parking Program Street Outreach Client Services.

**Performance Measures:**

First Amendment to Subrecipient Agreement (Attachment A) includes updates to the Scope of Work, Payment and Budget provisions of the Subrecipient Agreement.

**Fiscal and Facilities Fiscal and Facilities Impacts:**

Budgeted: Yes \*

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			\$ 21,000.00
Fees			
Other:			
Total		\$ -	\$ 21,000.00

**Narrative:** All costs are included in the CSD/HCD budget approved by the Board of Supervisors on June 16, 2023.

**Key Contract Risks:**

The County assumes responsibility for the administration of ARPA funds in accordance with all federal requirements governing the use of these funds. In addition, the County would be held liable if it, or any provider to which it grants funds, is found to be non-compliant with applicable requirements. New Beginnings has successfully operated federally-funded projects in the past which have had similar regulatory and administrative requirements.

The Subrecipient Agreement is on a cost-reimbursement basis. This allows CSD/HCD to disburse funds only for eligible incurred costs that are eligible under the agreement and adequately documented. CSD/HCD staff will assess performance to determine if the services provided are adequate and as outlined in the agreement.

**Special Instructions:**

After Board action, please distribute as follows to Kimberlee Albers, Homelessness Assistance Programs Manager, Community Services Department [kalbers@countyofsb.org](mailto:kalbers@countyofsb.org):

1. Minute Order
2. First Amendment to Subrecipient Agreement with New Beginnings for Safe Parking Program Street Outreach (two originals)

**Attachments:**

Attachment A: First Amendment to Subrecipient Agreement for Safe Parking Program Street Outreach

Attachment B: Subrecipient Agreement (original) between the County and New Beginnings for Safe Parking Program Street Outreach

**Authored by:** Lucille Boss, Encampment Response Coordinator, Community Services Department, Housing and Community Development Division