



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: September 3, 2013
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Herman Parker, Community Services Director (805) 568-2467
Director(s)
Contact Info: Dinah Lockhart, HCD Deputy Director (805) 568-3523
SUBJECT: Shelter Operations General Fund Grant Agreement for Good Samaritan Shelter

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management & Planning

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter to support and maintain existing service levels at the Good Samaritan Emergency Shelter for the period of July 1, 2013 through June 30, 2014 in an amount not to exceed \$149,691 (Attachment A);
- b) Determine that the approval and execution of the Shelter Operations General Fund Grant Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the project is a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

With the adoption of the Fiscal Year 2013-2014 budget, the Board of Supervisors approved a General Fund contribution in the amount of \$345,000 to support the operations of three year-round homeless emergency shelters: Bridgehouse, Casa Esperanza Emergency Shelter, and Good Samaritan Emergency Shelter. This contribution, administered by the Community Services Department, is distributed among the shelters on a pro rata basis according to the number of bed nights provided during the preceding fiscal year.

Board action is required to execute the Fiscal Year 2013-2014 Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Good Samaritan Emergency Shelter as the agreement exceeds \$100,000; the Community Services Department will enter into a separate agreement with Good Samaritan Shelter for Bridgehouse. The Shelter Operations General Fund Grant Agreement with Casa Esperanza Homeless Center for the Casa Esperanza Emergency Shelter will be brought before the Board for consideration on a later date.

Background:

General Fund contributions for Bridgehouse, Casa Esperanza Emergency Shelter, and Good Samaritan Emergency Shelter have been allocated on a pro rata basis according to the number of bed nights provided during the preceding fiscal year. The table below shows the proposed Fiscal Year 2013-2014 allocations based upon Fiscal Year 2012-2013 bed night data reported for each shelter.

Shelter	Operator	2012-2013 Bed-Nights	% Shelter Bed-Nights	2013-2014 Allocation
Bridgehouse	Good Samaritan Shelter	13,927	17.71%	\$61,117
Casa Esperanza Emergency Shelter	Casa Esperanza Homeless Center	30,579	38.90%	\$134,192
Good Samaritan Emergency Shelter	Good Samaritan Shelter	34,111	43.39%	\$149,691
Total		78,617	100.00%	\$345,000

Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Good Samaritan Shelter will provide shelter management at the Good Samaritan Emergency Shelter located at 401 West Morrison Avenue, Santa Maria. Good Samaritan Shelter will make available 120 shelter beds per night year-round and will provide at least 34,000 emergency shelter bed nights to homeless persons from July 1, 2013 to June 30, 2014.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The General Fund contribution to support homeless emergency shelter operations in the amount of \$345,000 was approved by the Board in the Community Services Department Fiscal Year 2013-2014 operating budget.

Key Contract Risks:

Good Samaritan Shelter has prior experience operating and managing homeless shelters. The Shelter Operations General Fund Grant Agreement is a cost reimbursement contract; the County will only reimburse Good Samaritan Shelter for costs that are eligible under the Agreement and documented in a manner that is acceptable to the County. Community Services Department staff will continually assess the performance of Good Samaritan Shelter to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services have been provided.

Special Instructions:

Please email an electronic copy of the Minute Order to the Community Services Department, Housing and Community Development Division at HCD@co.santa-barbara.ca.us. Please execute three (3)

original copies of the Shelter Operations General Fund Grant Agreement and send to A.J. Quinoveva (x1090).

Attachments:

Attachment A: Shelter Operations General Fund Grant Agreement, Good Samaritan Shelter

Attachment B: CEQA Notice of Exemption

Authored by:

A.J. Quinoveva, Housing and Community Development Division (805-560-1090)