



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of
Supervisors

105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 7/17/18
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Maria Gardner, Economic Assistance & Employment Services
Branch Deputy Director (805) 346-8289
SUBJECT: Agreement with Transition House for California Work Opportunity and
Responsibility to Kids Housing Support Program

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with Transition House (a local vendor), to provide California Work Opportunity and Responsibility to Kids Housing Support Program services for the period of August 1, 2018 through June 30, 2019, in a total amount not to exceed \$110,083.00; and
- b) Determine that the approval and execution of the above Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

The County of Santa Barbara Department of Social Services (DSS) recommends that the Board approve the Agreement with Transition House to provide California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP) services. This agreement replaces Agreement BC# 18-148 due to a change in the fiscal agent, for what was formerly known as the Landlord Liaison Partnership Santa Barbara County (LLPSBC) now the Partners in Housing Solutions, from Northern Santa Barbara County United Way, Inc. (United Way) to Transition House.

Background:

From 2015 through 2017, Transition House was involved in the development and operations of Partners in Housing Solutions. The Partners in Housing Solutions is a collaboration among landlords, property managers, social service agencies and homeless people with barriers to accessing permanent housing. The goal of the Partners in Housing Solutions is to offer homeless veterans, families and others who were previously denied by landlords help with accessing permanent housing. The Partners in Housing Solutions only works with clients that are ready to be successfully housed. As a member of the steering committee that saw the need for the Partners in Housing Solutions and worked to create it, Transition House housed the original Partners in Housing Solutions staff member and was the interim fiscal agent for the Partners in Housing Solutions program. The Partners in Housing Solutions is uniquely situated to compliment the CalWORKs HSP in our efforts to house or re-house homeless CalWORKs participants.

For families in the CalWORKs program, housing issues can severely interfere with progress toward self-sufficiency. Housing instability and homelessness are some of the most challenging problems facing CalWORKs families, especially in the County where housing costs are high. The CalWORKs HSP funding has allowed CalWORKs families in the County to overcome this obstacle, so that parents can engage in employment and children can be safe and secure.

On December 1, 2017, Transition House relinquished fiscal agent responsibilities to the United Way. After six months, it was determined that the fiscal agent responsibility was not ideally suited with United Way and Transition House once again agreed to assume that role. On June 7, 2018, the Advisory Board for LLPSBC approved the name change from LLP to Partners in Housing Solutions. United Way reached agreement with Transition House to return the fiscal agent responsibilities of the Partners in Housing Solutions to Transition House. Several logistical factors contributed to this change including its advisory board, program manager, and grant writer being housed at Transition House. Transition House and United Way have been working together to provide for a seamless transition while the Partners in Housing Solutions returns under the fiscal umbrella of Transition House. United Way will continue their collaboration with the Partners in Housing Solutions and ensure there are no gaps in service delivery during the change in fiscal agent. The effective date for DSS to terminate its Agreement with United Way is July 31, 2018 and the effective start date for the Agreement with Transition House for HSP services is August 1, 2018.

Performance Measure:

Performance Measures for August 1, 2018 – June 30, 2019 (FY 2018/2019)

- Contractor will provide homeless assistance and homeless prevention services to 100% of CalWORKs referrals and place 23 CalWORKs families into permanent housing through the CalWORKs HSP.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Annualized One-Time Cost:</u>	<u>Annualized Ongoing Costs</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 110,083.00		\$ 110,083.00
Fees			
Other:			
Total	\$ 110,083.00	\$ -	\$ 110,083.00

Narrative:

Funding for this Agreement is 100 percent federally funded. No County General Funds will be used. Appropriations for \$110,083 is included in DSS’ FY 2018-19 Recommended Budget.

Key Contract Risks:

The risk assessment worksheet has been completed. DSS determined that Transition House is a medium risk vendor.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one duplicate original Agreement, and a copy of the minute order to:
DSS Contracts Unit
C/O Tricia Beebe, Contracts Coordinator
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455

Attachments:

1. Attachment 1 – Agreement - Transition House – Partners in Housing Solutions – CalWORKs HSP

Authored by:

Maria Gardner, Economic Assistance & Employment Services Branch Deputy Director
Tricia Beebe, Contracts Coordinator