



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Health  
Department No.: 041  
For Agenda Of: 11-03-09  
Placement: Set Hearing  
Estimated Tme: 15 minutes on 11/10/09  
and 5 minutes on  
12/1/09  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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TO: Board of Supervisors

FROM: Department Michele Mickiewicz, MPH, Interim Director  
Director(s)  
Contact Info: Elizabeth Snyder, MHA (681-5252)  
Deputy Director Primary Care and Family Health Division

SUBJECT: **Approve an Ordinance which Establishes the Santa Barbara County Community Health Center Board and Approve the CHC Membership and By-Laws**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: No

**Recommended Actions:**

That the Board Supervisors:

Consider recommendations regarding the Public Health Department (PHD) Community Health Center Board (CHC), as follows:

- a) Set hearing for November 10, 2009 to consider the introduction (first reading) of an Ordinance establishing the Santa Barbara County CHC Board.
- b) Set hearing for December 1, 2009 to consider the adoption (second reading) of an Ordinance establishing the Santa Barbara County CHC Board.
- c) Approve the eight (8) CHC Board Consumer Members recommended by the PHD with the remaining 5 members to be appointed by the Board of Supervisors (one 1 member from each district) by December 11, 2009.
- d) Approve the recommended Santa Barbara County CHC Board By-laws.

**Summary Text:**

On October 13, 2009, the Public Health Department brought item 09-00860 before your Board requesting direction in the pursuing Community Health Center (CHC) status. This board letter sets the hearing dates for consideration of an Ordinance, which will establish the CHC Board and seeks approval for the CHC Board membership and associated CHC Bylaws. The proposed Ordinance can be found in Attachment 1 and the proposed By-Laws in Attachment 2.

The CHC Board will complete the application process necessary to expand the County’s current Federally Qualified Health Care (FQHC) status to become a Community Health Center. Additionally, your Board authorized the Public Health Department to return with the recommended Consumer Board Members.

The CHC board will be comprised of thirteen (13) members, eight (8) of whom are PHD consumers (i.e., patients) and five (5) of whom are community members meeting the federal requirements and who will be appointed by the Board of Supervisors at a later date. The PHD Interim Director recommends the following eight (8) consumer members for the CHC Board to the Board of Supervisors for approval:

	<u>Name</u>	<u>Supervisorial District</u>
1	Maria Arizmendi	1
2	Ralph Marquez	1
3	Lee Herrington	1
4	Anthony Kortick	2
5	Alexander Echevarria	4
6	Oniko "Nikki" Cox	4
7	Vicki McPherson	5
8	Cecilia Lee	3

According to federal regulations, at least 51% of CHC Board members must be PHD patients (consumers) with the remaining being community members. All members must complete an application which demonstrates that they meet the qualifications. Community members must possess training, skills, and expertise in the provision of outpatient medical services to the underserved.

In an effort to be consistent with the new the CHC status, to achieve consistent name recognition, and to better reflect the comprehensive provision of medical services provided, the PHD will be changing the clinics’ names to “Health Care Centers” (e.g., Santa Maria Public Health Clinic will become “Santa Maria Health Care Center”).

**Background:**

On October 13, 2009, your Board authorized the Public Health Department to develop plans to apply for Community Health Center (CHC) status. Additionally, your board authorized the development of a CHC Board to complete a co-applicant agreement to obtain CHC status from Health Resources Services Administration (HRSA).

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

There are no fiscal impacts or increased use of general fund resources associated with the recommended actions. All tasks and responsibilities associated with the establishment of the Santa Barbara County CHC Board will be assumed by existing PHD staff. It is anticipated that there will be immaterial costs that are associated with the functioning of the Board and its monthly meetings, such as travel and office supplies. These costs will be contained within the PHD's existing budgeted expenditure appropriation for clinic operations.

**Staffing Impacts:**

None. Existing staff will assume the minimal number of additional tasks and responsibilities associated with the formation and maintenance of a CHC Board.

**Special Instructions:**

Please return one (1) copy of the fully executed Ordinance to PHD Contracts Unit, 300 North San Antonio Road, Building 8, Santa Barbara, CA 93110. Please return an electronic copy of the Minute Order to the PHD Contracts Unit at [PHDRES.ContractsUnit@sbcphd.org](mailto:PHDRES.ContractsUnit@sbcphd.org)

**Attachments:**

Santa Barbara County Ordinance Number \_\_\_\_\_

Santa Barbara County Community Health Center Board By-Laws

**Authored by:**

Elizabeth Snyder, Deputy Director Primary Care and Family Health Division