



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 013
For Agenda Of: February 13, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Rachel Van Mullem (805) 568-2950
Director(s)
Contact Info: Amber Holderness (805) 568-2950

SUBJECT: Agreement Regarding County Counsel Services for the Santa Barbara County
Local Agency Formation Commission

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- (a) Approve and authorize the Chair to execute an Agreement Between County of Santa Barbara and Santa Barbara Local Agency Formation Commission for Appointment of County Counsel as the Commission's Legal Counsel commencing February 13, 2024 and automatically renewing each fiscal year, unless terminated by either party 60 days prior to the Agreement's termination, for an initial not-to-exceed revenue amount to the County of \$65,000 for the first full fiscal year (Attachment A); and
- (b) Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) and (b)(5) of the CEQA Guidelines because it consists of administrative and fiscal activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text: This agreement is for the Office of County Counsel to provide legal services to the Santa Barbara County Local Agency Formation Commission. Pursuant to Government Code section 56384(b), the Commission shall appoint legal counsel to advise it. On February 1, 2024, the Commission approved the attached Agreement for the Office of County Counsel to serve as its legal counsel, subject to approval of the Board of Supervisors.

If approved by the Board of Supervisors, the Commission would reimburse the County for the cost of services provided by the Office of County Counsel, with an initial not-to-exceed revenue amount to the County of \$65,000 for the first full fiscal year. Such amount may be increased or decreased for any fiscal year through the Commission's budget adoption and modification process.

Fiscal and Facilities Impacts:

Budgeted: Yes

Key Contract Risks: None

Special Instructions:

Please forward the minute order and a signed copy to Amber Holderness in the Office of County Counsel.

Attachments:

A) Agreement Between County of Santa Barbara and Santa Barbara Local Agency Formation Commission for Appointment of County Counsel as Commission's Legal Counsel

Authored by: Amber Holderness, Chief Assistant County Counsel