

COUNTY OF SANTA BARBARA

AGRICULTURAL/WEIGHTS & MEASURES INSPECTOR, SUPERVISING

EST: TBD

**DEFINITION:** Under general direction of the deputy Agricultural Commissioner or the deputy Sealer, plans, supervises, and participates in departmental operations to execute local, state and federally mandated consumer protection and environmental programs in both agricultural and weights and measures disciplines, and performs related work as required.

**DISTINGUISHING CHARACTERISTICS:** This is the full supervisory level classification in the Agricultural/Weights & Measures Inspector series. Incumbents report to either the deputy Agricultural Commissioner and/or the deputy Sealer, provide primary program oversight to the various divisions of the Department of the Agricultural Commissioner, and perform as experienced, principal level Agricultural/Weights & Measures Inspectors. This class is distinguished from the next lower class of Agricultural/Weights & Measures Inspector III in that the latter does not have full supervisory responsibilities but instead may provide technical and functional (i.e. lead) supervision to lower-level staff. This class is further distinguished from the assignments of deputy Agricultural Commissioner and deputy Sealer in that the latter have overall management, administrative and budgetary responsibility for assigned departmental functions, activities and staff.

**EXAMPLES OF DUTIES:** Incumbents may be assigned to any specialty area within the department. Depending on the area of assignment, duties may include, but are not limited to, the following:

1. Plans and directs the work of subordinates whose functions include pest prevention, pest eradication, nursery inspection, fruit, vegetable, and egg inspection, pesticide use enforcement, weighing and measuring device inspection, quantity control inspection of packaged commodities, and weighmaster and petroleum inspection.
2. Schedules, establishes standards, and evaluates work of assigned staff; provides oversight of field operations and advises staff on solutions to problems; trains assigned staff in all areas of departmental operations, procedures, and regulations; participates in the orientation and training of other staff as required.
3. Evaluates projected workload, equipment, and supply needs in order to allocate resources, assign work, and prepare budgets in specific program areas; orders equipment and supplies for program operations; uses database and spreadsheet software to maintain records and produce statistical reports; prepares narrative reports.
4. Makes presentations at meetings to inform and advise industry representatives and the public on agricultural laws, inspection procedures, and pest control problems and solutions; explains purpose, type, and legal implications of various inspections; issues agricultural certificates and permits; recommends legal action in response to violations of agricultural laws and regulations, and represents the department at legal proceedings.
5. Implements and coordinates special programs with appropriate local, state, and federal agencies; represents the department among colleagues and representatives of other regulatory agencies on committees and associations that may influence and implement policy.
6. Assists in formulating and administering department policy and programs designed to enable effective enforcement of Agricultural and Weights and Measures laws and regulations; participates in formulating and implementing additional department policy and procedures as required.
7. Interviews, selects, and evaluates staff.
8. Assists in the compilation of annual and special reports as required by the Board of Supervisors and California Department of Food and Agriculture.
9. Participates in regional or statewide advisory committees as required.
10. May serve in the deputy Agricultural Commissioner/deputy Sealer's absence as required.

**EMPLOYMENT STANDARDS:** Possession of all eight valid statewide specific category licenses as a County Agricultural Inspector/Biologist and Weights & Measures Inspector issued by the California Department of Food and Agriculture, with demonstrated capability of working independently in all areas of licensure; **AND**

1. Three years of increasingly responsible experience as an agricultural biologist, weights and measures inspector or Agricultural/Weights & Measures Inspector that included one year of experience working in a lead capacity, **or**;
2. One year of experience performing duties equivalent to the class of Agricultural Biologist III, Weights and Measures Inspector III or Agricultural/Weights & Measures Inspector III with Santa Barbara County; **or**,
3. A combination of training, education, and experience that is equivalent to one of the employment standards listed above and that provides the required knowledge and abilities.

**Additional Requirements:**

- Possession of a valid California Class C Driver's License is required at the time of appointment and must be kept valid throughout the term of employment. Incumbents must be able to travel independently throughout the County of Santa Barbara and other locations outside of the County.

**Desirable Qualifications:** Possession of:

- A valid Deputy County Agricultural Commissioner license *or* a valid Deputy County Sealer license issued by the California Department of Food and Agriculture, **or**
- Both valid licenses.

**Supplemental Information:** Performing the essential functions of this job may occasionally require the incumbent to work with and/or around hazardous materials; perform lifting and bending; or be exposed to unpleasant or hazardous conditions or substances in the field, such as heat, dust, diesel exhaust, or chemicals.

**Knowledge Of:** all state and federal laws and regulations pertaining to county agricultural programs and county weights and measures programs; techniques of public education and enforcement; principles of budgeting, training, and supervision; accepted human resources practices; entomology, plant pathology, and botany; chemical properties and safe use and application of pesticides; laboratory procedures relating to agricultural enforcement and services and weights and measures enforcement and services; correct English usage.

**Ability To:** establish and maintain effective relationships with the public, members of the regulated community, colleagues, and subordinates; represent the department with tact and diplomacy; learn, interpret, and apply County agricultural regulations, adopted weights and measures laws and regulations and other department programs laws and regulations; enforce laws and regulations firmly, tactfully, and impartially; work and make decisions independently; speak effectively and persuasively in public; plan, organize, assign, and prioritize the work of self and others; train, supervise, and evaluate the work of others; prepare accurate reports and records; operate a computer; learn and use database and spreadsheet software.