



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Flood Control
Department No.: 054
For Agenda Of: February 28, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Flood Control and Water Conservation District

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: Mission Canyon Drainage Master Plan Study, First Supervisorial District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Stantec (a local vendor) to provide a Mission Canyon Drainage Master Plan Study for the period of February 28, 2017 through December 31, 2018 in an amount not to exceed \$101,405;
- b) Authorize the Public Works Director or designee to approve amendments to the professional services agreement with Stantec in an amount not to exceed \$10,140.50; and
- c) Find that proposed Mission Canyon Drainage Masterplan Study is exempt under California Environmental Quality Act Guidelines Section 15262; Feasibility and Planning Studies and Section 15306 (Class 6) Basic data collection, research, experimental management, and resource evaluation activities, and direct the Clerk of the Board to file the attached Notice of Exemption.

Summary Text:

This item is on the agenda in order to approve and authorize an agreement with Stantec to provide a drainage master plan study of the Mission Canyon area (see Exhibit A).

This study will focus on public drainage infrastructure in the areas of Mission Canyon, located north of Foothill Road, known as Mission Canyon Heights and Upper Mission Canyon (see Exhibit B). Existing

drainage infrastructure (catch basins and storm drains) located within the public right-of-way has not received the benefit of an overall drainage master plan. Feasible projects will be identified and prioritized based on watershed studies, roadway maintenance records, community input, and physical and financial constraints.

Stantec is on the prequalified consultants list for the Public Works Department, a process that provides a rigorous and competitive evaluation of consultant qualifications. Stantec is a local company with extensive flood control engineering experience.

Background:

The effectiveness of the public roadway drainage infrastructure in Mission Canyon is challenged by its inherent topography and narrow winding roads. The Mission Canyon Community Plan, adopted by the County Board of Supervisors in April of 2014, is the guiding document in regards to the vision statement and goals of the community; including public facilities, services, resources and constraints. Community Plan goals include protecting the watershed function and preventing flooding and erosion while simultaneously preserving neighborhood character and charm.

The ultimate goal of the Mission Canyon Drainage Master Plan Study is to identify and prioritize public roadway drainage improvements that meet the objectives and requirements of the Community Plan while concurrently remaining within the bounds of technical and fiscal feasibility. Any projects identified/prioritized would be limited to those located within the public road right-of-way.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 111,545.50
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 111,545.50

Narrative:

Funding for this drainage study was included in the adopted 2016-17 budget in the Water Resources Division of the Public Works Department as shown on page D-319 in the budget book. No General Fund monies will be used for this project.

This project is also included in the Capital Improvement Program on page D-120.

Key Contract Risks:

The key contract risk factors are low for this agreement.

Special Instructions:

Direct the Clerk of the Board to send two originals of the agreement and a copy of the minute order of this action to the Flood Control District office, Attn: Christina Lopez.

Attachments:

Attachment A - Agreement for Services of Independent Contractor with Stantec
(3 originals) includes contract summary.

Authored by:

Jonathan Frye, PE, CFM, Engineering Manager, 568-3444

Exhibit A

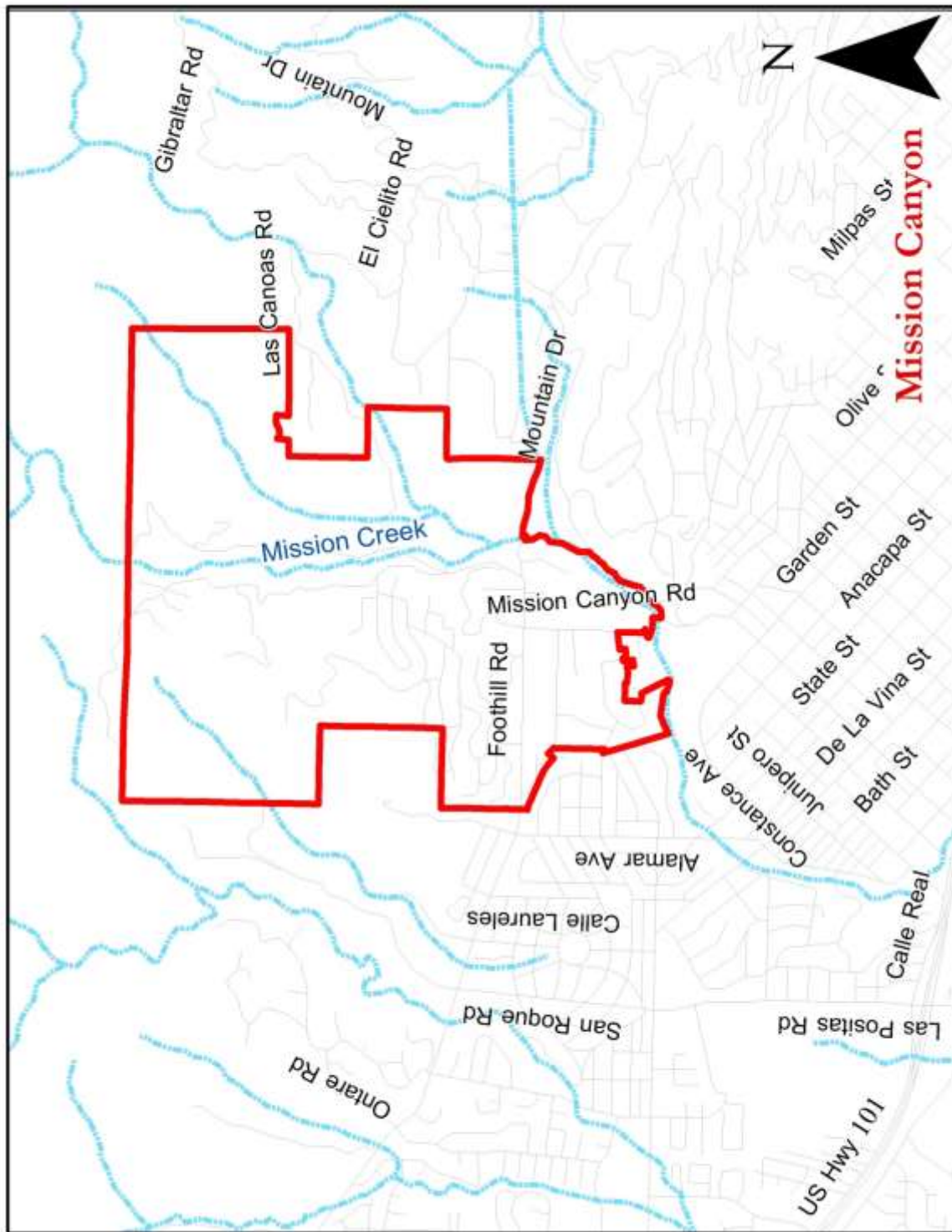


Exhibit B

