



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: December 3, 2024
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department: Mouhanad Hammami, Director
Director(s): Public Health Department
Contact Info: Jack Mohr, Manager, Equity, Wellness, Promotion & Prevention
(805) 698-4118
SUBJECT: **Public Health Department and Santa Barbara Foundation Memorandum of Understanding for Community Health Worker Capacity-Building Collaborative**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Memorandum of Understanding (MOU) between the County Public Health Department and the Santa Barbara Foundation to formalize their partnership as collaborative facilitators of the Central Coast Community Health Worker/Promotores/Health Representative (CHW/P/R) Capacity-Building Collaborative for the period of December 3, 2024 through February 1, 2027;
- b) Approve and authorize the Director of the Public Health Department to make immaterial amendments to the MOU between the Public Health Department and the Santa Barbara Foundation in accordance with the immaterial amendments section of the MOU, upon review and concurrence by County Counsel's Office, subject to the Board's ability to rescind this delegated authority at any time;
- c) Approve and authorize the Director of the Public Health Department to extend the term of the MOU between the Public Health Department and the Santa Barbara Foundation for an additional period up to three years, in accordance with the modifications and duration and termination sections of the MOU, upon review and approval by the Auditor-Controller, Risk Management, and County Counsel, subject to the Board's ability to rescind this delegation at any time; and

- d) Determine that the recommended actions do not constitute a “Project” within the meaning of the California Environmental Quality Act (CEQA) and are exempt pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the recommended actions consist of organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to authorize the Chair to execute a Memorandum of Understanding (MOU) with the Santa Barbara Foundation to formalize their roles and responsibilities as collaborative facilitators of the Central Coast Community Health Worker/Promotores/Health Representative (CHW/P/R) Capacity-Building Collaborative. This MOU constitutes an in-kind exchange of administration services by each organization.

Background:

The County Public Health Department and the Santa Barbara Foundation have worked collaboratively since 2021 on various activities to develop the local workforce of community health workers, promotores de salud, and health representatives. These health professionals play an essential role in local health and social services by providing linguistically and culturally responsive services to ensure diverse community members get connected to necessary health services. The Public Health Department and the Santa Barbara Foundation started collaboration in this area in November of 2021, when the two organizations co-sponsored a countywide conference for local service providers on investing in CHW/P/Rs. The following year, the Public Health Department and the Santa Barbara Foundation brought together several community partner agencies who participated in that conference as the CHW/P/R Capacity-Building Collaborative to discuss key issues impacting the CHW/P/R workforce including training needs, billing and reimbursement for services, and developing financially sustainable roles for CHW/P/Rs. Since that time, the Department, Santa Barbara Foundation and their partners have continued this informal partnership to improve training for CHW/P/Rs, shared resources around billing and payment models for these services, and coordinated with local managed care plans and state agencies to discuss policy issues impacting the CHW/P/R workforce.

This MOU would formalize that ongoing relationship and the Public Health Department’s role along with the Santa Barbara Foundation in facilitating the Capacity-Building Collaborative through planning and leading meetings, coordinating with collaborative partners to establish annual goals, and supporting the organization of regional partner meetings and listening sessions with CHW/P/Rs. This MOU is exclusively between the County Public Health Department and the Santa Barbara Foundation. The Santa Barbara Foundation will be signing separate MOUs with each of the remaining collaborative partner agencies.

Fiscal and Facilities Impacts:

Budgeted: N/A

Fiscal Analysis:

There is no fiscal impact associated with the CHW/P/R Capacity-Building Collaborative MOU. Each collaborative agency bills and receives payment for services provided to patients that have been referred to them by the other agency.

Special Instructions:

Please execute two (2) original MOUs between the Public Health Department and the Santa Barbara Foundation, and retain one (1) original MOU and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at phdcu@sbcphd.org when available for pick up.

Attachments:

- A. CHW/P/R Capacity-Building Collaborative MOU

Authored by:

Jack Mohr, Manager, Equity, Wellness, Promotion & Prevention, Public Health Department