



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 0710
For Agenda Of: April 13, 2010
Placement: Administrative
Estimated Time: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: County Counsel Dennis A. Marshall x2950
Contact Info: Jerry F. Czuleger x2950

SUBJECT: Amendment to the Conflict of Interest Code of the Carpinteria-Summerland Fire Protection District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: n/a

Other Concurrence: n/a

Recommended Actions:

That the Board of Supervisors consider and approve the attached proposed amendments to the Conflicts of Interest Code of the Carpinteria-Summerland Fire Protection District (“CSFPD”).

Summary Text:

The proposed amendments to CSFPD’s Conflicts of Interest Code, change the title of Battalion Chief to Division Chief and add the title of Fire Marshal as a designated position.

Background:

All public agencies are required by the Political Reform Act of 1974 to:

1. Adopt local conflicts of interest codes identifying the reporting requirements of covered employees;
2. Review the need for any revisions to their local conflicts of interest codes on a biennial basis.

The Board of Supervisors is the “code reviewing body” for CSFPD’s Conflicts of Interest Code. Government Code Section 87303. Thus, amendment to CSFPD’s Conflicts of Interest Code are not effective until approved by the Board of Supervisors.

Special Instructions:

Please forward a copy of the minute order reflecting the Board's action to the Carpinteria-Summerland Fire Protection District and to Senior Deputy County Counsel Jerry F. Czuleger.

Attachments:

March 24, 2010 letter (with attachment) from Joyce Reed, Administrative Assistant/Financial Officer for Carpinteria-Summerland Fire Protection District.

Authored by:

Senior Deputy County Counsel Jerry F. Czuleger

cc:

Carpinteria-Summerland Fire Protection District



CARPINTERIA - SUMMERLAND FIRE PROTECTION DISTRICT

March 24, 2010

Jerry Czuleger
105 E. Anapamu, STE. 201
Santa Barbara, CA 93101

Re: Revisions to Conflict of Interest Code

Dear Jerry:

Per our conversation on March 23, 2010, I am requesting that the Carpinteria-Summerland Fire Protection District's Conflict of Interest Code revisions be considered and approved at the next Board of Supervisors public hearing. Effective March 1, 2009, the revisions are as follows: position title change from Battalion Chief to Division Chief. Also, title of Fire Marshal to be added to designated positions (one of the three Fire Prevention officers is now the Fire Marshal). Please see the attached designated positions. The disclosure categories will remain the same; 6 for the Division Chief and 7 for the Fire Marshal.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Joyce Reed".

Joyce Reed
Administrative Assistant/Financial Officer
(805) 566-2455

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES' TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES ASSIGNED</u>
Administrative Assistant/Financial Officer	6
Battalion Chief	6
Fire Chief	1, 2
General Counsel	1, 2
Fire Prevention Officer	7
Members of the Board of Directors	1, 2
Consultant ³	

³ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Fire Chief (Manager) may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.