



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Sheriff  
Department No.: 032  
For Agenda Of: 6/19/07  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Bill Brown, Sheriff, ext. 4290  
Director(s)  
Contact Info: John Ford, ext. 4970

**SUBJECT: Isla Vista Foot Patrol, Project No. 2388, Third Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve Amendment #1 to the Professional Services Contract with Lenvik & Minor Architects in the amount of \$6,579.92 for additional services associated with the design development process;
- b) Approve plans and specifications for the Isla Vista Foot Patrol building project; and
- c) Authorize the Sheriff's Department to advertise for construction bids for the Isla Vista Foot Patrol project.

**Summary Text:**

On August 8, 2005 the Board approved and executed a Professional Services Contract with Lenvik & Minor Architects for architectural, engineering and construction administration services associated with the new Isla Vista Foot Patrol building. During the course of the design approvals through the University of California Santa Barbara, the California Coastal Commission and an internal design change, additional services were required of the Project Architect. Total costs for these design changes are \$ 6,579.92.

Bids will be received on or before 3:00 PM on July 19, 2007 at the Sheriff's Department Special Services Building. The bids will opened and publicly read aloud. A Certified Check or Bid Bond made to the Treasurer of Santa Barbara County for 10 percent of the amount bid shall accompany each bid.

This project is being bid under California Uniform Cost Accounting Procedures. Pursuant to Public Contract Code, Section 6063, the Sheriff's Department will publish the Notice to Bidders in a newspaper of general circulation and sent to construction trade journals as specified in the Public Contract Code, Section 22037.

**Background:**

In 1970, the Isla Vista Foot Patrol was established as a combined community policing effort, staffed by Deputies and Officers from the Sheriff's Department, the UCSB Police Department and most recently the California Highway Patrol. The benefits of this combined effort have proven to be invaluable over the last 33 years.

Currently the Foot Patrol Offices (Approximately 2,500 Sq. Ft.) are located in space leased by the university for approximately \$42,000 per year. The lease of this building will expire on June 1, 2008. The proposed building will be a two story structure with approximately 5500 square feet of gross floor area.

In April of 2003, UCSB proposed a long term, no cost, renewable land lease located at 6504 Trigo Road, on the University Campus, in the Community of Isla Vista. The County would pay for the design, construction, furnishing and operation of a new building and the University would provide the building site. The final lease agreement includes continuing the \$42,000 per year payment from the University for the full term of the 40 year lease agreement. After the construction loan has been paid, the yearly payment will be placed in a maintenance account.

On July 13, 2004 the Board authorized the Sheriff's Department to proceed with the planning of the new Isla Vista Foot Patrol offices and to negotiate with a qualified architectural firm to provide the necessary construction documents and construction administration for the project.

On August 2, 2005 the Board executed a Professional Services Contract with Lenvik & Minor Architects for architectural, engineering and construction administration services relating to the design and construction of the Isla Vista Foot Patrol offices.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative:

The original contract amount with Lenvik & Minor Architects was for \$164,500. To date, \$121,632 has been spent and with the proposed increase of \$6,579.92 the new contract total will be \$171,079.92.

The overall project is on budget and these funds are coming from the project contingency within the project budget.

**Special Instructions:**

Send copy of Minute Order to John Ford, Sheriff's Department.

**Attachments:**

Professional Services Contract Amendment #1  
Auditor's Contract Summary Form

**Authored by:**

John Ford, X4970

**cc:**