

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

## Agenda Number:

**Prepared on:** February 2, 2004  
**Department Name:** Planning and Development  
**Department No.:** 053  
**Agenda Date:** February 17, 2004  
**Placement:** Administrative  
**Estimate Time:** -  
**Continued Item:** No  
**If Yes, date from:**  
**Document File Name:** G:\GROUP\ENERGY\WP\Carpinteria\Contract\BoS\BS\_LTR\_2-17-04.DOC

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**TO:** Board of Supervisors

**FROM:** Valentin Alexeef, Director  
Planning and Development

**STAFF CONTACT:** Steve Chase, Deputy Director of the Energy Division x2520  
Luis Perez, Energy Specialist x2034

**SUBJECT:** Contract with the City of Carpinteria for Energy Division Services

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**Recommendation:** That the Board of Supervisors execute a five-year contract with the City of Carpinteria for services performed by the Energy Division of Planning and Development.

**Alignment with Board Strategic Plan:** The recommendation is primarily aligned with Goal No. 1. *An Efficient Government Able to Respond Effectively to the Needs of the Community.*

**Executive Summary and Discussion:** The City of Carpinteria is currently reviewing several applications for oil and gas development projects. The City does not have the expertise or the capacity to process these applications. Specifically, an application for the Paredon Project will soon be submitted to the City for review and permitting. The Paredon Project would produce oil and gas from offshore reservoirs at an onshore location near a residential neighborhood.

The Energy Division has occasionally lent its expertise to the City as a courtesy. It now appears that the scope and volume of work require a more involved effort. As a result, the City has approached the Energy Division to contract for planning, permitting and compliance of oil and gas production projects.

On November 10 the Carpinteria City Council authorized a five-year contract for Energy Division services from the Planning and Development Department (included as Attachment A).

**Mandates and Service Levels:** New services would be provided to the City of Carpinteria, while maintaining service levels to the County and City of Goleta.

Subject: Contract with the City of Carpinteria for Energy Division Services

Agenda Date: February 17, 2004

Page 2 of 2

**Fiscal and Facilities Impacts:** All costs resulting from this contract will be billed out to the City of Carpinteria. No staff changes are proposed. However, in the event that there is a need for additional staff, costs would be revenue offset by provisions of the contract. There is no fiscal impact to the County.

**Special Instructions:** There are two original contracts to be signed, one original copy for each agency.

**Concurrence:** County Counsel  
Auditor-Controller  
Risk Manager

**Attachment:**

- A. Contract with the City of Carpinteria for Energy Division Services (two copies with original signatures)