



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: First 5 Santa Barbara Co
Department No.: 994
For Agenda Of: January 8, 2013
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: No

TO: Board of Supervisors
FROM: Department Ben Romo, Director, First 5 Santa Barbara County
Director(s)
Contact Info: Eileen Monahan, Manager, First 5 Santa Barbara County
SUBJECT: Approval of Contractor on Payroll for Maricela Morales

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve and authorize the First 5 Executive Director to execute an annual Contractor on Payroll agreement with Maricela Morales to provide programming support for the implementation of three grants, on a temporary basis for First 5 Santa Barbara County, for the period of January 8, 2013 through December 31, 2015, in an amount not to exceed \$168,000.

Summary Text:

First 5 Santa Barbara County has secured three grants to improve the quality of child care in Santa Barbara County. As all grants provide temporary funding, and require additional staffing support for implementation, a Contractor on Payroll agreement is being sought for one individual to provide specific services to fulfill the requirements of the grants.

Background:

First 5 Santa Barbara County has secured grant funding for three projects that will help improve the quality of child care programs in the county, all of which are temporary sources of funding:

1. A local grant from the Orfalea Foundation to partially fund First 5's Quality Counts project which supports quality improvement through the use of environmental rating scales. This grant is secured through December, 2014.

2. A state grant from First 5 California for the CARES Plus project, to support early care and education workforce development through training, higher education supports and stipends. This grant is secured through June, 2014.
3. A state grant (federal funding) through the California Department of Education's Race to the Top Early Learning Challenge (RTT-ELC) grant from the federal government. The goal of this grant is to create a Quality Rating and Improvement System (QRIS) for Santa Barbara County, and is secured through December, 2015.

In order to accomplish the work required in the grants, First 5 proposes to contract with Maricela Morales annually, with this first contract for January 2, 2013 through June 30, 2013, as a Contractor on Payroll, to support these three grants. Staffing needs will be assessed annually through the life of the grants, and the Contractor on Payroll agreement will be extended, if necessary, through December, 2015.

Performance Measure:

1. Child Care program enrollments and processing are completed on time and with full understanding of director
2. Rating scales completed accurately and timely for all Child Care programs in Quality Counts project
3. Advising sessions with child care providers result in a thorough education plan that meets the needs of the provider as well as the requirements of the grant programs.
4. Child Care programs participating in the QRIS system are provided coaching that promotes improvement of quality
5. Data is accurately and completely maintained on program participants, based on grant guidelines and requirements

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other: grant funds	\$ 27,914.00	\$ 55,827.00	\$ 167,482.00
Total	\$ 27,914.00	\$ 55,827.00	\$ 167,482.00

Narrative:

All COP costs will be paid by grant funds, and are shown above extended through December, 2015 (3 years), and include Worker's Compensation, unemployment and retirement costs. Detailed expenditure estimates can be found on the COP Request Form.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Attachments:

COPform1006MMorales 11-20-12

MMoralesCOPContract1-8-13

Authored by:

Eileen Monahan x 1038