

JANET WOLF

Second District, Chair

PETER ADAM

Fourth District, Vice Chair

SALUD CARBAJAL

First District

DOREEN FARR

Third District

STEVE LAVAGNINO

Fifth District



BOARD OF SUPERVISORS

County Administration Building

105 East Anapamu Street

Santa Barbara, CA 93101

Telephone: (805) 568-2190

www.countyofsb.org

COUNTY OF SANTA BARBARA

January 20, 2015

Honorable James E. Herman, Presiding Judge

Superior Court of Santa Barbara County

1100 Anacapa Street, Second Floor

Santa Barbara, CA 93101

RE: Follow up response to the 2013-2014 Santa Barbara County Grand Jury Report entitled “*Santa Barbara County Take Home Vehicle Use-Clarify and Comply*”

Dear Judge Herman:

On August 26, 2014, the Santa Barbara County Board of Supervisors (Board) provided a response to the above referenced Grand Jury Report. In its response, the Board indicated the General Services Department would submit to the Board for approval, a revised County Vehicle Policy which addresses the concerns raised in the Grand Jury Report. Please find attached to this letter a revised County Vehicle Policy which the Board considered and adopted on January 20, 2015. The revised policy addresses the issues raised in the Grand Jury Report by:

- Combining the current *Administration of Vehicle Fleet and Employee Use of County Vehicles* sections into one unified policy;
- Including information identifying the new policy as the current version;
- Including a ‘Take-Home Vehicle Information Form’ that satisfies the concerns of the Sheriff’s Office regarding public safety, while fulfilling the requirement for The General Services Director to maintain adequate information on each authorized take-home vehicle; and
- Directing The CEO’s Office to implement and enforce the new policy.

The Board appreciates and thanks the Grand Jury for its investigative work in this matter, as well as its ongoing efforts to improve County government.

Sincerely,

Janet Wolf, Chair

Santa Barbara County Board of Supervisors

cc: Santa Barbara County Board of Supervisors

Sandra Miller, Foreperson, Santa Barbara County Grand Jury