

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on:
Department Name: Social Services
Department No.: 044
Agenda Date: 6/18/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Charlene A. Chase, Director
Social Services Department

STAFF CONTACT: Terrie Concellos
X4620

SUBJECT: CONTRACT WITH CALM AND CASA TO PASS THROUGH FEDERAL FUNDING FOR ADMINISTRATIVE ACTIVITIES PERFORMED WITH RESPECT TO TITLE IV-E ELIGIBLE CHILDREN WHO ARE EITHER IN OUT-OF-HOME CARE OR REASONABLE CANDIDATES FOR OUT-OF-HOME CARE

Recommendation(s):

That the Board of Supervisors:

Authorize the chair to execute agreements with two vendors for the provision of passing through federal funding administrative activities performed with respect to Title IV-E eligible children who are either in out-of-home care or reasonable candidates for out-of-home care for the period July 1, 2001 through June 30, 2003.

- A. Child Abuse Listening & Mediation (CALM), a local non-profit organization, in the amount of \$534,600.
- B. Court Appointed Special Advocates (CASA), a local non-profit organization, in the amount of \$272,350.39.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 7, Families and Children: A Community that Fosters the Safety and Well-Being of families and children and Goal No. 4, Economic Vitality: A Community that is Economically Vital and Sustainable

Executive Summary and Discussion:

In April of 2001, the Children & Families Commission of Santa Barbara County initiated a revenue maximization project with the following three goals:

- To expand the funding available in support of services to the children and families of Santa Barbara County,
- To enable Commission grantees to transition from time-limited Proposition 10 funding to more permanent sources of financial support, and
- To establish within the County the “infrastructure” necessary to more fully access available Federal funds on behalf of the County and community based organizations.

Proposals were sought from local community based organization that provided services that qualified under the Federal Title IV-E funding regulations. After a thorough evaluation of the proposals, the Children & Families Commission made award offers to four organizations yet only two accepted the invitation to participate in this revenue maximization pilot.

Although the Commission has taken the lead in this initiative, by Federal and State law the additional Federal funding to be claimed under Title IV-E of the Social Security Act must come through the County Department of Social Services so a collaborative between these two agencies was developed.

Under this collaborative, Proposition 10 funding is used as the non-Federal share (“match”) to draw down federal open-ended categorical funding for qualifying local community based organizations. The Department of Social Services will claim qualified administrative activities performed for Title IV-E eligible children for CALM and CASA and remit to them the federal reimbursement, less a 10% retainage fee for the County. This process is designed to bring to these local organizations additional funding for greatly needed services that would not have been there absent this revenue maximization project. The retainage fee is designed to offset, either partially or entirely, the costs charged to the Children & Families Commission of Santa Barbara County in developing, establishing, participating in, and maintaining procedures and documentation as required by law under this revenue maximization initiative.

These contracts will not directly create any additional financial obligation on behalf of the County. They will be paid for with federal pass through funding. Therefore the Department of Social Services is requesting that your Board approve and execute the contracts with CALM and CASA to support administrative activities performed on behalf of Title IV-E eligible children.

Mandates and Service Levels:

The services for this contract are not mandated although they will enhance existing County services for eligible children in out-of-home care or at risk of being placed in out-of-home care.

Fiscal and Facilities Impacts:

Even though the Department of Social Services is requesting execution of the above contracts for the period beginning 7/1/2001, the Department will not expend/pass through any funds until Title IV-E reimbursement is received from the Federal government. This reimbursement is not expected to be received until the 2002/2003 fiscal year, therefore no appropriations will be needed in the 2001/2002 fiscal year. The Department of Social Services has included appropriations and revenue in the amount of \$894,000: \$804,600 for direct payment to CALM and CASA; and \$89,400 retainage to the Children & Family Commission in their 2002/2003 requested budget via a final budget adjustment. Since the purpose of these contracts is to maximize revenue, these amounts were included in the Fiscal and Contract Administration cost center which is shown on page D-194 of the budget. The Children and Family Commission intends to set up a reserve for any possible future audit exceptions. There will be no additional County cost incurred by the execution of these agreements.

Attachments:

- Agreement for Services of Independent Contractor (CALM)
- Agreement for Services of Independent Contractor (CASA)

Special Instructions:

After execution by the Chair, please return one (1) original of each agreement, if provided, for the contractors, the Department copy of each agreement, and one (1) copy of the minute order to the Department of Social Services, Attention: Hilary Yost.

Concurrence:

Auditor-Controller
County Counsel
Risk Management