



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** 6/6/2017 Set Hearing  
7/11/2017 First Reading  
(Departmental)  
7/18/2017 Second  
Reading  
(Administrative)  
**Placement:** Set Hearing  
**Estimated Time:** 7/11/2017 15 Minutes  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Carrie Topliffe, Interim Director  
Director(s) Public Health Department  
Contact Info: Jan E. Glick, MS, Director of Animal Services (934-6953)  
**SUBJECT:** Fee Change for Rabies Vaccination Fee

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

On June 6, 2017, set a public hearing on the Departmental Agenda of July 11, 2017 to consider an Ordinance Amending the Animal Services Fee Schedule.

On July 11, 2017:

- a) Approve the introduction (First Reading) of an Ordinance amending the Animal Services Fee for rabies vaccinations to match the current State established fee for at cost rabies vaccinations.
- b) Read the title of the Ordinance into the record and waive full reading of the Ordinance; and
- c) Continue the Animal Services Fee Ordinance on the Administrative Agenda for July 18, 2017 to consider recommendations.

On July 18, 2017:

- a) Approve the adoption (Second Reading) of an Ordinance amending the Animal Services Fee for Rabies vaccinations, with an effective date of August 18, 2017.

- b) Determine that adoption of the ordinance is exempt from California Environmental Quality Act review pursuant to 14 CCR 15273 and Public Resources Code §21080, subdivision (b)(8)(A) and (B), in that the fees will be used for operating expenses and for the purchase of supplies, equipment and materials, and direct staff to file a notice of exemption (Attachment C).

**Summary Text:**

The State of California Department of Public Health-Veterinary Public Health Section (CDPH-VPHS) promulgates a recommended “single, standard ‘actual cost’ amount for implementation statewide.” In March of 2016, the state increased the recommended rabies vaccination fee from \$6.00 to \$10.00. Therefore, Santa Barbara County (SBC) Animal Services is recommending an ordinance change to increase the rabies vaccination fee from \$6.00 to \$10.00.

**Background:**

The California Health and Safety Code (HSC 121690(f)) mandates that counties declared as “rabies areas” (currently all 58 California counties) must fulfill certain activities, including sponsoring rabies vaccination clinics. SBC Animal Services continues to be compliant with rabies clinic mandates by providing weekly clinics in which a fee is charged for rabies vaccinations. The current recommended fee of \$6.00 has been in effect since 2004 and has not kept pace with inflation. Thus, in March of 2016, the state issued a letter (Attachment B) stating that an increase to the recommended fee was overdue. As a result, the state determined the recommended rabies vaccination fee should be increased, from \$6.00 to \$10.00, to be more commensurate with current material, facility, and operation costs, while also remaining within the financial means of the majority of pet owners state-wide.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Approving and authorizing the rabies vaccination fee increase, from \$6.00 to \$10.00, increases revenue by an estimated \$8,000 annually. The increased revenue is included in the FY 17-18 recommended budget. Note that the state uses the terminology “actual cost” rabies clinic fee; which is a single, standard “actual cost” amount for implementation statewide and is determined by the state. It should not be interpreted as a full cost recovery fee calculated by the Department. An application to the state would be required for authorization to charge more than the state standard if it was an undue financial burden to SBC. Historically and currently, SBC Animal Services follows the state guidance on what to charge for state mandated services. Only the state recommended rabies fee is being adjusted at this time. The Department will bring all Animal Services fees for board approval next time fees are realigned with costs.

Acceptance of the state rabies vaccination fee increase and the authorization to adjust to the state determined fees when future changes are made does not affect mandates or services levels.

**Special Instructions:**

1. Request the Clerk of the Board to publish the attached legal notice (Attachment D) of this hearing pursuant to Section 6066 of the Government Code in a newspaper of general circulation in Santa Barbara County 10 days prior to the hearing and again 5 days prior to the hearing and shall make available information as required per Section 54986 of the Government Code.

2. Please provide one adopted ordinance and a copy of the minute order. When ready for pick-up, please contact [PHDCU@sbcphd.org](mailto:PHDCU@sbcphd.org).

**Attachments:**

- A. Proposed Ordinance Amending Fee for Animal Services
- B. CDPH-VPHS Letter March 8, 2016
- C. Notice of CEQA Exemption
- D. Public Notice
- E. Presentation

**Authored by:**

Jan E. Glick, MS, Animal Services Director