



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: 3/20/2007  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from: N/A  
Vote Required:

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**TO:** Board of Supervisors  
**FROM:** General Services Bob Nisbet, Director (560-1011)  
Contact Info: Paddy Langlands, Assistant Director (568-3096)  
**SUBJECT:** Santa Ynez Valley Airport AIP 11 Project #8567 Professional Services Agreement

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors approve and authorize the Chair to execute the Professional Services Agreement (PSA) with Bethel Engineering (a local vendor) to provide professional Airport Planning, Engineering, Consulting Services, and Construction Support for the Santa Ynez Valley Airport; Airport Capital Improvement Program NPIAS 06-0243-11, in an amount not to exceed \$210,810.

**Summary Text:**

Bethel Engineering has been selected to provide design and construction administration services in support of the Santa Ynez Airport's Capital Improvement Plan. The attached Professional Services Agreement recommended herein awards a contract with them to perform the design of maintenance and modernization work to be constructed through a later contract. That construction is estimated to cost about \$900,000. The design and construction is funded primarily by federal grants.

**Background:**

Bethel Engineering was recently selected by the County, among three candidate firms, to provide engineering services for projects at the Santa Ynez airport over the next 5-years. The firm was selected by the standard, competitive "Request for Qualifications" (RFQ) process, involving a selection panel comprised of County and Santa Ynez Airport Authority (SYAA) personnel. The work contained in this PSA is the first SYAA project performed by the new firm, and continues the SYAA's Capital Improvement Plan largely funded by grants from the Federal Aviation Administration (FAA). The work

is necessary to maintain and modernize the facilities, and has been proposed by the Airport Authority. Specifically, the work includes runway and taxi way rehabilitation, design of apron and connecting taxi lanes, fog seal , and an update to the airport layout plan.

The work performed in this PSA provides the design and construction management services needed for the airport’s Grant No. 11 project. The total cost of the project including design, construction and management, is \$1,115,000. To improve the scheduling of FAA funding in the future, this Grant 11 project also includes the design work needed for the Grant No. 12 project.

**Performance Measure:**

The improvements to the Santa Ynez Valley Airport through this project will properly update and maintain the airport.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			\$ 26,481.25
Federal			\$ 1,059,250.00
Fees			
Other:			\$ 29,268.75
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,115,000.00</b>

Narrative:

Funding for this project is provided by a grant from the Federal Aviation Administration (FAA), a State match from the California Department of Transportation - Aeronautics Program and a small local match from the Santa Ynez Airport Authority. Ninety-five percent (95%) is funded by the FAA. The California Department of Transportation-Aeronautics Program State Matching Grant is 2.4%. The Santa Ynez Valley Airport Authority is paying the local share of 2.6%.

This project was recommended for funding in the FY 2007/2008 Airport Capital Improvement Program. Funds are available in Fund No. 0052, Dept. No. 063, Account No. 8700, Program No. 1920

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please send a certified copy of the original Agreement and a copy of the Minute Order to Todd Morrison, Facilities Services Division, General Services Department.

**Attachments:**

Professional Services Agreement, Contract Summary

**Authored by:**

**Todd Morrison, AC, Project Manager, (934-6228).**