



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: 4/6/2010  
Placement: Administrative  
Estimated Tme: 6/1/2010, 15 minutes  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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TO: Board of Supervisors

FROM: Department Scott D. McGolpin x3010  
Director(s) Public Works Director

Contact Info: Mark A. Schleich, x3600  
Deputy Public Works Director

SUBJECT: **County Service Area 12 (Mission Canyon Sewer District), Resolution Relative to Sewer Connection Fees, Sewer Service Charges and the Collection of Said Charges on the Tax Roll – First Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

- A. Receive report entitled Mission Canyon Sewer District Fixed Charges Fee Report for Fiscal Year 2010/2011.
- B. Approve Public Works Department Notice of Exemption pursuant to County California Environmental Quality Act (CEQA) Guidelines. (Post).
- C. Set a public hearing on the departmental agenda for June 1, 2010, in connection with the report entitled "*Mission Canyon Sewer District Fixed Charges*" filed with the Clerk of the Board, April 6, 2010, which proposes a sewer service charge increase of 2.72% (from \$698 to \$717 per connection per year) for County Service Area 12.
- D. Adopt at the conclusion of the public hearing on June 1, 2010, the attached resolution establishing service charges for County Service Area 12 (Mission Canyon Sewer District) and provide for collection on the Tax Rolls for Fiscal Year 2010/2011.

**Summary Text:** This action sets the fiscal year 2010/2011 sewer service charge rate for County Service Area 12, which serves the Mission Canyon area. Rates are set based on operating, maintenance, and reserve costs. The majority of the costs are attributable to collection, treatment, and disposal services provided by the City of Santa Barbara. This action proposes a 2.72% or \$19.00 increase to the current annual sewer service charge (from \$698 to \$717 per connection).

**Background:**

The Mission Canyon Sewer District (CSA 12) provides wastewater collection services (Public Works Department) as well as tracks septic system performance (separate Board action by the Public Health Department) for inhabitants in Mission Canyon. Wastewater is further collected, treated and disposed by the City of Santa Barbara pursuant to Joint Powers Agreement No. 12,554 dated October 2, 1984. City services in addition to county operations are funded through the sewer service charges, which are collected on the tax roll. CSA 12 is regulated by State Water Resources Control Board (SWRCB) *Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Order No. 2006-0003.*

In fiscal year 2001/2002, the city began a series of wastewater rate increases that affected its customers as well as CSA 12. CSA 12 operated at a deficit until fiscal year 2004/2005 when the county began a series of rate increases to compensate for the city’s increases as well as account for reserve catch-up components in order to attain a minimum reserve balance. Based on current estimates it is expected that the minimum reserve balance of approximately \$1.5 million will be met in 2017 at which time the catch-up components of the rate structure can be removed. Any subsequent increases would be based on city increases and inflationary factors to county costs.

The proposed resolution also authorizes the collection of sewer service charges on the tax rolls pursuant to Ordinance No. 3574 adopted by board on June 23, 1986 (Chapter 22A of the County Code).

**Performance Measure:** This action is intended to establish sewer service rates sufficient to accommodate the fiscal needs of CSA 12 for its operating and capital expenses.

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees		\$ 579,626.00	
Other:			
Total	\$ -	\$ 579,626.00	\$ -

An increase of 2.72 % to the current annual sewer service charge of \$698.00 to \$717.00 per residential dwelling connection will generate \$579,626 from 808 connections to fund estimated city costs of \$439,684 and CSA 12 operation, maintenance and reserve costs of \$139,942.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

No new staffing positions are proposed in this budget.

**Special Instructions:**

- A. Request Clerk of the Board to publish notice of this hearing, per the copy attached, in the Santa Barbara News Press, as provided in Section 6066 of the Government Code. Section 6066 states that:

“Publication of notice to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates, are sufficient. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.” The recommended dates for publication are May 16 and May 23, 2010.

- B. Notice to be published:

**BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA  
STATE OF CALIFORNIA  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that a public hearing will be held by the Board of Supervisors of the County of Santa Barbara, State of California, on June 1, 2010 at 9:00 a.m. or shortly thereafter, in the Board of Supervisors Hearing Room, Fourth Floor, 105 East Anapamu Street, Santa Barbara California, to take public testimony on the written report for proposed County Service Area 12 (Mission Canyon Sewer District) Fixed Charges Fee Report 2010/2011. Copy of the said written report with the proposed amount set out therein can be seen during business hours at the Santa Barbara Office of the Santa Barbara County Public Works Department, Resource Recovery & Waste Management Division, 130 East Victoria Street, Suite 100, Santa Barbara, California. The proposed amount of each parcel can be obtained during business hours by a telephone call to the County Department of Public Works, Resource Recovery & Waste Management Division, (805) 739-8750.

The public hearing to be held on June 1, 2010 is for the purpose of considering all objections or protests to the adoption of the proposed benefit assessment charges as set forth in said report or as modified by the Board of Supervisors on April 6, 2010.

Any objections or protests to the adoption of the proposed benefit assessment charges may be filed with the Clerk of the Board of Supervisors before the public hearing scheduled for 9:00 a.m., June 1, 2010. The address of the Clerk of the Board is: 105 East Anapamu Street, Santa Barbara, California 93101.

- C. Following Board approval Clerk of the Board to post the Notice of Exemption and forward a stamped copy to Resource Recovery and Waste Management, Attention Joddi Leipner.
- D. Direct the Clerk of the Board to forward a certified copy of the resolutions to:

Subject: County Service Area 12 (Mission Canyon Sewer District), Resolution Relative to Sewer Connection Fees, Sewer Service Charges and the Collection of Said Charges on the Tax Roll – First Supervisorial District

Agenda Date: April 6, 2010

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1. Martin Wilder Public Works Department, Resource Recovery & Waste Management Division, Santa Maria; and
2. Mark Schleich Public Works Department, Resource Recovery & Waste Management Division, Santa Barbara

**Attachments:**

Notice of Exemption

Resolution

Fiscal Charges Fee Report

**Authored by:**

Martin Wilder, Utilities Manager, x8750

Public Works Department, Resource Recovery & Waste Management Division

**Copy:** Mark Paul, Deputy Public Works Director of Finance and Administration  
Mark Schleich, PW Deputy Director, Resource Recovery and Waste Management