



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Public Works / LCSD  
**Department No.:** 054  
**Agenda Date:** December 09, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Directors, Laguna County Sanitation District  
**FROM:** Department Director(s): Chris Sneddon, P.E., PW Director  
Contact: Martin Wilder, P.E., LCSD Manager  
**SUBJECT:** **Laguna County Sanitation District Pond Lining Project, Fourth and Fifth Supervisorial Districts**

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** None

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors, acting as the Board of Directors of Laguna County Sanitation District:

- a. Approve plans and specifications for the Pond Lining Project, Project No. STMPN2, on file in the Laguna County Sanitation District office; and
- b. Authorize the Public Works Director to advertise and receive construction bids for the Pond Lining Project, Project No. STMPN2; and
- c. Determine that the advertising for and receipt of bids is an administrative and fiscal activity which will not result in changes in the environment and therefor the action does not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 153789(b)(5).

**Summary Text:**

This item is on the agenda in order to consider actions to advertise and receive bids to regrade and line two existing earth lined secondary effluent/stormwater holding ponds at the Laguna County Sanitation District wastewater reclamation plant, Project No. STMPN2.

**Discussion:**

Facilities known as Pond A and the Storage Basin were constructed per plans dated 1960 and 1974, respectively are used to hold wastewater that has been treated to secondary levels as well on site generated storm water. Because these facilities are un-lined they require periodic grading and vegetation removal. Current regulatory requirements also require that all treatment, storage, and evaporative ponds be lined in order to protect groundwater and associated beneficial uses.

**Background:**

The Laguna County Sanitation District (District) owns and operates a wastewater reclamation plant which serves the Orcutt community and the southern unincorporated Santa Maria area. Treatment facilities include ponds and tanks for the temporary holding and movement of wastewater at various levels of treatment through settling, biological, filtration, and disinfection processes. The ponds and tanks are used to equalize variable incoming flow rates in order to dampen and regulate outgoing flow to any given treatment process. Ponds are inground facilities open to the atmosphere, while tanks are above ground and enclosed. Most ponds have been lined in concrete, however two ponds remain unlined, Pond A and the Storage Basin, which are used as backup facilities to hold and modulate flow of secondary treated wastewater and to collect storm water generated on the plant grounds. Unlined ponds require maintenance consisting of taking them out of service to regrade and to remove debris and vegetation. In addition, current regulatory criteria requires that all ponds used for treatment, storage, and evaporation be lined in order to protect groundwater and associated beneficial uses. The authority to advertise for receipt of bids is an administrative and fiscal activity and not a project under CEQA.

Staff, therefore, recommends these actions to initiate the bid process to retain a contractor to regrade and line with concrete Pond A and the Storage Basin.

**Fiscal Analysis:**

Funding for this capital project is from the Laguna County Sanitation District enterprise fund. Funds will be budgeted in FY 2026-2027 in Department 054, Fund 2870, Line Item Account 8200.

**Special Instructions:**

- A. Forward a certified minute order to Kevin Thompson and Cori Munguia at the Laguna County Sanitation District administrative office in the North County Public Works Department building at 620 West Foster Road, Santa Maria, CA 93455.

**Authored by:**

Martin Wilder, Laguna County Sanitation District Manager

**Copy:**

Kevin Thompson, Civil Engineer Specialist  
Angela Arredondo, Accountant Supervising  
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