

**ADMINISTRATIVE AGENDA  
BUDGET REVISIONS**

**06/28/05**

**CONTINGENCY REVISIONS**

**Requires 4/5 Votes**

**None**

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**REVENUE AND DESIGNATION REVISIONS**

**Requires 4/5 Votes**

Transfer No: 2005212

General Services \$761,000 Total

The department's cost allocation revenue will be \$1.5 million less in FY 2005-06 than in FY 2004-05. In order to maintain a reasonable service level while not increasing General Fund contributions, \$685,000 in savings achieved in FY 2004-05 and \$76,000 in unanticipated revenue are recommended to be carried over to FY 2005-06.

Transfer No: 2005292

General Services \$57,444 Total

This budget revision will access grant funding received in prior years through Cable Franchise agreements with Cox Communications and Comcast and held in Fund 1919 – Communications ISF. Retained earning reserves to be used for purchase of GATV equipment will be transferred to the Government Access Program in the General Fund with this budget revision and journal entry.

Transfer No: 2005298

Alcohol, Drug and Mental Health Services \$1,161,297 Total

Unanticipated revenue in excess of FY 2003-04 accrual and FY 2001-02 Medi-Cal Cost Report settlement has been received. This budget revision would designate those funds for use in subsequent periods. These cost settlements relate to drug and alcohol treatment services provided by community organizations to Medi-Cal eligible clients on a fee for service basis.

Transfer No: 2005304

Park Department \$15,000 Total

Appropriate \$15,000 from development mitigation fee paid by Mecay/Hotchkiss for a lot line adjustment next to Lookout County Park to the Park Capital Outlay Fund. Funds will be used for improvement to the trail easement granted by the property owners.

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Transfer No: 2005306

General Services Department

\$597,601 Total

This budget revision has two distinct parts:

Part One is a series of Certificate of Participation (COP) accounting reconciliations to project related transactions that:

- A. Adjust FIN designation balances to numbers reported by the COP Trustee. (The Trustee holds the COP proceeds until they are needed; the net adjustment is -\$98,550.)
- B. Adjust the release of designation in FIN to the numbers reported by the Trustee. (This increases the FIN fixed asset appropriations by \$262,048, to reflect the total dollars released to projects this fiscal year.)

With the FIN and Trustee balances reconciled, Part Two of the transaction uses estimates of current year interest earnings on funds held by the Trustee and places them in a designation for the specific projects. (This designation increase is \$203,665; the net increase, when Part One A is included, is the \$105,115 shown on the budget revision.) The appropriations for these projects would not be increased until/unless these designations are released.

These reconciliations and estimates facilitate the close out of those projects nearing or at completion (e.g., Santa Maria Juvenile Hall and Santa Barbara District Attorney Building) and provide an accurate picture of funds available on pending projects (e.g., SB 1732 Court Building Retrofit and Santa Barbara Parking Garage).

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Transfer No: 2005312

Planning and Development

\$184,000 Total

The revision to the Isla Vista Redevelopment Agency does the following:

Recognizes unanticipated revenue from property taxes (\$104,000), and saving in fixed asset purchases (\$80,000) to offset costs through fiscal year-end for administrative services, (\$55,000) and contracts (\$129,000).

The \$55,000 addresses various administrative costs, as detailed in the attached memo as well as additional monies required to complete key projects under way, such as completion of the EIR associated with the IVMP and completion of studies to address need for analysis of new alternative 6.

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Transfer No: 2005364

Alcohol Drug and Mental Health Services

\$79,823 Total

This budget revision recognizes ADMHS department unanticipated revenue totaling \$79,823. The ADMHS Department advanced funds to the California Mental Health Directors Association to fund costs associated with its FY 03-04 Administrative Services Org. Program, which provided "out of county" mental health services to Santa Barbara County residents. The \$79,823 represents a refund of funds advanced in excess of amounts expended for the program.

The \$79,823 will be used to fund payment by ADMHS to network providers of mental health services.

Transfer No: 2005370

Public Works, Planning and Development \$35,000 Total

Establish appropriation/revenue adjustments transferring funds from Planning and Development to Public Works. Public Works staff has been assigned by the County Executive Officer to work on several key projects for Planning and Development. The \$35,000 estimate will provide for a project manager costs through 6/30/05. Public Works revenue is down because staff assigned to Planning and Development projects can't work on or bill time to other Public Works funds.

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Transfer No: 2005376

Public Health \$84,487 Total

This budget revision will increase the Tobacco Settlement Advisory Committee fund 0046 Public Health Department Budget for the following reasons: 1) Increase interest income by \$28,876. This additional revenue is due to a higher than expected interest rate. Interest was originally calculated at 1.72%, fourth quarter interest is expected at 2.16%. Interest is designated in FY 04-05 to be paid out in FY 05-06. 2) Increase Gain on Investment by \$55,611, for the 1<sup>st</sup> quarter Gain on investment calculated and posted by the Auditor Controller's office.

Transfer No: 2005382

Clerk-Recorder-Assessor \$9,000 Total

This budget revision moves appropriations between Recorder Designations, correcting budget estimate errors.

Note: Increases to Recorder Designations are from Recorder Fees per Government Code.

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Transfer No: 2005384

Parks Department \$50,982 Total

This budget revision makes the following transfers:

Transfer of \$1,506 from GTC Bikeway Trust Fund to Park Capital Outlay Fund for staff time associated with Gaviota Bikeway Project. Transfer \$38,533 of unanticipated revenue from FEMA and \$9,437 from State OES for Goleta Beach, Toro Canyon Road and Santa Barbara Bowl 2005 storm damage repairs.

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Transfer No: 2005390

General Services \$250,000 Total

As a result of holding vehicles past their normal replacement time due to the former vehicle purchase freeze, maintenance and repair costs have gone over budget. This revision moves the necessary funds from depreciation to Services & Supplies to cover the shortage. A small amount is also taken from reserves. Depreciation is under budget due to the change in accounting/billing practice advised by the Auditor which resulted in only 11 months of depreciation this year.

Transfer No: 2005394

Human Resources, County Executive Office \$65,000 Total

Human Resources originally intended to conduct a County-wide actuarial study (\$25,000) and to purchase a county-wide sexual harassment training module (\$20,000); however, these will not be accomplished until FY 2005-06. We are requesting to place funds in designation to be used in FY 2005-06. In addition the County Executive Office will designate \$20,000 for the sexual harassment training.

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Transfer No: 2005400

Alcohol, Drug and Mental Health Services \$162,219 Total

Increase in revenues from a new award State Incentive Grant (SIG) approved on July 27, 2004, (see attached Board letter) which focus on prevention strategies to reduce binge drinking among adults by 50% for FY 2004-05.

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Transfer No: 2005401

Alcohol, Drug and Mental Health Services \$248,750 Total

Increase in revenues received from a grant, Federal Substance Abuse and Mental Health Services Administration approved on May 25, 2004, (see attached Board letter), which provides residential treatment for pregnant and post-partum women and women with children for FY 2004-05.

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Transfer No: 2005402

Planning and Development \$2,500 Total

Augment Onshore Oil & Gas budget (Petroleum Fund) for year end estimated salary expenses. Stand-by-pay and overtime exceeded budgeted amounts. See attached explanation.

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Transfer No: 2005405

General County Programs, General Services Department \$110,000 Total

This budget revision Request returns \$110,000 to the General Fund that was temporarily advanced to the Capital Outlay Fund to acquire modular buildings at the Santa Maria Courthouse and increases the General Fund Capital designation.

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Transfer No: 2005406

Probation Department \$90,000 Total

This budget revision recognizes \$90,000 of unanticipated Probation Department Account 4330 "State Aid – Public Safety Services" (Prop 172) revenue and uses it to offset increased appropriations in Account 6100 Regular Salaries (\$50,000) and Account 9781 "Reprographics".

Transfer No: 2005409

District Attorney, General Services Department

\$99,000 Total

This budget revision is required to cover estimated year end expenses of \$80,000 in the District Attorney's Services & Supplies budget. The source of funding is primarily from \$63,000 in salary savings due to the delayed hiring of attorney and investigator positions held vacant to finance other operational needs, coupled with staff turnover in the Welfare Fund Division. The balance of \$19,000 represents the remaining balance of funds generated by prior year civil penalties, which have been held in a designation account reserved to finance needs in the District Attorney's Office.

Funds are transferred to Other Charges to cover \$5,000 overage in telephone services account associated with phone installation charges, \$10,000 in Reprographic costs both for copy charges and print jobs related to facility changes, and \$4,000 to cover mileage costs related to our use of county pool cars. The balance of \$61,000 is needed in Professional Services account to pay case-related expert witness costs.

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Transfer No: 2005412

Human Resources

\$200,000 Total

To transfer funds from Retained Earnings to cover employee dental claims expense in June 2005 above budgeted amount. Schedule of reasonable and customary charges was increased in January so dental claims are now paid at a higher rate.

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Transfer No: 2005413

Court Special Services

\$60,000 Total

This budget revision releases \$60,000 from designation funds to pay for the Community Mediation contact.

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Transfer No: 2005423

Public Defender

\$17,000 Total

This budget revision transfers unanticipated Public Safety Sales Tax (Proposition 172) revenues to purchase a mobile filing system for the Public Defender's new offices in the new Gionfriddo Juvenile Center in Santa Maria. The high-density filing system earmarked for purchase will maximize storage and optimize space.

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Transfer No: 2005426

District Attorney, General Services Department

\$75,000 Total

This budget revision transfers \$12,000 from unanticipated Public Safety Sales Tax (Proposition 172) revenue and \$63,000 from unanticipated revenue for reimbursement of work done on juvenile dependency cases. Overtime and extra help salary expenses were incurred to cover long-term absences and capital case preparation. The \$75,000 will be transferred to line items 6200 Extra Help and/or Labor (\$45,000) and 6300 Overtime (\$30,000).

Transfer No: 2005430

Planning and Development \$55,000 Total

Designate unexpended funds from FY 04/05 contracts for use in FY 05/06 for Santa Ynez Community Plan contracts (\$50,000) and Housing Element (\$5,000). This transfer will fully fund the Santa Ynez Community Plan contract (\$90,000 total) and the Housing Element Contract (\$50,000 total) based on a revised work plan approved subsequent to submission of the FY 05-06 budget.

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Transfer No: 2005432

Board of Supervisors, General Services \$17,500 Total

This budget revision request moves \$17,500 from Services & Supplies to Salaries and Benefits and Other Charges for year end balancing, due to overages caused by vacation payouts to former staff and new supplies for new staff.

It also recognizes increased vehicle charges to and from Board of Supervisors meetings.

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**OTHER REVISIONS**

**Requires 3 Votes**

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Transfer No: 2005326

Social Services, General Services \$30,000 Total

The La Morada Project is a capital improvement project identified in the County's Five Year Capital Improvement Plan.

The project involves refurbishing the La Morada building to house a youth assessment center for placement and assessment of foster children by DSS. This \$30,000 transfer from Department of Social Services to General Services will enable the design element of the building which will be managed by General Services.

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Transfer No: 2005431

Public Works \$38,000 Total

This budget revision request releases \$38,000 from the Mission County Sewer System designation to pay for a consultant to develop a wastewater collection system management plan which is needed in order to obtain a permit required by the Regional Water Quality Control Board. This cost was not included in the Public Works 2004-05 budget but the work is being done this fiscal year. Costs were included in determining rates for 2005-06.

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Transfer No: 2005373

Fire Department, Sheriff Department \$25,316 Total

This budget revision adjusts Fire and Sheriff Budgets to reflect payment from Sheriff to Fire for Paramedic Unit charges associated with the Sheriff's SWAT Team.

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Transfer No: 2005377

General Services Department \$180,000 Total

This budget revision is needed to cover increases in County Counsel billings due primarily to the Adam & Sutti cases. The Source is from savings in General Liability paid losses.

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Transfer No: 2005379

Fire Department, Sheriff's Department \$11,000 Total

This budget revision transfer funds in the amount of \$11,000 from the Fire Department to the Sheriff Department for the purchase of helicopter rescue equipment.

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Transfer No: 2005408

General Services Department \$134,879 Total

This budget revision transfers funds for the demolition of former Los Prietos staff housing from the replacement housing project currently underway at Los Prietos to a separate project to allow for capitalization of the replacement housing and expensing of the demolition project.

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(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION  
IN THE AUDITOR-CONTROLLER'S OFFICE)

**Contingency Fund Detail  
06/28/05**

<b>Beginning Balance (FIN), 7/31/04</b>	<b>\$800,003.00</b>
<b>General Fund Contingency Transfers:</b>	
7/1/05 Imprest Cash	(\$50.00)
9/21/04 - 2005002 Public Health, General County Programs	(\$62,500.00)
10/5/04 - 2005047 Housing and Community Development	(\$37,000)
12/14/04 - 2005108 Sheriff's Department - Boardletter	(\$64,660.00)
2/28/05 Imprest Cash	(\$150.00)
4/21/05 Imprest Cash	(\$50.00)
4/26/05 - 2005265 Social Services, General County Programs	\$200,000.00
5/10/05 - 2005283 Park Department	(\$15,000.00)
5/24/05 - 2005338 Park Department	(\$26,000.00)
5/24/05 - 2005352 County Executive Office	(\$12,500.00)
6/21/05 - 2005371 Public Health Department, General County Programs	(\$34,000.00)
6/21/05 - 2005385 General County Programs	(\$238,000.00)
6/21/05 - 2005395 General County Programs, Public Health Department - Board Letter	(\$83,393.00)
6/21/05 - 2005393 Public Defender - Board Letter	(\$200,000.00)
<b><u>Ending Total Remaining General Fund Contingency Balance</u></b>	<b>\$226,700.00</b>