



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: March 15, 2011
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Kathy M. Gallagher, Director, (805) 681-4451
Director(s)
Contact Info: Mona Baker, Workforce Investment Act (WIA) Program/Workforce
Resource Center Systems Manager, (805) 614-1543

SUBJECT: **Amendment No 1 to the American Recovery & Reinvestment Act (ARRA)
Stimulus Funded -Workforce Investment Act (W.I.A.) Group-Sized Training
Programs from Institutions of Higher Education**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

Approve and authorize the Chair to execute Amendment No. 1 with Allan Hancock College (AHC) for the purpose of providing three (3) additional ARRA-funded Group-Sized Training Programs in high demand occupations to W.I.A. eligible participants for an additional \$88,496.00, for the period 3/15/11 through 6/30/11 for a total agreement in the amount of \$272,336.96.

Summary Text:

In February 2010, the County of Santa Barbara entered into an agreement with AHC for the provision of four (4) W.I.A. ARRA funded Group-Sized Training programs in the amount of \$183,840.96. This request is being made to increase the existing Agreement with AHC for the current fiscal year to provide additional programs and expend remaining ARRA funding.

AHC previously provided the following four (4) training programs: Beginning Computer Applications, Intermediate Computer Applications, Medical/Dental Front Office Assisting and Energy Efficiency/Weatherization. These four training programs have been successfully completed. They were easily enrolled to capacity with wait-listed W.I.A. enrollees and were very well received by trainees, many of which have gone on to employment opportunities due in large part to the Certificates of Achievement or Accomplishment received.

Allan Hancock College submitted additional training program proposals for potential W.I.A. ARRA funding. Of those proposals, the Department of Social Services (DSS) is recommending three (3) additional training programs for funding: Intermediate Computer Applications with Social Media Marketing for Business (two cohorts of 20 trainees per cohort – one cohort in Santa Maria and one cohort in Lompoc); Electronic Medical Records Support Technician (one cohort of 25 trainees in Santa Maria); and Energy Efficiency/Window Installation Specialist (one cohort of 15 trainees in Lompoc). These programs address occupational/industry clusters that have been identified as either currently in demand or expected to be in demand in the local labor market, as well as addressing a current population of W.I.A. enrollees waiting for training program offerings in these areas.

Approval of this amendment would result in the balance of W.I.A. ARRA Group-Sized Training Program funding being expended. If this amendment is not approved the remaining funding must be returned to the Federal government and no further W.I.A. enrollees would benefit from the training for retooling their skills for viable career paths.

Background:

On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act of 2009 (ARRA) into law. ARRA is intended to preserve and create jobs, promote the nation's economic recovery, and to assist those most impacted by the recession. The ARRA not only allows, but highly encourages local workforce agencies to purchase group-sized training programs for high growth, high demand occupations from institutions of higher education and/or other eligible training providers.

This provision of the law is in addition to the current methods for providing training and is intended to help increase education and training enrollments and capacity in a time when many states and educational institutions are experiencing budget shortfalls. ARRA law allows Local Workforce Investment Areas (LWIAs) to contract for the full cost of training for groups of WIA participants rather than individually. Direct contracts with institutions of higher education and eligible training providers also allow LWIAs to quickly design training to fit the needs of the job seekers and employers. Due to the mandates of the ARRA law, all training programs must be completed no later than June 30, 2011.

Performance Measure:

AHC has consistently met or exceeded the performance measures set forth in the prior contract, listed below. The performance measures below will also apply to the additional classes to be provided by AHC.

The target populations for enrollment into the Workforce Investment Act Program, and subsequently into one of the contracted group sized training programs, are the short and long term unemployed and underemployed residents of Santa Barbara County, some of whom are co-enrolled in other assistance programs such as CalWORKs/Welfare to Work and Department of Rehabilitation disability programs. These populations have inherent difficulties in the ability to remain regularly engaged in educational and training pursuits due to the multitude of other priorities for subsistence.

- A. Considering the difficulties faced by the target population to be served by this contract, through the effectiveness of curriculum development and program instruction, a goal of 75% of trainees will successfully complete each training program and receive a Certificate of Completion and/or Achievement.

- In order to support this goal, CONTRACTOR will collaborate with Workforce Investment Act staff in identifying and referring for needed individual supportive services to help to ensure participant success throughout the course of the training program.
- CONTRACTOR will track and report the number of individuals enrolled in the training programs and their progress periodically as agreed upon between COUNTY and the CONTRACTOR.
- COUNTY will receive tracking and monitoring reports and confer regularly with CONTRACTOR as to progress and measurement of performance outcomes.

B. To ensure the responsiveness of program training, a customer satisfaction survey will be completed by all participants. A goal of 80% of all surveys will reflect a rating of satisfactory or higher.

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 152,860.68	\$ 272,336.96	
Fees			
Other:			
Total	\$ 152,860.68	\$ 272,336.96	\$ -

Narrative:

The original contract of \$183,840.96, as well as the increased funding of \$88,496.00 is 100% funded with ARRA W.I.A. funds. There are no local funds associated with this contract. Appropriations and the associated revenue for the current fiscal year have previously been approved by the Board of Supervisors in fund 0058.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

Special Instructions:

Please send one (1) duplicate original Amendment, and a copy of the minute order to:
 Contracts Unit
 C/O Linda Rodriguez
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

First Amendment

Authored by:

Mona Baker, WIA Program/WRC System Manager

cc: