

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/15/04
Department Name: Human Resources Dept.
Department No.: 064
Agenda Date: 4/27/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Richard C. Soloman, Commission Chairman
Civil Service Commission

STAFF CONTACT: Theresa Duer, X2822
Deputy Director, Human Resources Dept.

SUBJECT: Annual Report of the Civil Service Commission

Recommendation(s):

That the Board of Supervisors:
Receive and file the Annual Report of the Civil Service Commission

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The enclosed report is a summary of the activities of the Civil Service Commission for the Fiscal Year 2002-2003, and is submitted in accordance with Civil Service Rule 202c. In the course of certain investigations conducted this year, the Commission reviewed the Civil Service Rules related to Employee Performance Reports and Probationary Periods. (See attached summary titled Civil Service Rule Revision.)

Any questions to the Commission can be directed to Theresa Duer, Deputy Director of the Human Resources Department.

Mandates and Service Levels:

No change in programs or service level.

Fiscal and Facilities Impacts:

None

Copy to Department Heads and recognized employee organizations