



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: May 2, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Marianne Reagan, Adult and Children Services Operations
Division Chief, (805) 681-4529
SUBJECT: Agreement with Family Care Network, Inc. for Independent Living Program

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Family Care Network, Inc. (local vendor) to provide an Independent Living Program for Child Welfare Services/Probation youth for a total contract amount not to exceed \$275,000 for the period of July 1, 2023 through June 30, 2024; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve the Agreement with Family Care Network, Inc. (FCNI) for an Independent Living Program (ILP) serving Child Welfare Services/Probation youth for a total contract amount not-to-exceed \$275,000 for the period from July 1, 2023 through June 30, 2024.

Background:

The goal of the ILP is to assist youth in transitioning from foster care to self-sufficiency by providing services such as assistance in obtaining a high school diploma, career exploration, vocational training, job placement and retention, training in daily living skills, training in budgeting and financial

management skills, substance abuse prevention, and preventive health activities. The Santa Barbara County ILP embraces academic education, self-care education, and life skills development as the foundation for the ILP at the onset of services for youth ages 16 to 18 (optional for 14 to 15-year olds) and through emancipation. Education and training provided to former foster youth ages 18 to 20 involved with ILP includes housing information, counseling, employment, education, finances and other appropriate guidance and services to aid in supporting the youth’s efforts in achieving self-sufficiency.

The State mandates compliance with Division 30 and 31 of the California Manual of Policy and Procedures. Services provided under this Agreement are in conformance with Division 30 and 31 and the regulations cited therein. These regulations require that ILP services provide learning activities and support in the following areas: Money Management, Job Skills/Career Planning, Educational Planning, Health and Counseling, Living Independently, Resource Listing and Training, and Mentor Relationships. In addition, the Santa Barbara County ILP includes: an Aftercare Program, Transportation, Job Training, Involvement of Care Providers, and Integration of existing services, Survival Skills, Interpersonal/Social Skills and Computer Skills.

A request for proposals was released on December 27, 2022 seeking proposals to provide ILP services for youth in foster care throughout Santa Barbara County. Based on a County panel’s review of the two proposals received, staff recommends the Agreement be awarded to FCNI. FCNI has been the County’s provider of ILP services since 2011 and is currently serving ILP Eligible Youth (youth participating in ILP).

Performance Measure:

The following performance measures are included in the Agreement:

Core Outcome ILP Requirements	Plan
Education	100% of Eligible Youth in ILP shall have an individualized and identified secondary education completion program.
Employment	100% of all Eligible Youth in ILP shall be referred for an employment and/ or work training assessment.
Education	100% of all Eligible Youth in ILP shall have information, verbal and/or written, provided to them in the areas of obtaining a high school diploma, post high school counseling, financial aid assistance, and vocational training courses.
Career Development	100% of all Eligible Youth in ILP shall have information, verbal or written provided to them in the areas of job seeking, writing a resume, interviewing skills and employment expectations.
Health and Safety	100% of all Eligible Youth in ILP shall have information, verbal and/or written, provided to them in the areas of substance abuse, preventative health, pregnancy prevention, and sexually transmitted diseases and shall have a medical provider.
Financial Resources	100% of all Eligible Youth in ILP shall have information, verbal or written, provided to them in the areas of financial literacy, opening and maintaining an active bank account and successfully completing a budget.

Core Outcome ILP Requirements	Plan
Housing	100% of all Eligible Youth in ILP shall have information, verbal or written, provided to them in the areas of locating housing, utilities, basic understanding of landlord and tenant rights and keeping a home secure.
Daily Living Skills	100 % of all Eligible Youth in ILP shall have a documented assessment of their daily living skills with identified activities for attaining competency in this area.
Survival Skills	100% of all Eligible Youth in ILP shall have a documented assessment of their survival skills with identified activities for attaining competency in this area.
Interpersonal/Social Skills	100% of all Eligible Youth in ILP shall have a documented assessment of their interpersonal/social skills with identified activities for attaining competency in this area.
Computer/ Internet Skills	100% of all Eligible Youth in ILP shall be tested for their computer/internet skills with an expectation that they possess basic skill levels with identified activities for attaining competency in this area.

The following Target Outcomes for Eligible Youth are included in the Agreement:

Youth Target Outcomes	Plan
Money Management	<ul style="list-style-type: none"> • Follows a budget = 85% of Eligible Youth • Has a savings account = 90% of Eligible Youth • Understands responsible banking = 75% of Eligible Youth • Paying bills and wise spending = 75% of Eligible Youth
Job Skills/Career Planning	<ul style="list-style-type: none"> • Prepared resume and submitted job applications = 100% of Eligible Youth • Seeking work = 100% of Eligible Youth • Has a job = 85% of Eligible Youth • Established a career objective and goals = 95% of Eligible Youth
Educational Planning	<ul style="list-style-type: none"> • Able to complete High School Diploma or equivalent = 100% of Eligible Youth • Assigned a tutor = 25% of Eligible Youth • Has completed High School Diploma or equivalent = 95% of Eligible Youth • Has a college or vocational training plan = 100% of Eligible Youth • Enrolled in higher education or vocational training = 75% of Eligible Youth
Health and Wellbeing	<ul style="list-style-type: none"> • Referred to age-appropriate applicable services = 100% of Eligible Youth • Currently receiving necessary health services = 100% of Eligible Youth

Youth Target Outcomes	Plan
	<ul style="list-style-type: none"> • Prepares healthy menus = 85% of Eligible Youth • Engaged in positive social activities = 95% of Eligible Youth • Uses MediCal or maintains health insurance = 100% of Eligible Youth
Independent Living	<ul style="list-style-type: none"> • Follows a transportation plan = 100% of Eligible Youth • Completed housing exercise = 100% of Eligible Youth • Secured housing and furnishings = 100% of Eligible Youth seeking housing • Successfully completing TILP goals = 90% of Eligible Youth
Personal and Community Resources	<ul style="list-style-type: none"> • Has all vital documents = 100% of Eligible Youth • Uses community resources = 80% of Eligible Youth
Permanent Supportive Relationships	<ul style="list-style-type: none"> • Has requested a mentor = 25% of Eligible Youth • Has an assigned mentor/intern = 30% of Eligible Youth • Has established a community-based support team = 70% of Eligible Youth

Fiscal and Facilities Impacts:

Budgeted: Yes Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY2023/24 Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State - 2011 RE	\$ 176,107		
Federal	\$ 98,893		
State			
Other:			
Total	\$ 275,000	\$ -	\$ -

Narrative: Approval and execution of this contract will result in total expenditures not to exceed \$275,000. The Agreement provides for a term commencing July 1, 2023 through June 30, 2024. Appropriations and associated funding are included in the FY 2023-2024 recommended budget under the Social Service Programs division. This contract is 100% funded by federal grant funds and the 2011 State Realignment funds. Funding levels are subject to change from year to year, depending on the federal grant amount the State receives. Execution of this will not result in additional General Fund contributions. The Agreement contains a non-appropriation clause in the event funds are not appropriated.

Key Contract Risks:

The risk assessment worksheet indicates that FCNI is a medium-risk vendor. DSS has a positive relationship with FCNI. FCNI has been providing the ILP services since 2011. Staff is confident in FCNI's abilities to continue providing services.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit

C/O Tricia Beebe

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

Email: tbeebe@countyofsb.org

Attachments:

1. Attachment 1 –Agreement with FCNI – ILP 2023-24

Authored by:

Marianne Reagan, Adult and Children Services, Operations Division Chief

Tricia Beebe, Contracts Coordinator