



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: May 22, 2012  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors  
**FROM:** Department Director      Scott McGolpin, Public Works Department, x3010  
                Contact Info:                  Eric Pearson, Interim Deputy Director, Transportation, x3005  
**SUBJECT:**      **County Service Area No. 41, Cebada Canyon Road Maintenance Assessments  
                            Fourth Supervisorial District for Fiscal Year 2012-2013**

**County Counsel Concurrence**

**Auditor-Controller Concurrence**

As to form: Yes

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Adopt a Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area No. 41; and
- B. Find that the proposed action is for the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of meeting operating expenses; that the proposed action is therefore exempt from CEQA pursuant to 14 CCR 15273(a)(1); and approve the filing of a Notice of Exemption on that basis.

**Summary Text:**

The road maintenance and repair for County Service Area No. 41 is funded through a benefit assessment. The Board of Supervisors must annually adopt the benefit assessment rates in order to assess them on the tax roll. Public Works requests that your Board maintain the assessment for FY 2012/2013, which averages \$465.00, and will generate approximately \$23,704 in revenues.

Pursuant to the County’s CEQA guideline 15273 (a) (1), the Department of Public Works has determined this project is exempt from further environmental review. Approval of this Notice of Exemption shall indicate the Board of Supervisors’ approval of this project, and will commence the appeal period, pursuant to CEQA guidelines.

**Background:**

A benefit assessment is a tax levied by an agency on real property to fund capital costs, maintenance, and operational expenses of a particular improvement or service. The taxes levied are assessed only to those properties directly benefiting from the financed services or improvement, and are not based on property value. Each parcel in the service area is assessed according to the specific benefit it receives. The Board of Supervisors manages the implementation of services funded through the benefit assessment tax.

County Service Area No. 41 was established in Fiscal Year 1984/85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision, located outside the City of Lompoc. The fiscal year 2011/2012 end of year balance is projected to be \$47,239 and the annual revenues for fiscal year 2012/2013 will be \$ 23,704.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other: Assessments	\$ 23,704.00		
Total	\$ 23,704.00	\$ -	\$ -

**Narrative:**

This County Service Area is self-financed and there is no General Fund impact. Revenues of \$23,704 were budgeted in Department 054 (Public Works), Fund 2242 (CSA 41), Operations cost center of the Transportation Division shown on page D-344 of the operating plan for fiscal year 2012/2013.

**Special Instructions:**

Please provide a stamped, certified Minute Order, and a copy of the executed document, to Gena Valentine Felix, Public Works Transportation, x3064.

**Attachments:**

- Exhibit A - Fixed Charge Report
- Resolution
- Notice of Exemption

**Authored by:**

Eric Pearson, Interim Deputy Director, Public Works Transportation, x3005