



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

BOARD OF SUPERVISORS AGENDA LETTER

Department Name:

Fire

Department Number:

031

Agenda Date:

June 23, 2026

Placement:

Administrative Agenda

Estimated Time:

N/A

Continued Item:

No

If Yes, date from:

N/A

Vote Required:

Majority

TO: Board of Supervisors

FROM: Department Director(s): Garrett Huff, Fire Chief/Fire Warden

CONTACT: Kelly Hubbard, khubbard@countyofsb.org

SUBJECT: Independent Contractor Agreement with Triton Technology Solutions, Inc. for maintenance and service of Emergency Operations Center Audio-Visual System

Concurrences:

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Independent Contractor Agreement with Triton Technology Solutions, Inc. for maintenance and service of the Emergency Operations

Center audio-visual system for a total contract amount not to exceed \$10,000 for the period of July 1, 2026, through June 30, 2027.

- b) Determine that the activity is not a “project” subject to California Environmental Quality Act (CEQA) review per CEQA guideline section 15378(b)(4), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Office of Emergency Management (OEM) is requesting the Board authorize an agreement with Triton Technology Solutions, Inc. for routine maintenance and as-needed support services for the audio-visual system in the Emergency Operations Center (EOC).

Discussion:

The EOC is a critical County facility that supports response activities during emergencies, as well as meetings and trainings. To effectively and efficiently use the EOC for disaster response, it is essential that its audiovisual systems remain fully operational, modernized and properly maintained. These systems serve as the backbone for real-time coordination, situational awareness, and communication between reporting agencies, elected officials, and the public. This contract ensures the EOC is fully equipped to support rapid and effective emergency operations when it matters most.

This contract is being brought to the Board for approval as there is an existing contract between Triton Technology Solutions Inc. and the Information Technology Department for CSBTv-related services in which the aggregate threshold exceeds \$200,000.

Background:

In Fiscal Year 2021/2022, OEM contracted with Triton Technology Solutions, Inc. for the equipment, installation and labor to replace systems no longer supported by ITD within the EOC Management Conference Room and Incident Management Room. The replacement of these systems allowed OEM to update technology and enhance visual information sharing and communication capabilities during disasters and activations. This project was funded through various grant opportunities.

The Information Technology Department does not provide routine maintenance or support services for audio-visual systems and integrated equipment. Therefore, due to the complexity of these systems OEM needs to contract with Triton, as they have a local programmer technician who is familiar with the system and its intricate components. The contract is not subject to competitive bidding per County policy as the total contract amount does not exceed \$200,000.

The Board of Supervisors approved a \$20,000 total contract with Triton Technology Solutions, Inc. in FY25/26 which included quarterly maintenance fees. Due to General Fund budget constraints in FY26/27, it was determined that a reduced contract for time and materials with 24-7 phone tech support would be more cost effective and still maintain EOC readiness. This proposal cost is \$10,000 with the time and materials portion as \$7,500, which will be billed as needed. The unlimited remote support cost is \$2,500 and will be billed at the time of the contract or purchase order. Under this contract, if a component of equipment fails or is at the end of its typical life cycle, OEM would need to fund these replacement parts separately.

Performance Measure:

Triton Technology Solutions, Inc., to complete in-person maintenance services as requested by the Office of Emergency Management, as well as unlimited 24-7-365 remote support as needed.

Contract Renewals:

The Office of Emergency Management has contracted with Triton Technology Solutions, Inc. since the new audio-visual system was implemented in FY21/22. The contract for FY26/27 does not include the provisions for routine maintenance due to the general fund budget constraints. The Office of Emergency Management will monitor the need for maintenance over the course of the contract term and if satisfied with the service, will consider renewal.

Fiscal and Facilities Impacts:

Sufficient appropriations for this contract were included in the recommended FY26/27 budget. Federal funding provisions are included in the agreement in the event that any costs may be recovered for services rendered during an EOC activation for a declared disaster.

Fiscal Analysis:

Funding Source	FY 26/27	Total
General Fund	10,000	\$10,000
State		
Federal		
Fees		
[Other Source]		
Total		\$10,000

Special Instructions:

Direct the Clerk of the Board to send an e-copy of the minute order and the executed contract to Kendall Johnston, kejohnston@countyofsb.org.

Attachments:

Attachment A – Independent Contractor Agreement with Triton Technology Solutions

Contact Information:

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Director, Office of Emergency Management
KHubbard@countyofsb.org

