

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 12/20/04
Department Name: Treasurer-Tax Collector-PA
Department No.: 065
Agenda Date: January 11, 2005
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Bernice James
Treasurer-Tax Collector

STAFF CONTACT: Kay Van Horn
x2499

SUBJECT: The Hartford Deferred Compensation Plans and Separation of the Courts

Recommendation(s):

That the Board of Supervisors:

Authorize the execution and transmission of a letter notifying the Superior Court (Courts) that the Treasurer-Tax Collector will discontinue Deferred Compensation Plan services effective July 1, 2005, pursuant to Government Code 77212.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion:

August 17, 2004, the Board of Supervisors authorized the Auditor Controller to notify the Superior Court (Courts) that the Auditor-Controller and Human Resource Departments would discontinue payroll and human resource services effective July 1, 2005. Currently the Courts are integrated with the County's Pay+ computer system for payroll and human resources. With the separation of the Courts to a new payroll system the Treasurer-Tax Collector will not have access to payroll information.

To administer the deferred compensation plans, the Treasurer-Tax Collector verifies job classification, age, service credit, vacation balances, and prior contributions and underutilized amounts to qualify for the three year catch-up provisions. The Treasurer-Tax Collector also assists employees who are planning to retire in deferring part of their vacation payout conversation and the conversion of their deferred compensation funds

to purchase service credit in the Retirement System. Payroll and human resource information would no longer be available to effectively administer employees of the Courts' Deferred Compensation Plans.

Mandates and Service Levels:

Compliance with Government Code §77212(b), which provides for a 90-day notice prior to the end of the fiscal year to terminate services to Superior Court.

Fiscal and Facilities Impacts:

The Courts will be separated from Santa Barbara County's Deferred Compensation Plans, and responsible for establishing their own Deferred Compensation Plan. The Treasurer-Tax Collector has met with the Superior Court Administrator and is available to assist with this transition.

Special Instructions:

Send Minute Order to Bernice James, Treasurer-Tax Collector and Gary Blair, Superior Court Administrator

Concurrence:

County Counsel