

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 2/19/04  
**Department Name:** County Administrator  
**Department No.:** 012  
**Agenda Date:** 2/24/04  
**Placement:** Administrative  
**Estimate Time:** NA  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Michael F. Brown, County Administrator  
568-3400

**STAFF CONTACT:** Michael Allen, Chief Deputy Clerk of the Board  
568-2240

**SUBJECT:** Cancellation of the March 2, 2004 Board of Supervisor's Meeting

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**Recommendation(s):**

That the Board of Supervisors:

Consider amending the meeting schedule of the Board of Supervisors by canceling the regularly scheduled meeting of March 2, 2004.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

**Executive Summary and Discussion:**

During the weekly agenda review of upcoming meetings of the Board of Supervisors, it was determined that only one public hearing had been scheduled for the March 2, 2004 meeting for a total of 30 minutes (Planning and Development Board Letter – N.P.D.E.S. Comment Letter to the California Coastal Commission). After consultation with Chairman Joseph Centeno, it was decided that it was appropriate to consider canceling the meeting of March 2, 2004. All County departments have been advised of this scenario and will reschedule departmental and administrative agenda items for subsequent meeting dates. As such, staff is recommending that the Board cancel the meeting of March 2, 2004.

**Mandates and Service Levels:**

None

**Fiscal and Facilities Impacts:**

None

**Special Instructions:**

Direct the Clerk of the Board to notify County Department Directors of this amendment to the Board of Supervisor's meeting schedule.