



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Planning &  
Development  
Department No.: 053  
For Agenda Of: November 13, 2012  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Planning and Development Glenn Russell, Ph.D, Director, Planning and Development, 568-2085

Contact Info: Jeff Hunt, AICP, Deputy Director, Long Range Planning 568-2072

**SUBJECT: Summerland Planning Advisory Committee Term Extension and Adjustment**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:** N/A

**Recommended Actions:** Staff recommends that the Board of Supervisors:

Adopt a resolution (Attachment A) to extend the Summerland Planning Advisory Committee (hereinafter referred to as the SunPAC) term of office for one year and reduce the SunPAC to the following eight members (with a quorum being five members), appointed by the First District Supervisor:

1. Robin Donaldson
2. Tom Evans
3. Betty Franklin
4. Paul Franz
5. David Hill
6. Nancy Kimsey
7. Suzanne Perkins
8. Reeve Woolpert

**Summary Text:**

The original eleven-member SunPAC was established by the Board of Supervisors (Board) by resolution on November 27, 2007 to advise staff of the community goals for the Summerland Community Plan update (Resolution 07-397). The Board has since passed two resolutions adjusting the membership and

extending the term of the SunPAC (Resolutions 09-151, 11-376). The current nine-member SunPAC expires on November 15, 2012 and a member recently passed away.

The plan update began in December 2007, and the SunPAC's policy development work was generally completed in May 2011. However, the SunPAC should remain active in order to allow committee participation through the plan update and adoption process. The project is currently in environmental review with Board adoption hearings anticipated spring 2013.

Section 5.E of the Planning & Development Department's Guidelines for General Plan Advisory Committees (GPAC Guidelines, Exhibit 1) provides the general guideline of a four-year term for GPAC members in a single supervisorial district coinciding with the Board member's term of office, but provides that the Board establishes the term of office.

The attached resolution will extend the SunPAC by one year to November 13, 2013. It also reduces membership from nine to eight members. Appointing a new member to the SunPAC to finish the plan update would not be practical given that the project is in its final phase.

**Fiscal and Facilities Impacts:**

Budgeted: Yes. Funding for this work effort is budgeted on page D-138 of the adopted Planning and Development Department's budget for Fiscal Year 2012-13. There are no facilities impacts. The action of extending the SunPAC term would result in no direct fiscal impacts. Convening meetings of the SunPAC could have associated costs, depending on the amount and length of such meetings.

**Special Instructions:**

The Clerk of the Board shall send a copy of the signed resolution to the Planning and Development Department, attention Holly Harris.

**Attachments:**

1. Attachment A – Resolution in the Matter of Approving a Term Extension and Membership Adjustment of the Summerland Planning Advisory Committee

**Authored by:**

Holly Harris, Associate Planner, Long Range Planning Division.