



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: 6/16/2020
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, P.E., Director, (805) 568-3010
Director(s)
Contact Info: Leslie Wells, Deputy Director, (805) 882-3605

SUBJECT: **Board Contract with Gold Coast Recycling, Inc. to Process Commingled Recyclables - First, Second, and Third Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the chair to execute the Agreement with Gold Coast Recycling (a subsidiary of EJ Harrison & Sons) to process commingled recyclables collected and delivered by the County to Gold Coast's recycling facility in Ventura for the period beginning on July 1, 2020 and ending on December 31, 2020, in an amount not to exceed \$650,000; and
- b) Determine that the proposed action is not an approval of a new project under the California Environmental Quality Act (CEQA), pursuant to the CEQA Guidelines Section 15378(b)(5), because it consists of organizational or administrative activities that will not result in a direct or indirect change in the environment.

Summary Text:

This item is on the agenda in order to approve a contract with Gold Coast Recycling, Inc. to process commingled recyclables from South Coast communities during the first six months of Fiscal Year 20/21. The total contract amount shall not exceed \$650,000.

Background:

Gold Coast has been processing commingled recyclables for Santa Barbara County since 1998. The commingled recyclables are collected from residents and businesses in the South Coast unincorporated area of the County, as well in the cities of Santa Barbara and Goleta. The recyclables are processed into specific commodity types and sold to a variety of markets for recycling.

Two years ago, County staff developed an RFP to ensure that the services were being provided at a competitive rate. County staff visited other regional recyclables processors and ultimately released the RFP to three local processors. Of those three, two responded, and Gold Coast was determined to represent the best value and most environmentally sustainable option. Last year, close to 22,000 tons of commingled recyclables were collected in the South Coast region and delivered by the County to Gold Coast for processing and marketing. Over 80% of this material was recycled and diverted from the County-owned Tajiguas Landfill.

The attached contract will begin on July 1, 2020 and expire on December 31, 2020, when the County's ReSource Center (formerly the Tajiguas Resource Recovery Project) is scheduled to be fully operational. By January 1, 2021, the ReSource Center Materials Recovery Facility (MRF) will process all commingled recyclables for the South Coast communities currently served by the County's contract with Gold Coast Recycling. The attached contract contains similar terms as last year's contract, but includes a smaller not to exceed amount of \$650,000 and lasts only six months. The County does not anticipate sending significant quantities to Gold Coast after August 2020, as the processing and sale of commingled recyclables will transition to the operator of the ReSource Center MRF when the facility begins commissioning during the late summer of 2020.

The processing of recyclables for the unincorporated communities outside of the South Coast of Santa Barbara County, such as those in the Santa Ynez Valley, the Lompoc Valley, and the Santa Maria Valley, will continue to be performed by Waste Management through next fiscal year.

In general, off-site processing of comingled recyclables was analyzed in CEQA Guidelines Section 15162 determination letters dated March 17, 2000 and June 13, 2001 to Final Negative Declaration/Initial Study for the Santa Barbara County Transfer Station (now the South Coast Recycling and Transfer Station) (95-ND-05). Approval of the contract with Gold Coast is not a new project, but is an administrative action that allows for the continued processing of comingled recyclable addressed in the prior CEQA review.

Fiscal and Facilities Impacts:

Budgeted: Yes

As detailed below, this new Gold Coast contract will establish a rate schedule dependent on the number of tons delivered per month.

| RATE | Minimum Delivered Tons Per Month |
|----------|----------------------------------|
| \$72.29 | 1,500 |
| \$80.29 | 1,000 |
| \$85.29 | 750 |
| \$90.29 | 500 |
| \$95.29 | <500 |
| \$100.29 | Spot Rate |

The “spot rate” in the rate schedule is the rate charged if tons are no longer delivered to the Gold Coast MRF for a period of time longer than two weeks and then brought to the facility after this period.

Fiscal Analysis:

Narrative: This Agreement and its associated costs are included in the proposed FY 20/21 budget for the Resource Recovery & Waste Management Division.

Key Contract Risks:

This Board contract includes all standard terms and complies with all conditions set forth in the original Service Contract, with the exception of Section 19 Termination, which has been altered so that this Contract may not be terminated by the County without cause. Further, on a monthly basis, reports are submitted by the contractor and reviewed by Public Works staff to ensure that the conditions of the contract are met (as noted in Attachment A – Exhibit A).

Special Instructions:

Please provide a copy of the agreement as well as a minute order to the Public Works Department, Resource Recovery & Waste Management Division, Attn: Carlyle A. Johnston.

Attachments:

Attachment A: Agreement for Services of Independent Contractor

Authored by:

Carlyle A. Johnston, Project Leader, Resource Recovery & Waste Management Division, Department of Public Works, ext. 23617

Board Contract Summary

BC

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For use with Expenditure Contracts submitted to the Board for approval. Complete information below, print, obtain signature of authorized departmental representative, and submit this form, along with attachments, to the appropriate departments for signature. See also: Auditor-Controller Intranet Policies->Contracts.

| | | |
|-----|-----------------------|---------------------|
| D1. | Fiscal Year | 20/21 |
| D2. | Department Name | Public Works |
| D3. | Contact Person | Carlyle A, Johnston |
| D4. | Telephone | X23617 |

| | | |
|------|--|--------------------------------------|
| K1. | Contract Type (check one): <input checked="" type="checkbox"/> Personal Service <input type="checkbox"/> Capital | |
| K2. | Brief Summary of Contract Description/Purpose | Processing of Commingled Recyclables |
| K3. | Department Project Number | 113301 |
| K4. | Original Contract Amount | \$ 650,000 |
| K5. | Contract Begin Date | July 1, 2020 |
| K6. | Original Contract End Date | December 31, 2020 |
| K7. | Amendment? (Yes or No) | No |
| K8. | - New Contract End Date | |
| K9. | - Total Number of Amendments | |
| K10. | - This Amendment Amount | \$ |
| K11. | - Total Previous Amendment Amounts | \$ |
| K12. | - Revised Total Contract Amount | \$ |

| | | |
|-----|---|------------------------------|
| B1. | Intended Board Agenda Date | 6/16/2020 |
| B2. | Number of Workers Displaced (if any) | |
| B3. | Number of Competitive Bids (if any) | |
| B4. | Lowest Bid Amount (if bid) | |
| B5. | If Board waived bids, show Agenda Date | |
| | and Agenda Item Number | |
| B6. | Boilerplate Contract Text Changed? (If Yes, cite Paragraph) | Yes (Section 19 Termination) |

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|-----|---------------------------------------|-----------------------|
| F1. | Fund Number | 1930 |
| F2. | Department Number | 054 |
| F3. | Line Item Account Number | 7460 |
| F4. | Project Number (if applicable) | 113301 |
| F5. | Program Number (if applicable) | 1101 |
| F6. | Org Unit Number (if applicable) | |
| F7. | Payment Terms | Periodic Compensation |

| | | |
|------|---|----------------------|
| V1. | Auditor-Controller Vendor Number | |
| V2. | Payee/Contractor Name | Gold Coast Recycling |
| V3. | Mailing Address | 5272 Colt St. |
| V4. | City State (two-letter) Zip (include +4 if known) | Ventura, CA 93003 |
| V5. | Telephone Number | 805-642-9236 X 238 |
| V6. | Vendor Contact Person | George Harrison |
| V7. | Workers Comp Insurance Expiration Date | |
| V8. | Liability Insurance Expiration Date | |
| V9. | Professional License Number | |
| V10. | Verified by (print name of county staff) | |

V11 Company Type (Check one): Individual Sole Proprietorship Partnership Corporation

I certify information is complete and accurate; designated funds available; required concurrences evidenced on signature page.

Date: 5/11/2020 Authorized Signature: 