# Planning and Development

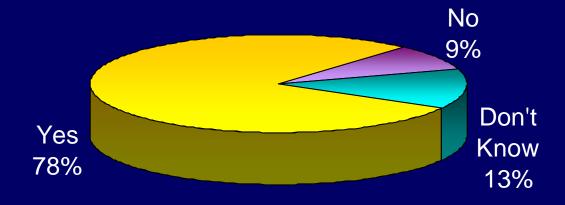
January 24,2006

# Goals

- 1. Customer Service/Public Service
- 2. Process Improvement
- 3. Management Systems

## Customer Survey October 2005

Overall, Customer Service in the Planning & Development Department has improved in the last six months.



1/24/2006

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## Process Improvement

TASK		TIMEFRAME	STATUS			
MINISTERIAL PERMITS & APPEALS						
•New homes in tracts—Simplified review for new homes proposed in an approved tract		Develop Standards (Jun-Sept '05)	Completed			
		BOS Adoption (Jan-Mar '06)	Completed			
•Ordinance amendment changes to appeals process	Article III	BOS Adoption (Jan-Mar '06)	Completed			
	Article II & IV	BOS Adoption (Jan-Mar '06)	Completed (1/24/06)			
Orcutt Pilot Program		Jan-Mar '06	Completed (1/24/06)			
•Earlier noticing and changes to appeals process		Jan 2006	Completed (1/24/06)			
Monitoring Report		Apr-Jun '06	Pending			

1/24/2006

# **Process Improvements**

AGRICULTURAL PERMITS & PROCESS					
•Finalize NRCS exemption language (Exempt NRCS federal cost-sharing projects from requiring P&D approval)	Jun-Sept '05	Completed			
•Adopt Agricultural Standards to allow streamlined process for	Develop standards (Oct-Dec '05)	In Process			
family farm projects that require ministerial permits	BOS adoption (Jan-Mar '06)	In Process			



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## Process Improvement

CUSTOMER RELATIONS				
•Provide cost and time estimate forms for ministerial permits	Jun-Sept '05	Completed		
•Info on web about status of projects & automatic emails	Jun-Sept '05	Completed		
•Suggestion & feedback forms and process	Jun-Sept '05	Completed		
•Staff hiring & training to promote collaboration	Jun-Sept '05	Completed		

# Process Improvement

ZORP					
•Complete Zoning Ordinance Reformatting Project	July 2006	In Process	Schedule: •Release 2/06 •PC workshop 3/06 •Pilot through 3/31/06 •PC Recommendati on 5/10/06 •Board consideration 6/26/06		

### **Balanced Scorecard Management System**

Public Service/ Customer Service



**Financial** 

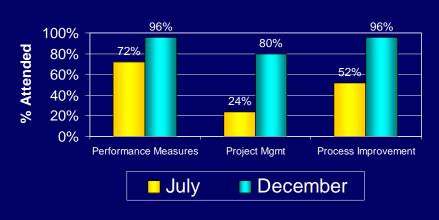
**Process Improvement** 

### Learning & Growth

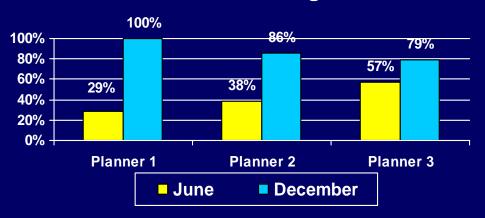
What must we do to develop employee skills, technology, and the culture to assure long-term success?

## **Core Training**

#### **EU Management Classes**



#### **Planner Trainings**



#### **Customer Service Training**



1/24/2006

### Three Phases of Transition

#### Phase 1: Ending

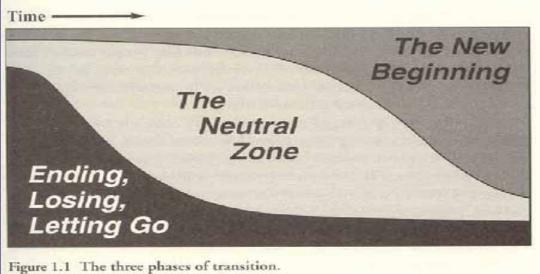
- •Letting go of the old ways and the old identity people had.
- •It's the time when you need to help people to deal with their losses

#### **Phase 2: Neutral Zone**

- •Going through an in-between time when the old is gone but the new isn't fully operational
- •It's when the critical psychological realignments and repatternings take place

#### **Phase 3: New Beginning**

- Coming out of the transition
- •This is when people develop the new identity, experience a new energy, and discover a new sense of purpose that make the change begin to work 1/24/2006



### **Efforts for Third Quarterly Report**

- Zoning Enforcement
- Agricultural Development Zoning Clearances
- Development Plan Requirements for Agricultural Properties
- Historic Landmarks Advisory Commission
- Comprehensive Fee Review
- Virtual One Stop Implementation
- Zoning Ordinance Reformatting Project

## Public Notification System Registration Page



## INSTRUCTIONS ON REGISTERING:

- Visit www.countyofsb.org/plandev/
- Click on "Permit Email Notification" on left hand side
- Type in the email address where you want to receive notifications
- Type in the zip code for your area of interest
- Registration is complete! You will begin receiving monthly notifications on projects in your desired area of interest.

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