



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 8/19/08
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Michael F. Brown, County Executive Officer
Director(s)
Contact Info: Sharon Friedrichsen, Assistant to the County Executive Officer
SUBJECT: Purchase of Books for Orcutt Library

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

Approve the attached budget revision to transfer \$20,000 from the Library Facility Development Impact Fee in the Orcutt Planning Area to the City of Santa Maria for the purchase of books for the Orcutt Public Library.

Summary Text:

The County has received a request from the City of Santa Maria's Librarian to use \$20,000 of the existing funds contained within the Orcutt Planning Area Development Impact Fees to purchase 1,000 books for the Orcutt library. Per the Board adopted Ordinance from 1998, the library development impact fee is intended to offset the costs incurred "to acquire, construct and install library facilities" whereby facilities include "public improvements and community amenities including but not limited to public libraries, related equipment, buildings, books, related planning, engineering, construction and administrative activity and any other capital library facility projects identified in the OCP Public Infrastructure Financing Program" (Section 21-153(a)3(h) of Ordinance #4314).

Background:

This item is on the Board's agenda in order to approve the use of \$20,000 by the City of Santa Maria to purchase books for the Orcutt public library.

As per Section 2 of the contract (The Agreement for Operation of a Countywide Free Library System), "Each of the contracting cities shall assume and provide the services of a free public library for the zone herein assigned to it, including the incorporated cities within such zone. The city librarian for each of the three contracting cities shall plan and administer a consolidated library program in the incorporated and unincorporated areas of his/her respective zone." In accordance with the spirit of the contract, the City Librarian for Santa Maria has requested the use of \$20,000 in development impact fees to purchase

Purchase of Books for Orcutt Library

August 26, 2008

Page 2 of 2

1,000 books for the Orcutt library stating “The Orcutt Library has a service population of nearly 33,000 people. In FY 2007-2008, the Library has a book budget of \$6,520. This will buy about 330 new books or one book for every 100 people. The number one complaint that library staff hears from customers is there are not enough new books” (see attached letter from Santa Maria Librarian).

Performance Measure:

The libraries are required to report statistical data to the State Library for its annual report entitled “California Library Statistics”.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

Narrative: Currently, the Orcutt Library Development Impact Fee fund balance is approximately \$182,000. While the amount of money collected for library fees varies by development project, on average, approximately \$43,000 is collected each year.

Staffing Impacts:

Legal Positions:

N/A

FTEs:

N/A

Special Instructions: Attachments:

- (1) BUDGET TRANSFER
- (2) LETTER FROM SANTA MARIA LIBRARIAN REQUESTING USE OF FUNDS

Authored by:

cc:

Jack Buchanan, City Librarian, Santa Maria Public Library

Jette Christiansson, Business Manager, CEO