

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 12/23/03  
**Department Name:** 012  
**Department No.:** County Administrator  
**Agenda Date:** 1/6/04  
**Placement:** Departmental  
**Estimate Time:** 20 minutes  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Michael F. Brown  
County Administrator

**STAFF CONTACT:** Jim Laponis, Deputy County Administrator, 568-3400  
Jason Stilwell, Project Manager, 568-3413

**SUBJECT:** Transmittal Letter for the County Formation Petition Certification

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**Recommendations:**

That the Board of Supervisors:

- A. Authorize the Chair to sign the attached letter to the Governor regarding the certification of the petition for the formation of Mission County and appointments to a County Formation Review Commission.
- B. Direct Staff to transmit to the Governor, with the petition certification, the signed letter and its attachments.

**Alignment with Board Strategic Plan:**

The recommendations are primarily aligned with actions required by law or routine business necessity.

**Executive Summary and Discussion:**

The previous item on today's Board of Supervisors' agenda recommended the Board accept the certification of the petition for the formation of Mission County. This agenda item includes a letter transmitting that petition certification to the Governor.

Transmittal Letter for the County Formation Petition Certification

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The transmittal letter cites the Government Code sections pertaining to petition certification and the Governor's responsibility to appoint a County Formation Review Commission to study the issue of forming Mission County. Also attached to the letter is pertinent information about county formation previously submitted to the Governor's staff by County Counsel.

**Mandates and Service Levels:**

No change in programs or service levels.

**Fiscal and Facilities Impacts:**

See County Administrator's letter to the Board of Supervisors dated 4/25/03 for potential impacts.

**Special Instructions:**

Sign attached letter and transmit the letter and its attachments to the Governor.

Cc: Stephen Shane Stark, County Counsel