

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 6/20/02  
**Department Name:** Social Services  
**Department No.:** 044  
**Agenda Date:** 7/2/02  
**Placement:** Administrative  
**Estimate Time:** 5 Minutes  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Charlene Chase  
Director

**STAFF CONTACT:** Molly Marino, Facilities Manager  
681-4588

**SUBJECT:** Third Amendment to Lease Agreement for 228 West Carrillo Street;  
Second Supervisorial District; Folio: WH2085

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## **Recommendation(s):**

That the Board of Supervisors approve and execute the Third Amendment to the Lease Agreement between the County of Santa Barbara, as Lessee, and Roger P. and Carol J. Duncan, as Lessor, for approximately 5,477 square feet of office spaced located at 228 W. Carrillo Street, in Santa Barbara. This amendment extends the term for a period of one (1) year from August 1, 2002 to July 31, 2003, at the monthly rental rate of \$12,516.10, and includes 2 options to renew of 1 year each.

## **Alignment with Board Strategic Plan:**

*{Double-click here}* The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

## **Executive Summary and Discussion:**

On September 12, 1995, the County entered into a lease agreement with Roger and Carol Duncan for approximately 5,477 square feet of office space located at 228 W. Carrillo Street in Santa Barbara. Job Training Network staff occupied the leased premises until the dissolution of the program in June of last year. However, the lease was still active and consequently the premises were offered to all County departments. The Social Services Department has been occupying the leased premises since approximately June of 2001 and would like to continue to occupy the premises as long as funding is available.

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**Mandates and Service Levels:**

No change in programs or service levels.

**Fiscal and Facilities Impacts:**

Funds for payment of rent is budgeted in Dept: 042, Fund: 0056, Account: 7580, Program: 3600. There are no facilities impacts.

**Special Instructions:**

Upon execution, the Clerk should distribute as follows:

1. Original executed document - Official File
2. Dupl. orig. exec. document and Minute Order - Attn: Don Grady, GS/Real Property Office, Courthouse, 2<sup>nd</sup> floor annex.
3. Copy of exec. doc. and Minute Order - Molly Marino, Facilities Manager, Social Services Dept.

**Concurrence:**