



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** May 16, 2023  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Antonette Navarro, LMFT, Director  
Director(s) Department of Behavioral Wellness, (805) 681-5220  
Contact Info: Antonette Navarro, LMFT, Director  
Department of Behavioral Wellness, (805) 681-5220  
**SUBJECT: Amendment No. 8 to Agreement for Services of Independent Contractor with KPMG LLP to Perform Department Financial, Organizational and Operational Reviews**

---

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** County Executive Office

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute Amendment No. 8 to the Agreement for Services of Independent Contractor with **KPMG LLP**, referenced as BC 19-212, to add services in the amount of \$150,000, for the provision of a review of Department of Behavioral Wellness Crisis Services, for a revised total contract amount not to exceed **\$3,646,340** for the period of May 14, 2019 through December 31, 2023; and
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project, which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**Summary Text:**

This item is on the agenda to request approval of Amendment No. 8 to the Agreement for Services of Independent Contractor with KPMG LLP, referenced as BC 19-212, to add services in the amount of \$150,000, for the provision of a review of Department of Behavioral Wellness Crisis Services, for a

revised total contract amount not to exceed **\$3,646,340** for the period of May 14, 2019 through December 31, 2023. Approval of the recommended actions will allow the Department of Behavioral Wellness (BWell) to improve operational efficiencies and enhance workflows and service delivery.

**Background:**

A Request for Proposals process was conducted during October-November 2018 for a contractor to perform a comprehensive financial, organizational and operational performance review of County departments. KPMG LLP was determined to be the most qualified to conduct a series of nine departmental reviews between May 2019 and June 2020. The nine departments reviewed under the initial agreement were the County Executive Office, Human Resources, General Services, Planning and Development, Public Defender, Sheriff-Coroner, Probation, District Attorney, and Public Health.

The reviews included financial, organizational and operational performance reviews to assist the Board of Supervisors in identifying its budgetary priorities and allocations and operational effectiveness opportunities. The reviews provided the County Executive Officer with a high-level assessment of the County departments, identified strengths, opportunities and weaknesses, compared financial and operational areas with similar jurisdictions, and identified baseline and enhanced levels of service and recommend evidence-based best practices for implementation.

The Board has approved seven subsequent amendments to the original agreement to expand the scope of work to have KPMG provide a more focused and detailed review of specific County programs and processes. These included a review of the County's: assessment appeal process; cannabis licensing and permitting process; the methodology for calculating the annual internal service fund charges between departments; a thorough review of the General Services Department's internal purchasing operating structure, policies and practices as well as the County's broader decentralized procurement model; cannabis tax revenue process; and an assessment of the financial impacts and staffing requirements associated with the creation of a dedicated dispatch center for fire and emergency medical services.

The amendments also included the addition of Departmental reviews for Fire, Behavioral Wellness, Social Services, Community Services, Public Health, Public Works, County Counsel, Agricultural Commissioner/W&M, Clerk-Recorder-Assessor-Elections, Treasurer-Tax Collector-Public Administrator, and the Auditor-Controller.

Under this Amendment No. 8 to the Agreement, KPMG will perform a review of Behavioral Wellness Crisis Services, including workflows, operations, performance, staffing, and costs. They will assess the current operating models for: the three crisis teams (South County, West County, North County); three co-response teams (Sheriff/BWell, Santa Barbara Police Department/BWell, Santa Maria Police Department/BWell); youth crisis services; and Access Line. KPMG will identify opportunities to enhance operational efficiencies, workflows, and levels of service, and they will recommend evidence-based practices for implementation.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Total Cost for FY 22-24:</u></b>
General Fund	
State	\$ 150,000
Federal	
Fees	
Other:	
Total	\$ 150,000

Narrative: The above-referenced Amendment No. 8 to the Agreement is funded by State Realignment funds. The funding sources were included in the FY 23-24 Recommended Budget.

**Key Contract Risks:**

The Department of Behavioral Wellness views this contract as low-risk because the County is only required to pay the Contractor following satisfactory completion of specific milestones.

**Special Instructions:**

Please return one (1) Minute Order and one (1) executed Amendment to Bethany Le at [bethle@sbcbswell.org](mailto:bethle@sbcbswell.org) and to the BWell Contracts Division at [bwellcontractsstaff@sbcbswell.org](mailto:bwellcontractsstaff@sbcbswell.org).

**Attachments:**

- Attachment A: KPMG LLP Amendment No. 8
- Attachment B: KPMG LLP Agreement for Services of Independent Contractor BC 19-212
- Attachment C: KPMG LLP Amendment No. 1 Executed
- Attachment D: KPMG LLP Amendment No. 2 Executed
- Attachment E: KPMG LLP Amendment No. 3 Executed
- Attachment F: KPMG LLP Amendment No. 4 Executed
- Attachment G: KPMG LLP Amendment No. 5 Executed
- Attachment H: KPMG LLP Amendment No. 6 Executed
- Attachment I: KPMG LLP Amendment No. 7 Executed

**Authored by:**

Bethany Le