

**STANDARD AGREEMENT AMENDMENT**

STD. 213 A (Rev 6/03)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 3 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
17-0266	1
REGISTRATION NUMBER	
18130	

1. This Agreement is entered into between the State Agency and Contractor named below:
- STATE AGENCY'S NAME  
**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE**
- CONTRACTOR'S NAME  
**COUNTY OF SANTA BARBARA**
2. The term of this Agreement is May 1, 2018 through June 30, 2019
3. The maximum amount of this Agreement after this amendment is: \$24,280.08  
Twenty-four Thousand Two Hundred Eighty Dollars and Eight Cents
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Section two is hereby extended for a new termination date of June 30, 2019.

Exhibit A, Attachment 1, is hereby amended to increase the cost per inspection (2 Pages).

Exhibit B, Attachment 1, is hereby amended to increase the cost per inspection from \$200 to \$400 (1 Page).

This amendment is necessary to cover the cost of cannabis cultivator inspections.

**All other terms and conditions shall remain the same.**

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**CONTRACTOR**

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

**COUNTY OF SANTA BARBARA**

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

263 CAMINO DEL REMEDIO, SANTA BARBARA, CA 93110

**STATE OF CALIFORNIA**

AGENCY NAME

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE**

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

**JENNIFER CROW, ACQUISITIONS MANAGER**

ADDRESS

1220 N STREET, ROOM 115, SACRAMENTO, CA 95814

**CALIFORNIA**  
Department of General Services  
Use Only

Exempt per: DGS Ltr 28.8

## **SCOPE OF WORK**

### County Cannabis Pilot Inspection Program

The County Agricultural Commissioner's Office (CAC) shall perform defined cannabis cultivation licensing compliance inspections for the California Department of Food and Agriculture (CDFA), Cal Cannabis Licensing Division (Division). Inspections shall be in accordance with the Medicinal and Adult Use of Cannabis Regulation and Safety Act (Act), Section 26069.1, Division 10 of the Business and Professions Code; and the Agreement for Attaining Mutual Objections between CDFA and the California Agricultural Commissioners and Sealers Association (dated July 31, 2012).

Inspections shall include the following commercial cultivation license types:

Specialty Cottage Outdoor	Small Outdoor
Specialty Cottage Indoor	Small Indoor
Specialty Cottage Tier 1	Small Mixed-Light Tier 1
Specialty Outdoor Tier 2	Small Mixed-Light Tier 2
Specialty Indoor	Medium Outdoor
Specialty Outdoor	Medium Outdoor
Specialty Mixed	Medium Mixed-Light Tier 1
Specialty Mixed	Medium Mixed-Light Tier 2
Microbusiness (Cultivator only)	Nursery
Processor	

### **County Responsibilities**

1. The CAC shall perform compliance inspections of temporary state licensed cultivators, nursery, and processors in compliance with the Act and CDFA regulations as outlined in this agreement using the protocols and forms included as Attachments A-F.
2. The CAC is responsible for scheduling inspections and ensuring that all properties that the CAC has committed to inspecting are completed and all required documentation is submitted to the Division.
3. The CAC agrees to accept an inspection assignment from the Division, which may at times be with short notice.
4. The CAC inspector classification must be at a level that has the ability to provide testimony in an administrative, criminal, civil or other proceeding, as needed.

### **Temporary License Inspection Requirements**

Inspections are site-based and not based on the number of temporary licenses associated with any specific premises. Activities for a property and/or premises may include more than one license but are considered one (1) inspection and require only one set of documents to be submitted. An inspection shall include all of the following:

1. Complete a CalCannabis Cultivator Inspection Form (Attachment B).
2. Provide the CalCannabis document packet to the Cultivator (Attachment D).
3. Fill out and obtain cultivator signature on CalCannabis Declaration Form (Attachment C).
4. Issue a Notice of Non-Compliance – Temporary License Holder form, when appropriate (Attachment E).
5. Submit the CalCannabis Cultivator Inspection Form, the CalCannabis Declaration Form, and the Notice of Non-Compliance Form, if applicable, to the Division within five (5) business days of inspection.

### **CDFA Responsibilities**

1. The Division shall provide field inspection training to the CAC and designated staff.
2. The Division shall assign a Special Investigator as a point of contact and resource to the CAC for program support and to provide a local presence when requested for meetings or relevant enforcement events.
3. The Division shall provide a list of temporary cultivation license holder addresses by the 15<sup>th</sup> of the month for the following month's inspections.
4. The Division shall reimburse the CAC not more often than monthly in arrears.

### **Additional Terms and Conditions**

1. CAC shall meet with the Division to discuss areas of mutual concern including, but not limited to training, joint inspections, and lessons learned.
2. CAC shall immediately notify the Division if they are denied access to a state licensed cultivation site, encounter recalcitrant licensees, and/or have criminal concerns.
3. CAC shall provide and maintain CAC inspection vehicles.
4. CAC shall ensure that designated supervisors and inspection personnel attend training provided by Division Special Investigators.
5. CAC shall attend required Division trainings on the California CalCannabis Track-and-Trace system.
6. CAC shall allow Division Special Investigators to accompany designated CAC inspectors and/or supervisors in the field upon request.
7. CAC shall report all serious Violations (as defined in Section 8601(e) Table A of the Emergency Regulations) to CalCannabis within 24-hours of detection.
8. CAC shall provide the Division with applicable information regarding violations, if any, issued to state licensed cultivation licensee associated with pesticide use/application, or weighing and measuring device non-compliance, if any.
9. Forms may be changed or modified based upon prior mutual agreement from both parties or as required by law.
10. Nothing in this agreement prevents or precludes the Division of Compliance and Enforcement staff from performing regulatory inspections or investigations of state licensed cannabis cultivators within the County.

### **Invoicing**

The CAC shall submit an itemized invoice using the template provided as Attachment F, on County letterhead. Invoice shall be monthly, no later than thirty (30) days after the end of the reporting period covered by the invoice.

All invoiced expenses must fall within the parameters of the Scope of Work and must be directly related to administering and conducting Division program-related activities.

Questions about invoicing/reimbursement shall be directed to Margaret Cornell via email or by calling (916) 263-0900.

Invoices shall be sent via email to [margaret.cornell@cdfa.ca.gov](mailto:margaret.cornell@cdfa.ca.gov).

The Division shall reimburse the CAC a flat fee of \$200 ~~\$200~~ **\$400** (~~two~~ **four** hundred dollars) for each inspection completed as outlined in this agreement.

**BUDGET DETAIL**

COUNTY CANNABIS PILOT INSPECTION PROGRAM

County: Santa Barbara  
 Contract Manager: Cathy Fisher

~~\$200~~ \$400 Flat fee per inspection

# of Licenses in County	Associated Assessor Parcel Numbers	*Percentage	Percentage x \$311,000.00 = County allotment	Estimated # of Inspections (allotment divided by <del>\$200</del> \$400)	Average # of Inspections for each APN (# of inspections divided by APN)	Total Contract Amount
743	68	.078071	\$24,280.08	121	7.785314	\$24,280.08

\*Percentage is determined by dividing cannabis parcels in county by 871, the current number of cannabis parcels in the seven counties in the Pilot Inspection Program. Percentage is then applied to CalCannabis Program budget allotted for inspection services to determine county allotment.