



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** December 5, 2017  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Director: Scott D. McGolpin, Public Works Department, 568-3010  
Contact Info: Chris Sneddon, Deputy Director, Transportation, 568-3064  
**SUBJECT:** Annual Public Works Director's Report and Resolution to Update the Orcutt Transportation Improvement Plan, Third and Fourth Supervisorial Districts

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Receive and file the attached Public Works Director's Report for the Orcutt Transportation Improvement Plan;
- b) Review and approve the estimated costs of the transportation facilities described in the attached Report, the continued need for these facilities, and the reasonable relationship between the need and the impacts of development for which the fees are charged;
- c) Approve and adopt the attached Resolution updating the Orcutt Transportation Improvement Plan and finding a reasonable relationship between the need for the public transportation facilities and a continued need for the facilities identified in the Orcutt Community Transportation Improvement Plan; and
- d) Determine that the proposed actions are administrative and other fiscal activities that do not involve commitment to any specific project, and are therefore not a project as defined by State California Environmental Quality Act Guidelines Section 15378, and approve the filing of the attached Notice of Exemption on that basis.

**Summary Text:**

This item is on the agenda in order to satisfy the requirements of maintaining the Orcutt Transportation Improvement Plan (OTIP).

On June 9, 1998, your Board approved the OTIP. Section 23C-16 of the County Code and Government Code 66002(b) requires several items to be completed annually for the OTIP to stay current:

- 1) A proposed capital improvement program for the fees (Attachments A, B, C).
- 2) A Public Works Director's Report identifying:

- a. Balance of fees in the transportation impact mitigation program fund(s).
- b. Facilities constructed during the past fiscal year.
- c. Facilities proposed for construction during the current fiscal year.

The 2017 Public Works Director's Report is presented in Attachment D. Automatic annual fee updates were approved by your Board on November 1, 2016, and are not further revised with this action.

**Background:**

Ordinance 4720 enabled the County to establish transportation impact mitigation fees by resolution of the Board of Supervisors to address identified transportation impacts for each planning area of the County. The ordinance requires specific actions to establish and maintain these fees, including creating a Capital Improvement Plan and a Public Infrastructure Financing Plan. In 1997, the Public Infrastructure Financing Program was prepared for the Orcutt Planning Area. From this, the OTIP was established, with resolutions 98-211 and 98-212. These included the Capital Improvement Plan and the Orcutt Transportation Impact Mitigation Program fees. One requirement of the OTIP is a Public Works Director's Report, included in this action as Attachment D.

**Fiscal and Facilities Impacts:**

Budgeted: N/A

**Narrative:**

This action does not change the fee schedule for the OTIP.

**Special Instructions:**

Please return a certified stamped Minute Order and a copy of the executed Resolution to Gena Valentine Felix, Public Works Transportation, ext. 3064.

**Attachments:**

- A. Public Works Director's Report to the Board of Supervisors
- B. Resolution -Findings for continuing the Orcutt Transportation Improvement Plan in the Third and Fourth Supervisorial Districts
- C. Notice of Exemption

**Authored by:**

Chris Sneddon, Deputy Director of Public Works Transportation, 568-3064