



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: 10/9/07  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Michael F. Brown, County Executive Officer  
Director(s)  
Contact Info: Terri Maus Nisich, Assistant County Executive Officer  
**SUBJECT:** 2007-2008 Agreement for Operations of a Countywide Free Library System

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**County Counsel Concurrence**

As to form:

**Auditor-Controller Concurrence**

As to form:

**Recommended Actions:**

- (A) Approve a contract between the County and the Cities of Lompoc, Santa Barbara and Santa Maria for library services for the period of July 1, 2007- June 30, 2008 for a total cost of \$2,632,205, which includes an additional \$14,731 over the budgeted contract amount.

**Summary Text:**

The County provides funding to the three cities of Santa Barbara, Lompoc and Santa Maria, known as Zones 1, 2 and 3 respectively, to provide library services to County residents. Library services are provided via the Cities' main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of county-operated duplicate establishments. The zones are as follows:

- Zone 1: Santa Barbara is the contract city. Services provided to the cities and unincorporated area located within Santa Barbara, Carpinteria, Goleta, Montecito and Solvang.
- Zone 2: Lompoc is the contract city. Services provided to the cities and unincorporated area located within Buellton, Lompoc and Vandenberg Village.
- Zone 3: Santa Maria is the contract city. Services provided to the cities and unincorporated area located within Cuyama, Guadalupe, Orcutt and Santa Maria.

The County's contribution is based on the population figures for each city as certified for January 1<sup>st</sup> of each prior fiscal year by the California State Library. In addition to the per capita formula, the County Executive Officer frequently recommends that the Board of Supervisors also include a cost-of-living adjustment to the County's annual contribution. The funding for libraries each fiscal year is approved by the Board as part of the adopted budget.

The Board of Supervisors approved funding in the amount of \$2,617,474 for the libraries as part of its adoption of the County's Operating Plan on June 15, 2007. This amount represents a 3.5% cost-of-

living adjustment over the prior year contribution to the libraries. However, it is recommended that the 3.5% increase be applied to the existing per capita funding level of \$6.032, rather than the base contribution, in order for funding to reflect an increase in population and the per capita amount to increase over time. Using this methodology, the Board would need to allocate an additional \$14,731 to the budgeted contract amount. The total funding would increase the per capita to \$6.243 for Fiscal Year 2007-2008, to be allocated as follows:

<b>Zone</b>	<b>Population</b>	<b>Funding Amount</b>
Zone 1- Santa Barbara/South Coast area	231,894	\$1,447,714
Zone 2- Lompoc and Central area	71,676	\$447,473
Santa Maria and the North area	118,055	\$737,017
<b>Total</b>	<b>421,625</b>	<b>\$2,632,205</b>

In order to allow the libraries to receive the specified funding contained within the current budget, it is recommended that the Board approve a new contract with the various cities for library services for the period of July 1, 2007- June 30, 2008. The contract proposed for approval is consistent with the contract used in prior years.

**Background:**

This item is on the Board’s agenda in order to approve a new contract between the County and the Cities for library services for the current fiscal year, as the previous agreement has expired. The approval of the contract will allow the library zones to use the recommended funding for operations in the interim until the Board reconsiders budget expansion/funding requests and until a long-term contract is agreed upon by the County and the City libraries. The contract before the Board includes funding that has been approved by the Board as part of its adoption of the FY 07-08 Operating Plan, an additional \$14,731 to account for a change in methodology and projected funding for Goleta (part of Zone 1) from the collection of library taxes within County Service Area #3. The libraries, via the Library Advisory Committee, have submitted a budget expansion request to increase the current per capita funding amount from \$6 to \$12 over the next four years of the contract terms. This increase equates to approximately a \$661,000 annual increase in the County contribution to libraries. This request will be considered by the Board during its continued discussion of budget expansion requests on November 6, 2007. Any decision made by the Board for additional funding will be incorporated into the current contract as necessary. In addition, County staff is involved in ongoing discussions with the libraries about the community needs of the various zones, operations and maintenance of the various branch libraries and potential funding options for current and future years. It is anticipated that County staff will bring forth a revised contract for Board approval within the upcoming months.

**Performance Measure:**

The libraries are required to report statistical data to the State Library for its annual report entitled “California Library Statistics”.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative: The Board has approved the allocation of \$2,617,474 to the three zones as part of the Fiscal Year 2007-2008 Adopted Budget. It is recommended that an additional \$14,731 be allocated to libraries

to reflect the change in methodology that would increase the per capita amount by 3.5%. Any enhanced funding options will be brought to the Board at a later time.

**Staffing Impacts:**

**Legal Positions:**

N/A

**FTEs:**

N/A

**Special Instructions:** Return a signed copy of the executed agreement to Jette Christiansson, County Executive Office, for processing of payment.

**Attachments:**

2007-2008 AGREEMENT FOR OPERATION OF A COUNTYWIDE FREE LIBRARY SYSTEM

**Authored by:**

**CC:**

Francisco Pinneli, City Librarian, Santa Maria Public Library

Molly Blaske, Library Director, Lompoc Public Library

Irene Macias, Acting Library Director, Santa Barbara Public Library

Jette Christiansson, Business Manager, CEO