

County of Santa Barbara
BOARD OF SUPERVISORS

ACTION SUMMARY

July 08, 2003

**BETTERAVIA GOVERNMENT CENTER
BOARD HEARING ROOM
511 EAST LAKESIDE PARKWAY, SANTA MARIA**

The Board of Supervisors meets concurrently as the Board of Directors of the Flood Control & Water Conservation District, Water Agency, Redevelopment Agency, the Santa Barbara Fund for Public and Educational Access and other Special Districts.

Live Web Streaming of the Board of Supervisors Meetings, Agendas, Supplemental Materials and Minutes of the Board of Supervisors are available on the internet at: www.countyofsb.org

7:50 A.M. Convened and Recessed to Closed Session

9:00 A.M. Reconvened to Regular Session

Roll Call

Present: Supervisor Schwartz, Supervisor Rose, Supervisor Marshall, Supervisor Gray and Supervisor Centeno

Invocation: Chaplain Richard Munoz, Sheriff's Department

Report from Closed Session

No reportable action taken.

Approval of Minutes of the July 1, 2003 meeting

A motion was made by Supervisor Gray, seconded by Supervisor Marshall, to Approve the Minutes. The motion carried unanimously.

Administrative Agenda

Administrative Items

A-1) BOARD OF DIRECTORS, WATER AGENCY

[File Reference No. 03-00690](#)

Concur with the Proposed Water Conservation Field Services Grant Applications to the US Bureau of Reclamation and the Proposed Fisheries Restoration Grants Program Applications to the California Department of Fish and Game, as follows:

a) Concur with applications to the United States Bureau of Reclamation Water Conservation Field Services grant funds for the following:

North County Green Gardener Program in the amount of \$15,000;

South County Green Gardener Program in the amount of \$15,000;

Implementing a Water Efficiency Advertising Campaign in the amount of \$15,000;

Waterless Urinal Retrofit for City and County facilities on behalf of the Green Team in the amount of \$13,860;

b) Concur with the application to the California Department of Fish and Game for the Tri-County F.I.S.H. Team for the administration of the Tri-County F.I.S.H. Team Activities in the amount of \$100,000.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on as follows:

a) and b) Approved.

The motion carried unanimously.

A-2) HOUSING AND COMMUNITY DEVELOPMENT

[File Reference No. 03-00688](#)

Authorize the County Administrator to execute a Memorandum of Understanding with Ventura and San Luis Obispo Counties, and the City of Oxnard, to plan for, develop and implement a regional Homeless Management Information System (HMIS), pursuant to Santa Barbara County's 2003 Continuum of Care Supportive Housing Program (SHP), grant application that will be submitted to the federal Department of Housing and Urban Development on July 15, 2003.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Authorized. The motion carried unanimously.

A-3) HOUSING AND COMMUNITY DEVELOPMENT

[File Reference No. 03-00689](#)

Consider recommendations regarding the 2003-04 HUD Continuum of Care Homeless Assistance (McKinney Act) Grant Application, as follows:

a) Authorize the Director of the Housing and Community Development Department to develop and submit a countywide comprehensive application to the U.S. Department of Housing and Urban Development (HUD) by July 15, 2003 for the FY 2003 Continuum of Care for the Homeless Assistance Program;

b) Authorize the County Administrator to execute all certifications and application forms (SF 424), included with the submission of the Continuum of Care grant application.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on as follows:

a) and b) Authorized.

The motion carried unanimously.

A-4) COUNTY EXECUTIVE OFFICE: HUMAN RESOURCES[File Reference No. 03-00694](#)

Approve and execute agreements with HR Staffing and Select Personnel Services (local vendors) for temporary clerical and related services to County departments on an as needed basis effective June 30, 2003 through June 30, 2004 and authorizing the County Purchasing Manager the option to extend for two (2) consecutive one (1) year periods at the same terms and conditions in writing by mutual consent under contracts administered by the Human Resources Department.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Approved; Chair to Execute. The motion carried unanimously.

A-5) COUNTY EXECUTIVE OFFICE: HUMAN RESOURCES[File Reference No. 03-00692](#)

Consider recommendations regarding the Revised Classification and Salary Plan and Reconciliation of Allocated Positions, as follows:

- a) Review and confirm position allocation changes approved in 2002-2003 by the County Administrator pursuant to Resolution 99-486 (Attachment A to the Board Letter July 8, 2003);
- b) Adopt one resolution, effective July 7, 2003, as follows:
 - i. Update the County's Classification and Salary Plan, including various changes in department position allocations corresponding to the 2003-04 Proposed Budget;
 - ii. SALARY INCREASE
Chief Financial Officer (Class 1452), Range 6430 (\$5,993-\$7,316 per month) to Range 6620 (\$6,859-\$8,044 per month);
 - iii. RETITLE JOB CLASSIFICATION
Housing Program Manager (Class 0303), Range 6520 (\$6,268-\$7,652 per month) to Housing and Community Development Division Manager;
 - iv. DELETE JOB CLASSIFICATION
Housing Program Specialist Supervising (Class 0309), Range 6170 (\$5,264-\$6,427 per month);
 - v. CHANGE JOB CLASSIFICATION
Board of Supervisors Administrative Assistant I/II (Classes (1350/1351), Ranges 5330/5680 (\$3,463-\$4,227/\$4,123-\$5,033 per month) from overtime eligible to overtime exempt;
 - vi. RETITLE JOB CLASSIFICATION
Child Support Compliance Review Analyst (Class 3435), Range 5620 (\$4,001-\$4,885 per month) to Child Support Information Technology Compliance Analyst;
 - vii. SPECIAL DUTY ALLOWANCE
Authorize a five percent (5%) special duty allowance for one Medical Records Administrator in the Public Health Department;
 - viii. SALARY INCREASE
Pursuant to Memoranda of Understanding, increase salaries by 2% for all classifications represented by the Deputy Sheriffs Association (expected annual cost in the amount of \$741,450) and the Sheriff's Managers Association (expected annual cost in the amount of \$121,122), effective July 7, 2003;

ix. ESTABLISHING JOB CLASSIFICATIONS

Financial Systems Analyst, Senior (Class 3514), Range 6360 (\$5,788-\$7,065 per month) and Financial Systems Analyst, Senior-Restricted (Class 3515), Range 6430 (\$5,993-\$7,316 per month);

x. ESTABLISHING JOB CLASSIFICATIONS

Urban Forestry Inspector (Class 7550), Range 5354 (\$3,504-\$4,278 per month) and Urban Forestry Supervisor (Class 7551), Range 5754 (\$4,278-\$5,222 per month).

Acted on as follows:

A motion was made by Supervisor Gray, seconded by Supervisor Centeno that this matter be acted on as follows:

- a) Reviewed and Approved.
- b) i., iii. through x. Adopted.

RESOLUTION NO. 03-210

The motion carried unanimously.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno that this matter be acted on as follows:

- b) ii. Adopted.

RESOLUTION NO. 03-210

The motion carried by the following vote:

Ayes: Supervisors Schwartz, Gray, Centeno

Noes: Supervisors Rose, Marshall

A-6) PLANNING AND DEVELOPMENT

[File Reference No. 03-00684](#)

Set date to consider the request of the Kenneth Bornholdt, agent for Michael Jackson, owner, regarding the Jackson Agricultural Preserve Non-renewal of an existing agricultural preserve contract located approximately 5 miles northwest of the intersection of Highway 154 and Figueroa Mountain Road, known as 5225 Figueroa Mountain Road (APN 133-120-040 and -045), in the Santa Ynez area, Third District. (SET DATE FOR ADMINISTRATIVE AGENDA ON AUGUST 26, 2003).

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set on the Administrative Agenda, as follows: September 9, 2003 in Santa Maria. The motion carried unanimously.

A-7) PROBATION

[File Reference No. 03-00683](#)

Adopt a resolution continuing the Probation/District Attorney Narcotics Suppression Program for Fiscal Year 2003-04 and authorizing the Chief Probation Officer to execute the Grant Award Agreement, in the amount of \$288,452.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Adopted

RESOLUTION NO. 03-211

The motion carried unanimously.

A-8) PUBLIC HEALTH

[File Reference No. 03-00695](#)

Authorize the Public Health Director to execute an Agreement with the University of California

Cooperative Extension Ventura County to implement the 5 a Day Power Play! Campaign as part of the Children's Dental Disease Prevention Program for the period of January 1, 2003 through December 31, 2003 in the amount of \$10,000.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Authorized. The motion carried unanimously.

A-9) PUBLIC HEALTH

[File Reference No. 03-00685](#)

Consider recommendations regarding Sexual Assault Response Team (SART) Examinations, as follows:

- a) Adopt a Resolution providing Compensation for Unrepresented Medically Trained Staff Performing SART (Sexual Abuse Response Team) Examinations, effective July 7, 2003;
- b) Authorize payment for services provided by the following unrepresented, exempt physicians and nurses for the period March 1, 2003, to July 6, 2003:

Francis Malinoff, MD
Alma Guerra, RN, PHN
Barbie Rozek, RN, PHN.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on as follows:

a) Adopted.

RESOLUTION NO. 03-212

b) Authorized.

The motion carried unanimously.

A-10) PUBLIC WORKS

[File Reference No. 03-00687](#)

Consider recommendations regarding Storm Damage Repair at Alisos Ave. Bridge No. 51C-190 (Project No. 98R047) Third District, as follows:

- a) Accept a Notice of Completion for work performed by the Contractor, Granite Construction Company, (not a local vendor) and authorize the Clerk of the Board to record;
- b) Review and approve the Statement of Final Quantities for work performed and materials supplied for this project by the Contractor, Granite Construction Company, (not a local vendor), in the amount of \$230,244.30.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on as follows:

a) Accepted.

b) Reviewed and Approved.

The motion carried unanimously.

A-11) PUBLIC WORKS

[File Reference No. 03-00691](#)

Consider recommendations regarding the State of California 2002-03 Exchange and State Match Program for the Exchange of Federal Highway Dollars, All Districts, as follows:

a) Approve and execute the agreement with State of California, Department of Transportation for the exchange of Federal Highway dollars for Non-Federal State Highway Account dollars, for Fiscal Year 2002-03 apportionments, in the amount of \$558,115;

b) Authorize Staff to disperse these Regional Surface Transportation Program (RSTP) funds to the City of Buellton, the City of Guadalupe and the City of Solvang, in the amounts identified for FY 2002-03 in the Federal Transportation Improvement Program (FTIP).

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on as follows:

a) **Approved; Chair to execute.**

b) **Authorized.**

The motion carried unanimously.

A-12) SHERIFF

[File Reference No. 03-00686](#)

Approve an application for destruction of personnel records that are no longer required by law to be retained, per Government Code Section 26202.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Approved. The motion carried unanimously.

A-13) TREASURER-TAX COLLECTOR

[File Reference No. 03-00681](#)

Approve amendments to the by-laws of the Veterans' Services Advisory Committee amending the Terms of Membership clause to increase Committee members' terms from two years to four years and amending the criteria for absenteeism allowing Members to miss eight meetings during the four year term.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Approved. The motion carried unanimously.

Hearing Requests

A-14) COUNTY EXECUTIVE OFFICE

[File Reference No. 03-00680](#)

Set a hearing to consider recommendations regarding the Orcutt Community Facilities District, as follows:

a) Receive a presentation on the status of Orcutt Community Facilities District;

b) Receive Summary of Fiscal Year 2003-04 Tax Levy;

c) Adopt a Resolution Levying Special Taxes within County of Santa Barbara Community Facilities District No. 2002-1 (Orcutt Community Facilities District)

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 22, 2003 (EST. TIME: 30 MIN.) The motion carried unanimously.

A-15) GENERAL SERVICES

[File Reference No. 03-00682](#)

Set a hearing for a presentation on the Performance Measurement process used in General Services.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 22, 2003 (EST. TIME: 45 MIN.) The motion carried unanimously.

A-16) HOUSING AND COMMUNITY DEVELOPMENT [File Reference No. 03-00696](#)

Set a hearing to consider the adoption of Department Mission and Vision Statements and Approval of Housing Advisory Committee, as follows:

- a) Consider the Housing and Community Development Department's request to officially adopt the formulated Mission and Vision Statements as developed with direct community involvement;
- b) Consider the Housing and Community Development Department's request to officially form a Housing Advisory Committee (HAC);
- c) Consider the HCD recruitment and outreach strategy of obtaining support and official representation for the HAC from cities and other governments as well as other key stakeholders within the county.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 15, 2003 (EST. TIME: 15 MIN.) The motion carried unanimously.

A-17) PLANNING AND DEVELOPMENT [File Reference No. 03-00693](#)

Consider recommendations regarding the Coastal Resource Enhancement Fund (CREF) Status Report of Grants 2004 Cycle, as follows:

- a) Direct staff to commence the year 2004 CREF cycle on July 8, 2003;
- b) Set a special hearing for the evening of Monday, November 17, 2003, at 5:00 p.m. to take public testimony on 2004 CREF grant proposals;
- c) Set a hearing for Tuesday, December 2, 2003 to award 2004 CREF grants;
- d) Receive and file the 1988-2003 Status Report of CREF Grants and Loans (attached).

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on and continued, as follows: a) Directed.

- b) Set a Special Hearing for Monday, November 17, 2003 at 5:00 pm.
- c) Set for Hearing on December 2, 2003.
- d) Received and Filed. The motion carried unanimously.

A-18) PLANNING AND DEVELOPMENT [File Reference No. 03-00700](#)

Set a hearing to consider revisions to the Comprehensive Plan Five Year Work Program.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 15, 2003 (EST. TIME: 30 MIN.) The motion carried unanimously.

A-19) PUBLIC WORKS [File Reference No. 03-00697](#)

Set a hearing to receive a presentation regarding the work of the Multi-jurisdictional Solid Waste Task Group.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 15, 2003 (EST. TIME: 60 MIN.) The motion carried unanimously.

A-20) PARKS and AUDITOR-CONTROLLER[File Reference No. 03-00702](#)

Set a hearing to consider recommendations regarding the Page Youth Center, as follows:

- a) Receive and file reports for the Page Youth Center including a proposed business plan, proforma financial statements for the period ending July 31, 2003 and a proposed budget for fiscal year 03-04;
- b) Approve and execute an agreement with the Page Youth Center authorizing distribution of fund;
- c) Approve and execute amendments to the lease for operation of the Page Youth Center.

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Set for a hearing, as follows: July 15, 2003 (EST. TIME: 15 MIN.) The motion carried unanimously.

Approval of Administrative Agenda

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, to Approve the Administrative Agenda as Modified. The motion carried unanimously.

[File Reference No. 03-00094](#)

PUBLIC COMMENT

Accepted Public Comment

People desiring to address the Board must complete and deliver to the Clerk the form which is available at the Hearing Room entrance prior to the commencement of this comment period. THE PUBLIC COMMENT PERIOD IS RESERVED FOR COMMENT ON MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD OF SUPERVISORS. EACH PERSON MAY ADDRESS THE BOARD FOR UP TO THREE MINUTES AT THE DISCRETION OF THE CHAIR, FOR A TOTAL PUBLIC COMMENT PERIOD OF NO MORE THAN 15 MINUTES. (Resolution No. 92-398) (03-00,094)

RE: Fundraising Efforts in Support of the Santa Maria Library - Hinda Beaman addressed the Board.

RE: Granny Unit on East Valley Farms - Rudy Van Solonge addressed the Board.

RE: Banner for Jury Pay Issues - Floyd Meyer addressed the Board.

RE: Article on "County Courts" in the Santa Barbara News Press - Fourth District Supervisor Joni Gray addressed the Board.

Departmental Agenda -- Public Hearings

1) COUNTY EXECUTIVE OFFICE [File Reference No. 03-00557](#)

HEARING - Consider recommendations regarding the Board of Supervisors' responses to Fiscal Year 2002-03 Grand Jury Report on 'Certificates of Participation', as follows: (EST. TIME: 10 MIN.)

- a) Adopt the proposed Board of Supervisors' responses to the Fiscal Year 2002-2003 Grand Jury Report on 'Certificates of Participation';
- b) Authorize the Chair to execute the letter forwarding these responses to the Presiding Judge.

COUNTY ADMINISTRATOR'S RECOMMENDATION: APPROVE

A motion was made by Supervisor Marshall, seconded by Supervisor Rose, that this matter be Acted on as follows: Conducted public hearing. Received staff report and took the following action.

a) Adopted. Directed staff to work with the Clerk of the Board to include notice of Debt Advisory Committee meetings on the Board of Supervisors posted Agenda, and to include this direction in the Board of Supervisors response to Attachment 1, Finding #2, Recommendation #2.

b) Authorized; Chair to execute.

The motion carried unanimously.

2) COUNTY EXECUTIVE OFFICE [File Reference No. 03-00558](#)

HEARING - Consider recommendations regarding the Board of Supervisors' responses to Fiscal Year 2002-2003 Grand Jury Report on 'Office of the Public Administrator - Guardian'. (EST. TIME: 20 MIN.)

- a) Adopt Treasurer-Tax Collector-Public Administrator-Guardian's responses as the Board's responses to Findings #1 and #2;
- b) Adopt Treasurer-Tax Collector-Public Administrator-Guardian's and Auditor-Controller's response as the Board's response to Findings #3;
- c) Adopt the attached proposed responses as the Board's responses to Recommendations #1, #2, and #3;
- d) Authorize the Chair to execute the letter forwarding these responses to the Presiding Judge.

COUNTY ADMINISTRATOR'S RECOMMENDATION: APPROVE

A motion was made by Supervisor Gray, seconded by Supervisor Centeno, that this matter be Acted on and continued, as follows: Conducted public hearing. Received staff report and continued the matter to July 15, 2003. The motion carried unanimously.

3) SUPERVISOR CENTENO [File Reference No. 03-00664](#)

HEARING - Receive the 2003 Cachuma Resource Conservation District Annual Progress Report. (EST. TIME: 15 MIN.)

A motion was made by Supervisor Centeno, seconded by Supervisor Marshall, that this matter be Acted on as follows: Conducted public hearing. Received Annual Report and further directed staff to docket on an annual basis with the Clerk of the Board as a Departmental item. The motion carried unanimously.

4) COUNTY CLERK-RECORDER-ASSESSOR

[File Reference No. 03-00617](#)

HEARING - Consider the introduction (First Reading) of an Ordinance amending section 2-10.7 of the Santa Barbara County Code to establish revised fees for the offices of the County Clerk-Recorder-Assessor. (EST. TIME: 15 MIN.)

COUNTY ADMINISTRATOR'S RECOMMENDATION: POLICY

A motion was made by Supervisor Rose, seconded by Supervisor Marshall, that this matter be Read by title; waived reading of the ordinance in its entirety. Introduction approved; adoption (second reading) set, as follows: July 15, 2003. The motion carried unanimously.

5) GENERAL SERVICES

[File Reference No. 03-00605](#)

HEARING - Consider the introduction (First Reading) of an Ordinance granting a Public Oil and Gas Pipeline Franchise to Union Pipeline Company (California), a division of the Tosco Corporation, for a twenty (20) year term, to allow the continued operation and maintenance of the existing oil and gas pipeline system in a portion of the unincorporated territory of Santa Barbara County, Fourth and Fifth Districts. (EST. TIME: 15 MIN.)

COUNTY ADMINISTRATOR'S RECOMMENDATION: POLICY

A motion was made by Supervisor Gray, seconded by Supervisor Marshall, that this matter be Read by title; waived reading of the ordinance in its entirety. Introduction approved; adoption (second reading) set, as follows: July 22, 2003. The motion carried unanimously.

6) COUNTY EXECUTIVE OFFICE

[File Reference No. 03-00498](#)

HEARING - Consider recommendations regarding the Local Agency Formation Commission's (LAFCO) Municipal Service Reviews and Spheres of Influence Updates, as follows: (EST. TIME: 45 MIN.)

a) Receive a presentation from the LAFCO Executive Officer Bob Braitman on the Project Work Plan for conducting Municipal Service Reviews (MSR) and Sphere of Influence Updates;

b) Approve a plan for County participation in the LAFCO MSR and Sphere of Influence Update project as described in this Board Letter.

COUNTY ADMINISTRATOR'S RECOMMENDATION: APPROVE

A motion was made by Supervisor Rose, seconded by Supervisor Marshall, that this matter be Acted on as follows: Conducted public hearing and took the following action:

a) Received presentation.

b) Approved.

The motion carried unanimously.

Adjourn to July 15, 2003

County Administration Building
Board Hearing Room
105 East Anapamu Street , Fourth Floor
Santa Barbara

Adjourn**Announcements**

THE MEETING OF JULY 8, 2003 WILL BE TELECAST LIVE ON GOVERNMENT ACCESS TV CHANNEL 20 AT 9:00 A. M., AND WILL BE REBROADCAST ON THE FOLLOWING THURSDAY, JULY 10, 2003 AT 5:00 P.M. ON GATV CHANNEL 20.

THE LEGISLATIVE PROGRAM COMMITTEE MEETING IS SCHEDULED TO BEGIN AT 2:30 PM ON MONDAY JULY 21, 2003, IN THE BOARD OF SUPERVISORS CONFERENCE ROOM, 105 E. ANAPAMU STREET, SANTA BARBARA, CA. THE COMMITTEE MEETS TO REVIEW LEGISLATIVE ISSUES AND MAKE RECOMMENDATIONS ON THEM TO THE BOARD OF SUPERVISORS. AN AGENDA PACKET IS AVAILABLE AT BOTH THE COUNTY ADMINISTRATOR'S OFFICE AND THE CLERK OF THE BOARD'S OFFICE, LOCATED AT THE COUNTY ADMINISTRATION BUILDING, 105 E. ANAPAMU STREET, SANTA BARBARA, CA.

<http://www.countyofsb.org>