



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** June 4, 2024  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mouhanad Hammami, Director  
Director(s) Public Health Department  
Contact Info: Paola Hurtado, Assistant Deputy Director (805) 698-2418  
Primary Care and Family Health  
**SUBJECT: Public Health Department and Santa Barbara Neighborhood Clinics Referral Services Memorandum of Understanding**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Memorandum of Understanding (MOU) between the County Public Health Department (PHD) and Santa Barbara Neighborhood Clinics (SBNC) to facilitate patient referrals between the agencies resulting in shared access to dental services at SBNC and specialty services at PHD for the period of July 1, 2024 through June 30, 2026; and
- b) Approve and authorize the Public Health Director to extend the MOU between PHD and Santa Barbara Neighborhood Clinics for up to an additional term of two years through June 30, 2028 in accordance with Section 6.A of the MOU, and to make immaterial changes, upon review and approval by the Auditor-Controller, Risk Management, and County Counsel, subject to the Board ability to rescind the delegation at any time; and
- c) Determine that the recommended actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of the organization and administrative activities of the government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda to authorize the Chair to execute an MOU with Santa Barbara Neighborhood Clinics (SBNC) to facilitate referrals from PHD to SBNC for dental services and referrals from SBNC to

PHD for Specialty Services such as Obstetrics and Gynecology services. This MOU constitutes an in-kind exchange of administration services by each organization. Any patient billing or third-party billing is specified within the MOU as the responsibility of the respective organization.

**Background:**

PHD and SBNC have worked collaboratively since 2012 to provide medical services to the uninsured and underinsured residents of Santa Barbara County. Both organizations are Federally Qualified Health Centers. SBNC provides both primary care medical and dental services, and PHD provides both primary care medical and specialty services. Both organizations have provided referrals to the other organization to provide access to both dental services and specialty services. In 2023, the PHD Health Care Centers processed 139 dental referrals to several sources, including SBNC. In 2023, SBNC sent 138 patient referrals to PHD Santa Barbara Health Care Center's specialty services. Each organization wishes to better describe and clarify the mutual responsibilities for these referrals through this MOU

**Fiscal and Facilities Impacts:**

Budgeted: N/A

**Fiscal Analysis:**

There is no fiscal impact associated with the Santa Barbara Neighborhood Clinics Referral Services MOU. Each agency bills and receives payment for services provided to patients that have been referred to them by the other agency.

**Special Instructions:**

Please execute two (2) original MOUs between PHD and SBNC and retain one (1) original MOU and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at [phdcu@sbcpd.org](mailto:phdcu@sbcpd.org) when available for pick up.

**Attachments:**

- A. Public Health Department and Santa Barbara Neighborhood Clinics Referral Services MOU

**Authored by:**

Paola Hurtado, Assistant Deputy Director, Primary Care and Family Health Division