



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Fire  
Department No.: 031  
For Agenda Of: 03/14/2017  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors

**FROM:** Department Eric L. Peterson, Fire Chief 805-681-5507  
Director(s)  
Contact Info: Lynne Dible, CFO 805-681-5506

**SUBJECT:** Approve Agreement between the County of Santa Barbara and Rotorcraft Support Inc. for Helicopter Inspection and Repair Services – UH-1H 308

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for the services of an Independent Contractor (Attachment A), Rotorcraft Support Inc., for helicopter inspection and repair services needed for the UH-1H 308, for a total contract amount not to exceed \$158,020.00;
- b) Approve and authorize the Fire Chief or designee to approve up to a 10% contingency with Rotorcraft Support, Inc. in the amount not to exceed \$15,802 for any additional items within the scope of work that may be required to complete the repairs and/or inspections;
- c) Find that the proposed Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b)(2) in that the Agreement involves a continuing administrative or maintenance activity, and CEQA Guidelines section 15378(b)(5), in that the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

**Summary Text:**

This Agreement is for the purchase of items, materials, and services specified in Attachment A, EXHIBIT A for helicopter parts and repairs needed for helicopter UH1H-308. The vendor, Rotorcraft

Support, Inc. is an established County vendor and provides helicopter repair and inspection services to the County's Air Support Unit equipment.

**Background:**

In working with the Sheriff, we have agreed that for the needed UH-1H 308 helicopter inspection and repair services, the Fire Department will contract with and pay the vendor, Rotorcraft Support, Inc., directly. The terms of service provided for in this Agreement ensure that the repairs will be completed prior to the start of fire season, barring any unforeseen repair issues.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

All helicopter maintenance and repair costs are budgeted in the Sheriff's Department 032, under the Joint Air Support Unit (ASU) Program 1424, Line Item 7120, Equipment Maintenance. The Fire Department transfers funds annually to the Sheriff, based on the Joint ASU Memorandum of Understanding, to cover Fire's share of the equipment maintenance and repair costs. A reconciliation of final equipment maintenance costs for the ASU will be done at the end of the fiscal year and any adjustments to the funding needed will be made at that time.

**Staffing Impacts:**

None

**Special Instructions:**

Please provide a signed copy of the Agreement to Lynne Dible, Fire Department

**Attachments:**

A. Agreement for Services between Santa Barbara County and Rotorcraft Support, Inc.

**Authored by:**

Lynne Dible, Fire Department

**cc:**

Eric L. Peterson, Fire Chief  
Bill Brown, Sheriff - Coroner  
Rob Heckman, Deputy Chief  
Woody Enos, Operations Division Chief  
Matt Farris, Air/Wildland Battalion Chief