



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agriculture/Weights & Measures
Department No.: 051
For Agenda Of: November 13, 2012
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Cathy Fisher, 681-5600
Director(s)
Contact Info: Kendra Stites or Traci Lewis, 681-5600
SUBJECT: Expenditure of Weights and Measures revenue- all districts

County Counsel Concurrence

As to form: N/A

Other Concurrence: Risk Management

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- 1) approve the budget revision request of the Agricultural Commissioner/Weights & Measures Department to increase revenue (LI 3279) in the amount of \$412,040 from device registration and scanner fees; and
- 2) adopt a Personnel Resolution, effective November 12, 2012, adding three (3.0 FTE) Weights and Measures Inspector I/II/III positions, Range 7680, \$3,511-\$4,286 per month; Range 7681, \$4074-\$4973 per month; and Range 7682, \$4501-\$5495 per month, to be included in the FY 12-13 adopted budget.

Summary Text:

The department will allocate \$268,537 to salaries and benefits (LI 6100), \$16,000 to equipment (LI 7120), and \$127,503 to a restricted account (LI 9726). These allocations will enable the department to fund three (3.0 FTE) new Weights and Measures Inspector I/II/III positions, fund the salary difference created in an earlier, related reorganization that resulted in the addition of one (1.0 FTE) Program/Business Leader and the deletion of one (1.0 FTE) Weights and Measures Inspector I/II/III, and provide equipment necessary for the department to conduct mandated inspections.

Background:

On April 10, 2012, the Board of Supervisors approved an increase in commercial device registration fees to bring the County’s fees in line with state law and current program costs. The Board also approved a new price verification program to enable the department to conduct pricing accuracy surveys at retail establishments that use bar code readers. The Business and Profession Code specifies that the fees generated from these two actions must be expended on Weights and Measures activities.

Performance Measure:

Economic Vitality: through the device and scanner inspection programs, the department will ensure a level playing field for businesses while providing consumer protection for the public.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>	<u>Restricted Line Item</u>
General Fund				
State				
Federal				
Fees	\$412,040	\$268,537	\$16,000	\$127,503
Other:				
Total	\$ 412,040.00	\$ 268,537.00	\$ 16,000.00	\$127,503

Narrative:

The department will allocate \$245,537 to salaries and benefits to fund 3 inspector positions at the entry level and \$23,000 to fund a manager position created through an earlier, related reorganization that resulted in the deletion of an existing inspector position and the addition of the management position. \$16,000 will be allocated to the purchase and installation of a water sub-meter test bench for testing water sub-meters used in mobile home parks. The remaining \$127,503 will be allocated to a line item restricted to weights and measures expenditures.

Since the billings for calendar years 2012 and 2013 will both occur in FY 12-13, the revenue for the first year of the program is inflated. Ongoing anticipated revenue is expected to be \$347,121 per fiscal year.

Staffing Impacts:

Legal Positions:
3

FTEs:
3

Special Instructions:

Attachments:

BJE/BRR 0002574
Personnel Resolution

Authored by:

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