



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Information Technology  
Department No.: 067  
Agenda Date: May 6, 2025  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s): Chris Chirgwin, Chief Information Officer (CIO)  
Contact Info: Andre Monostori, Deputy CIO (805) 568-2606  
**SUBJECT:** Agreement for Services of Independent Contractor with Frontier Communications of America, Inc.; All Districts.

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize and approve the Chief Information Officer, or his designee, to execute the SIP Trunking Schedule S-0000441499 (Schedule) to the Board-Approved Frontier Services Agreement with Frontier Communications of America, Inc. (Frontier) executed May 7, 2024, for the County's telephone services for a Schedule amount of \$666,515, beginning May 7, 2025, through May 6, 2027 (Agreement);
- b) Approve and authorize the Chief Information Officer (CIO), or his designee, to order additional services under the Schedule and to cover increases in taxes, tariffs, and other fees during the Term in an amount not to exceed 5% of the total contract amount, or \$33,164.40; and
- c) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

This item is on the agenda to request that the Board of Supervisors authorize the Chief Information Officer (CIO), or his designee, to enter into the Schedule with Frontier, pursuant to the Agreement, for the provision of the County's telephone services, including applicable taxes, tariffs, and other fees.

**Background:**

In May of 2024, the Board approved an agreement to move County telephone lines from Lumen to Frontier as a cost-saving measure. The initial term of the Agreement was for one year to allow Information Technology Department (ITD) to develop a strategy to modernize the County's telephone system. The two-year term of

this new Schedule under (and extending the term of) the Agreement will provide additional time to develop such a strategy while allowing monthly costs to remain stable.

**Fiscal and Facilities Impacts:**

**Budgeted:** Yes

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>FY 2024-25 (May-June)</b>	<b>FY 2025-26 (July-June)</b>	<b>FY 2026-27 (July-May)</b>	<b>Total</b>
Internal Service Fund - 1919				
Monthly Recurring Charges \$	44,434	\$ 266,606	\$ 222,172	\$ 533,212
Est. Taxes, Tariffs, etc. \$	11,109	\$ 66,651	\$ 55,543	\$ 133,303
				<u>\$ 666,515</u>

**Narrative:**

Funding to cover the cost of the Schedule is included in the Internal Service Fund (ISF) rates charged to departments in the Adopted FY 2024-25 budget, Recommended FY 2025-26 budget, and will be included in the FY 2026-27 budget. ITD will be using its operating budget within the Communications ISF to fund these service charges. The Schedule has a twenty-four (24) month term with monthly recurring service charges of \$22,217 and estimated monthly rates for taxes, tariffs, and other fees of \$5,554 ( $\$22,217 + \$5,554 = \$27,771$  per month x 24 months=\$666,515).

**Key Contract Risks:**

The limitation of liability provision in the agreement may result in the County assuming any and all risk associated with this service. However, the cost savings moving from Lumen to Frontier in May of 2024, and the necessity of this service to County operations outweigh the contractual risks associated with this agreement. The estimated taxes, tariffs, and other fees could impact the final cost of this service as Frontier is unable to add contractual provisions providing an objective basis for calculation of such taxes, tariffs, and other fees.

**Special Instructions:**

Please email a copy of the minute order to Onelia Rodriguez ([onrodriguez@countyofsb.org](mailto:onrodriguez@countyofsb.org)) and Jason Womack ([jwomack@countyofsb.org](mailto:jwomack@countyofsb.org)) in the Information Technology Department.

**Attachments:**

**Attachment A** – Frontier SIP Trunking Schedule S-0000441499

**Attachment B** – Frontier Services Agreement

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