



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Water Agency  
**Department No.:** 054  
**For Agenda Of:** July 13, 2021  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:**

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**TO:** Board of Directors, Water Agency

**FROM:** Department Scott McGolpin, Public Works Director, (805) 568-3010  
Director(s)  
Contact Info: Thomas D. Fayram, Deputy Public Works Director, (805) 568-3436

**SUBJECT:** Santa Maria Valley Sustainable Public Demonstration Garden Project, Fourth Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Directors:

- a) Approve the plans and specifications for the Santa Maria Valley Sustainable Garden Project (WC8550);
- b) Award the construction contract for the Santa Maria Valley Sustainable Garden Project, in the amount of \$243,640.00 to the lowest responsible bidder JF Will Company, Inc. (a local vendor in Santa Maria), subject to the provisions of documents and certifications, as set forth in the plans and specifications applicable to the project and as required by law;
- c) Approve and authorize the Chair to execute the attached Construction Contract upon return of the contractor's executed contract documents, and the review and approval of the County Counsel, Auditor-Controller, and Risk Manager or their authorized representatives;
- d) Authorize the Public Works Director or designee to approve changes or additions to the work being performed under the Construction Contract, in an amount not to exceed \$24,364.00 for the Santa Maria Valley Sustainable Garden Project;
- e) Approve the attached Budget Revision Request (BJE No. 0007702) to increase appropriations of \$25,285 in Water Agency Fund for Capital Assets funded by the release of Restricted Purpose of

Fund, Fund Balance and to transfer appropriations of \$250,000 in Water Agency Fund from Services and Supplies to Capital Assets-Land Improvements to complete the Santa Maria Valley Sustainable Garden Project (4/5ths vote required); and

- f) Determine that the Santa Maria Valley Sustainable Garden Project is exempt from the provisions of the California Environmental Quality Act pursuant to 14 CCR 15301, which consists of repair, maintenance, and minor alteration of existing facilities that involve no expansion, and direct the Clerk of the Board to file the California Environmental Quality Act Notice of Exemption.

**Summary Text:**

This item is on the agenda in order to approve the plans and specifications (Attachment A), award the construction contract (Attachment B), and approve the Budget Revision Request (Attachment C) for the Santa Maria Valley Sustainable Garden Project (Project).

On May 27, 2021, the Water Agency through the Public Works Department received three bids for the Project. JF Will Company, Inc. submitted the lowest responsive bid in the amount of \$243,640.00. The second lowest bid was in the amount of \$299,460.27. The highest bid was in the amount of \$344,656.89. The engineer's construction cost estimate was \$154,000.00.

The Project was bid in accordance with the Public Contract Code, which requires the contract to be awarded to the lowest responsible and responsive bidder. The Department analyzed the bid and determined the low bid is responsive and responsible. Public Works recommends awarding this contract to JF Will Company, Inc.

**Background:**

The Santa Maria Valley Sustainable Public Demonstration Garden is located on County property at the County of Santa Barbara Government Center at 624 West Foster Road, Santa Maria, California. The garden was built in 1997 and is approximately 30,000 square feet (0.7 acres) in size. The garden was developed in collaboration with the Water Agency, local partner agencies, and community members to provide a living demonstration of sustainable, resource efficient landscaping for the local area. The garden features native, water-wise plants, efficient irrigation, lawn alternatives, composting, use of mulches, and dry bed swale with informational displays. The garden is a venue for the County's sustainable gardening workshops and trainings, and a gathering place for employees and visitors onsite.

The Project will add needed improvements to the garden. Repairs include replacement of existing features and installation of new irrigation system, plantings, decorative pavers and boulders, trellises, and benches.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

| <b>Funding Sources</b> | <b>Current FY Cost:</b> | <b>Annualized On-going Cost:</b> | <b>Total One-Time Project Cost</b> |
|------------------------|-------------------------|----------------------------------|------------------------------------|
| Water Agency funds     |                         |                                  | \$ 275,285.00                      |
| State                  |                         |                                  |                                    |
| Federal                |                         |                                  |                                    |
| Fees                   |                         |                                  |                                    |
| Other:                 |                         |                                  |                                    |
| <b>Total</b>           | \$ -                    | \$ -                             | \$ 275,285.00                      |

**Narrative:**

The majority of the funding for this Project was included in the adopted FY 2021-22 budget in the Water Resources Division of the Public Works Department as shown on page D-340 in the budget book. The budget revision is necessary to fully fund the construction of the Santa Maria Valley Sustainable Garden project. An increase in appropriations of \$25,285 will cover the balance for JF Will Company Inc.'s construction contingency costs of \$18,004 and the project oversight contract of \$7,281. This budget revision is also reallocating \$250,000 from Services and Supplies to Capital Assets-Land Improvements.

**Special Instructions:**

Direct the Clerk of the Board file the NOE for this project and to send a copy of the minute order of these actions and an original of the Agreement to the Water Agency Office: Attn: Christina Lopez.

**Attachments:**

- Attachment A: Plans and Specifications
- Attachment B: Agreement with JF Will Company, Inc. includes contract summary (2 originals)
- Attachment C: Budget Revision Request (BJE No. #0007702)
- Attachment D: CEQA Notice of Exemption

**Authored by:**

Kalani Durham, Project Manager, (805) 568-3448