

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 3/11/04
Department Name: Public Health
Department No.: 041
Agenda Date: 5/18/04
Placement: Departmental
Estimate Time: 60 minutes on 5/18/04
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, MPA, Director
Public Health Department

STAFF CONTACT: Nancy Madsen, Program Manager
Human Services Division (681-4078)

SUBJECT: Human Services Commission's Recommendations to the Board of Supervisors for Grants from the Human Services Fund for Fiscal Year 2004-2005

Recommendation(s):

That the Board of Supervisors:

Approve in concept the recommendations of the Human Services Commission for grants from the Human Services Fund at the level of \$1,178,000 for Fiscal Year 2004-2005.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with:

Goal No. 1: An efficient government able to anticipate and respond effectively to the needs of the community,

Goal No. 6: A County government that is accessible, open, and citizen-friendly, and

Goal No. 7: A community that fosters the safety and well-being of families and children.

Executive Summary and Discussion:

Santa Barbara County's Human Services Commission (the Commission) has completed its grant application process for the Human Services Fund for the next three-year grant cycle (Fiscal Years 2004-2005, 2005-2006 and 2006-2007—see below for further comments on the three-year cycle). The process began in July 2003 with a Public Hearing to solicit public comment to help the Commission form its priorities for grants. The process will be complete upon your Board's approval of the Commission's grant recommendations for contracts with nonprofit organizations to begin in July 2004 and upon the adoption of the County Budget for Fiscal Year 2004-2005. The Commission requests your Board's approval of the grants as proposed in the Recommendation Book for Fiscal Year 2004-2005 and the two subsequent fiscal years subject to the adoption of each years budget by your Board.

History of the Human Services Commission and the Human Services Fund

The Board of Supervisors established the Human Services Commission in 1977 to advise the Board on effective human service policies for the County. Between 1977 and 1984, revenue for the Human Services Fund was derived from federal General Revenue Sharing funds. Since 1985, after the termination of the General Revenue Sharing program, the Human Services Fund's revenue source has been the County General Fund as your Board wished to assist nonprofit organizations in the provision of human services throughout the County. The Human Services Commission reviews grant applications from nonprofit organizations and makes recommendations to your Board regarding grant awards. The final decision regarding the awarding of Human Services Fund grants rests with the Board of Supervisors. The Commission asserts that a fundamental aspect of ensuring effective and efficient human services throughout the County is the provision of grants to nonprofit organizations. A partnership between local government and local human services providers is vital, because nonprofit organizations are able to provide essential human services at a lower cost than it would cost government to provide those services.

The Grant Application Process

In July 2003, the Human Services Commission formed its priorities for the next three-year cycle of Human Services Fund grants after hearing public comment. On August 11, 2003, Human Services staff mailed a Notice of Available Funding to approximately 600 eligible agencies and organizations throughout the County that are listed in the Community Resources Information Service (CRIS) Directory. The Notice informed potential applicants of mandatory workshops to be held in September 2003. A press release regarding the available funding was distributed on August 11, 2003. Applicants were required to attend one of two mandatory workshops held on September 15th in Santa Maria and September 17th in Santa Barbara. The purposes of these workshops were to review the grant application with potential applicants and to notify them of mandatory formatting and deadline requirements. Forty-six potential applicants attended the Santa Maria workshop and sixty-one potential applicants attended the workshop in Santa Barbara. Human Services staff offered technical assistance appointments to applicants from September 18th through October 17th 2003. The application deadline was October 17, 2003 at 2:00 p.m.

The Grant Evaluation Process

The Commission received a total of 104 applications from 76 agencies requesting grants totaling \$3,325,636. The Allocations Committee of the Human Services Commission was comprised of one Commissioner from each Supervisorial District and was charged with making recommendations to the entire Commission regarding each applicant. The Committee created a form for the standardized review of all applications. Members of the Allocations Committee read, evaluated and completed the standardized form for each application. Other members of the Human Services Commission also read and evaluated most applications, and the Allocations Committee used this input in forming its recommendations to the Commission. Every applicant was interviewed and evaluated by members of the Allocations Committee and other Commissioners. Evaluators who also attended interviews completed the form after the agency interview so that information obtained from the interview was considered along with the information contained in the written application. Each application was scored numerically; the Commission considered this numerical score along with other non-numerical considerations, including the comments of each evaluator.

Of primary importance in the final recommendations of the Commission was the strength of the program and how well it met the Commission's priorities for grants. To be recommended for a grant, programs were required to meet one or more of the following criteria:

- Provide essential human services for food, shelter, mental and physical well-being.
- Provide services that reduce violence and/or provide protection from violence, abuse and neglect.
- Provide protection from inappropriate or premature institutionalization.
- Provide activities focused on prevention, intervention, advocacy for clients, and/or access to services.
- Provide services to people in lower economic brackets and/or in generally underserved locations.
- Provide child care or senior care.
- Provide services that address mental health needs.

The Commission also announced that it would give special consideration to:

- Programs that provide services in generally underserved locations.
- Programs that minimize duplication and maximize resources through collaborative proposals.
- New programs, including programs proposed by new agencies, that specifically address some of the above priorities.
- Programs that demonstrate cultural competency (i.e. the agency recognizes/understands the needs of different cultures it is serving and acts to meet those needs).

Applicants were notified at the beginning of the process that Human Services Fund grants are not intended for programs that primarily provide cultural activities, the arts, sports, or recreation, nor for programs of public or government agencies.

The Grant Allocation Process

After all evaluation forms were submitted, the Allocations Committee deliberated during a three-day publicly noticed meeting in Los Olivos during January 2004. At those meetings, public comment was received and the Committee deliberated at length. The Committee reached a preliminary decision regarding proposed allocations equaling \$1,178,000, the amount that is currently allocated annually by your Board for distribution from the Human Services Fund. The Committee presented these preliminary grant recommendations to the entire Human Services Commission on February 5, 2004 and the Commission adopted the preliminary recommendations.

A public hearing was held on February 25, 2004, to provide applicants an opportunity to comment on the preliminary recommendations. Thirty-seven applicant representatives attended the hearing. In response to the public comment, the Allocations Committee met again in March, made changes to its preliminary recommendations, and formed final grant recommendations. The Committee presented its final grant recommendations to the entire Human Services Commission on March 10, 2004, and the Commission approved them unanimously for presentation to your Board.

A worksheet showing grant recommendations for all applicants, listed in alphabetical order, is attached as Exhibit A. Summaries showing the Commission's grant recommendations sorted by the regions to be served and by the type of services to be performed are attached as Exhibits B and C to this Board Letter. Detailed information regarding the Commission's recommendations is attached in the Recommendation Book (Attachment D).

The Human Services Fund Three-Year Grant Term

In April 2001, your Board approved a three-year term for Human Services Fund grants, subject to available funds in each fiscal year. Human Services Fund grants are awarded for one fiscal year and are renewed

twice, so that each grantee receives funds for three years (provided that the grantee complies with all contract requirements). The initial grants and all renewals are contingent on your Board's annual allocation of General Fund to the Human Services Fund. The initial grants proposed in the Recommendation Book are subject to the inclusion of an allocation to the Human Services Fund as a part of the County budget for Fiscal Year 2004-2005.

Mandates and Service Levels:

Distribution of Human Services Fund grants is not mandated; however, your Board has awarded these grants consistently since 1985. The recommended action does not change County programs or service levels.

Fiscal and Facilities Impacts:

The Fiscal Year 2003-2004 level of General Fund contribution, \$1,178,000, is used as the target for the recommended budget for FY 2004-2005 and is included in the Public Health Department's recommended budget submission. Approval of the Human Services Commission's recommendations maintains the level of service at the budgeted amount. The Commission understands that final decisions will be made during the June 2004-2005 budget hearings. The Commission is aware that in the event that significant budget cuts are required, the Public Health Department may recommend the reduction or elimination of the Human Services Program funding.

These recommendations have no impact on facilities.

Special Instructions:

After approval by the Board please return one (1) certified copy of the Minute Order to the PHD Contracts Unit, Attn: Margaret A. Granger, 300 N. San Antonio Rd, Bldg 8, Santa Barbara, CA 93110.

Concurrence:

Not Applicable.

HUMAN SERVICES COMMISSION

RECOMMENDATIONS FOR HUMAN SERVICES FUND GRANTS

AGENCY	PROGRAM	Previous Grant	Requested Grant	Recommended Grant
AIDS Housing Santa Barbara	Sarah House	13,000	30,000	11,000
AIDS Housing Santa Barbara	Scattered Site Housing	n/a	10,000	2,000
Boys & Girls of Santa Maria Valley	It's What's Inside That Counts	15,000	25,000	16,000
CALM for SART	Sexual Assault Response Team	10,000	40,000	12,000
Casa Esperanza	Day Center Program	10,000	25,000	11,000
Catholic Charities	Community Services	67,000	85,000	68,000
Catholic Charities	Isla Vista Food Program	15,000	15,000	15,000
Catholic Charities	Lompoc Food Distribution	19,000	20,000	20,000
Catholic Charities	Older Adult Services	17,000	8,500	8,000
Central Coast Literacy Council	Literacy Skill Development	n/a	24,000	8,000
Channel Islands YMCA Youth & Family	Isla Vista Teen Center	10,000	30,000	10,000
Community Action Commission	Family Services Center	24,000	75,000	24,000
Community Action Commission	Senior Nutrition	76,500	85,000	76,500
Community Kitchen of Santa Barbara	Meal Program	25,000	30,000	26,000
Community Partners In Caring	Volunteer Caregiver Latino Outreach	7,000	17,000	7,000
Council on Alcoholism and Drug Abuse	Project Recovery Detoxification Program	n/a	64,087	10,000
Council on Alcoholism and Drug Abuse	Teen Court	24,000	53,376	28,000
Court Appointed Special Advocates	Court Appointed Special Advocates S.B. Co.	7,000	25,000	8,000
Domestic Violence Solutions for S.B. Co.	Domestic Violence Emergency Shelters (3)	68,000	75,000	68,000
Domestic Violence Solutions for S.B. Co.	Domestic Violence Intervention Program	13,000	15,000	13,000

HUMAN SERVICES COMMISSION
RECOMMENDATIONS FOR HUMAN SERVICES FUND GRANTS

AGENCY	PROGRAM	Previous Grant	Requested Grant	Recommended Grant
Family Service Agency	Big Brothers Big Sisters	15,000	16,500	15,000
Family Service Agency	CRIS/HelpLine	48,000	70,000	49,000
Family Service Agency	Homemaker	20,000	40,000	20,000
Family Service Agency	Individual, Child & Family Counseling	15,000	17,500	15,000
Foodbank of Santa Barbara County	General Operations	25,000	35,000	27,000
Friendship Adult Day Care	Adult Day Care Program	22,000	45,000	22,000
Good Samaritan Shelter, Inc.	Emergency Shelter	10,000	20,000	19,000
Good Samaritan Shelter, Inc.	Family Transitional Shelter	n/a	10,000	9,000
Good Samaritan Shelter, Inc.	Project Premie	14,000	15,000	14,000
Guadalupe Area Senior Citizens. Inc	General Operations	10,000	25,000	6,000
Isla Vista Youth Projects	After School & Summer Enrichment Prog.	20,000	25,000	20,000
Isla Vista Youth Projects	Children's Center Multicultural Component	n/a	10,000	8,000
Isla Vista Youth Projects	Children's Center Nutrition	3,200	4,500	4,000
Isla Vista Youth Projects	Family Resource Center	n/a	10,000	9,000
Legal Aid Foundation of SB County	Essential Legal Services	92,000	110,000	92,000
Lompoc Housing & Comm. Dev. Corp.	Bridgehouse Shelter	20,000	24,000	16,000
Lompoc Housing & Comm. Dev. Corp.	Marks House Transitional Shelter	8,000	8,000	8,000
Long Term Care Ombudsman	Advocacy Services	11,500	30,000	11,500
No. Co. Rape Crisis & Child Protect. Ctr	Intervention Program	10,300	16,000	14,000
OASIS - Orcutt Area Seniors in Service	Orcutt Area Seniors in Service	n/a	10,000	6,000
Pacific Pride Foundation	Counseling & Recovery Program	n/a	20,000	8,000
Pacific Pride Foundation	Necessities of Life Project	10,000	25,000	10,000

HUMAN SERVICES COMMISSION

RECOMMENDATIONS FOR HUMAN SERVICES FUND GRANTS

AGENCY	PROGRAM	Previous Grant	Requested Grant	Recommended Grant
Pueblo Storyteller	Storyteller Children's Center	10,000	20,000	11,000
Salvation Army - Santa Maria	Homeless Lunch Program	10,000	52,725	19,000
Salvation Army - Santa Maria	Human Services/Assistance Program	n/a	54,150	20,000
S.B. Comm. Housing/New Beginnings	Homeless Initiative Project	n/a	56,000	10,000
Santa Barbara Meals on Wheels	Santa Barbara Meals on Wheels	10,000	10,000	8,000
Santa Barbara Rape Crisis Center	Santa Barbara Rape Crisis Center	14,500	20,000	14,000
S.M. Valley FISH, Meals on Wheels	Meals on Wheels	8,000	12,000	8,000
S.M. Valley Youth & Family Center	Youth Counseling Project	50,000	60,000	50,000
S.Y.Valley People Helping People	Advocates for Domestic & Child Abuse Prev.	5,000	7,000	5,000
S.Y.Valley People Helping People	Food & Emergency Services	28,000	30,000	28,000
S.Y. Valley People Helping People	Reading Quest	10,000	11,000	7,000
S.Y. Valley Senior Advisory Council	Solvang Senior Center	9,000	10,000	6,000
St. Vincent's Institution	Casa Alegria Children's Center	20,000	25,000	18,000
St. Vincent's Institution	Prog. of Affordable Trans. Housing & Services	20,000	25,000	18,000
Transition House	Homeless Prevention Program	9,000	23,000	9,000
Transition House	Infant Care Center	20,000	23,000	20,000
Transition House	Transitional Shelter & Services	30,000	33,000	30,000
Transitions-Mental Health Association	Santa Maria Supportive Housing	10,000	20,000	11,000
United Boys & Girls Club of S. B. Co.	SMART Moves	10,000	10,000	10,000
Valley Haven Senior Day Care	Senior Day Care Program	13,000	24,000	13,000
Visiting Nurse & Hospice of S.B.	Senior Caregiver Respite Program	n/a	6,000	6,000
VTC Enterprises	Mental Health Services	n/a	27,548	8,000
Your Helping Hands Referral Service	In Home Care Services	8,000	8,000	5,000
TOTAL		1,069,000	1,905,886	1,178,000

ANALYSIS OF HUMAN SERVICES FUND GRANT REQUESTS
AND
RECOMMENDATIONS OF THE HUMAN SERVICES COMMISSION

BY REGION

REGION SERVED	# of Apps.	# of Apps. Recommended for Grants	Grant Amounts Awarded for 2001-2004	Grant Amounts Requested for 2004-2007	Total Grant Amount Recommended for 2004-2007	% of Total Grant Amount Recommended for 2004-2007
North County	23	14	\$170,000	\$866,397	\$217,000	18.4%
Mid County	11	8	\$120,000	\$156,000	\$100,000	8.5%
North & Mid County	9	4	\$47,300	\$385,164	\$63,000	5.3%
South County	38	23	\$263,700	\$962,815	\$297,000	25.2%
South & Mid County	2	1	\$20,000	\$55,000	\$20,000	1.7%
Countywide	21	15	\$471,000	\$900,260	\$481,000	40.9%
Total	104	65	\$1,092,000	\$3,325,636	\$1,178,000	100%

ANALYSIS OF HUMAN SERVICES FUND GRANT REQUESTS
AND
RECOMMENDATIONS OF THE HUMAN SERVICES COMMISSION

BY TYPE OF SERVICE

TYPE OF SERVICE PROVIDED	# of Apps.	# of Apps. Recommended for Grants	Grant Amounts Awarded for 2001-2004	Grant Amounts Requested for 2004-2007	Total Grant Amount Recommended for 2004-2007	% of Total Grant Amount Recommended for 2004-2007
Advocacy	21	13	\$231,300	\$699,073	\$257,500	21.9%
Children & Families	24	13	\$185,000	\$680,346	\$196,000	16.6%
Comm. Services	4	4	\$105,000	\$194,150	\$122,000	10.4%
Food	11	10	\$205,700	\$298,225	\$213,500	18.1 %
Health	7	0	\$0	\$259,207	\$0	0.0%
Housing	14	10	\$191,000	\$394,000	\$192,000	16.3%
Mental Health	13	6	\$78,000	\$626,135	\$104,000	8.8%
Seniors	10	9	\$96,000	\$174,500	\$93,000	7.9%
Total	104	65	\$1,092,000	\$3,325,636	\$1,178,000	100%