



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: July 19, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Lori Gentles, Human Resources Director, 568-2816
Director(s)
Contact Info: Andreas Pyper, Assistant Director: HR, 568-2812
SUBJECT: **Adopt the Amended Salary Resolution updating changes to Department Position Allocations and changes approved by the County Executive Officer**

County Counsel Concurrence

As to form: YES

Other Concurrence:

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions: That the Board of Supervisors:

- a) Adopts the resolution in Attachment A effective July 18, 2016 that updates changes to department position allocations corresponding to the Fiscal Year 2016-2017 Recommended Budget adopted by the Board of Supervisors on June 15, 2016 by amending the salary resolution; and
- b) Adopts changes previously approved by the County Executive Officer during Fiscal Year 2015-2016 pursuant to Board Resolution 99-486, as shown in Attachment B; and
- c) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potentially physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines."

Summary Text:

To expedite the addition of positions authorized by the Board through the budget adoption process, this year Human Resources is recommending earlier actions to update the master Classification and Salary Plan, as required by Section 27-17 of the County Code. The actions in this report reflect the addition and deletion of certain positions occurring administratively during Fiscal Year 2015-2016 as well as those contained in the baseline budgets of departments in the Fiscal Year 2016-2017 Budget.

This action will update the County's master Classification and Salary Plan as follows:

Attachment A:

Adds position changes for Fiscal Year 2016-2017 that were approved during the recent budget hearings and classified by Human Resources;

Attachment B:

Lists the position changes requested by departments and approved by the County Executive Officer during Fiscal Year 2015-2016. These amendments conform to Board Resolution 99-486 which delegates authority to the County Executive Officer to administratively approve such position changes throughout the year when they do not result in a change in a department's budget or a net change in the number of allocated department positions and do not exceed 10% of the total authorized positions within a department during a fiscal year. The Resolution also requires Human Resources to annually bring such administrative changes to the Board of Supervisors for review and approval.

Fiscal and Facilities Impacts:

The fiscal impacts of these actions were previously adopted and approved by the Board of Supervisors as part of the FY2015-2016 and FY2016-2017 budgets. There are no additional fiscal impacts related to these actions, which update the master Classification and Salary Plan to reflect department position changes occurring in Fiscal Year 2015-2016 and allocating positions considered and approved by the Board of Supervisors during the Fiscal Year 2016-2017 Budget on June 15, 2016.

Key Contract Risks:

Staffing Impacts:

Legal Positions:

Net increase of 48

FTEs:

Net increase of 49.95

Special Instructions:

Please return one copy of each of the approved and signed resolutions to Maya Barraza in Human Resources.

Attachments:

Attachment A – Salary Resolution

Attachment B – Department Position Allocation Changes Approved by CEO 2015-2016

Authored by: Andreas Pyper

cc: