



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 0710
For Agenda Of: November 10, 2020
Placement: Administrative
Estimated Tme: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: County Counsel Michael C. Ghizzoni x82950
Contact Info: Bo L. Bae x82950

SUBJECT: 2020 Biennial Review: Amendments to the Conflict of Interest Code of the Cuyama Community Services District

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: n/a

Auditor-Controller Concurrence

As to form: n/a

Recommended Actions:

That the Board of Supervisors:

- A. Approve the attached, proposed amended Conflict of Interest Code of the Cuyama Community Services District and
- B. Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

The Board of Directors of the Cuyama Community Services District adopted its Conflict of Interest Code amendments on September 16, 2020. Amendments to the Cuyama Community Services District's Conflict of Interest Code are required to replace its Conflict of Interest Code in total to streamline the terms, including the disclosure categories and the designated positions. (See Attachment A—2020 Local Agency Biennial Notice; Attachment B—September 16, 2020

Minutes of the Board of Directors; Attachment C—Conflict of Interest Code, Prior Version;
Attachment D—Conflict of Interest Code, Clean Copy.)

Background:

The Political Reform Act of 1974 requires every local government agency to:

1. Adopt a Conflict of Interest Code identifying the reporting requirements of covered employees,
2. Review the need for any changes to its code biennially, and
3. Submit an amended code to the “code reviewing body” if necessitated by changed circumstances. (Gov. Code §§ 87300, 87302, 87306.5, subd. (a).)

The Board of Supervisors is designated as the code reviewing body for independent districts and agencies with jurisdiction wholly within the County. (Gov. Code § 82011, subd. (b).) Once approved by your Board, the Cuyama Community Services District’s proposed amended Conflict of Interest Code is deemed effective. (Gov. Code § 87303.)

Special Instructions:

Please forward a copy of the minute order reflecting the Board’s action to the Cuyama Community Services District and Deputy County Counsel Bo L. Bae.

Attachments:

Attachment A—2020 Local Agency Biennial Notice
Attachment B—September 16, 2020 Minutes of the Board of Directors
Attachment C—Conflict of Interest Code, Prior Version
Attachment D—Conflict of Interest Code, Clean Copy

Authored by:

Deputy County Counsel Bo L. Bae

cc:

Cuyama Community Services District